

9. Resolution 16-07 Authorizing Enforcement Actions
 Regarding Dangerous Structures
 350 S. Broadway

10. Preliminary Ordinance FY17 Budget Adoption

11. Approval of Village Policies:
 1. Installation of Alleys
 2. Protocol for Tornado Related Property Maintenance

12. Report of Mayor

13. Report of Trustees:
 - T. Bradley
 - J. Wren
 - D. Togliatti
 - D. Greggain
 - R. Bradley
 - N. Nelson

14. Report of Village Clerk

15. Report of Village Attorney

16. Report of Village Engineer

17. Report of Chief of Police

18. Report of Village Administrator
 1. Changing of Village Board Meeting Date

19. Adjourn

3/18/16

Dear Village Board,

We would like permission to do a tag day for our Coal City Chaos team. We are fundraising to go to Cooperstown next summer (2017). Last summer my older son's team did this in their quest for Cooperstown. It was great to see our community supporting the boys. Everyone was great about it.

Thank you for your consideration!

Julie Hutchings
Coal City Chaos 2017

Julie Hutchings

Saturday, May 28th
BP ?
7am-1pm

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: March 23, 2016

RE: 170 W WALNUT SETTLEMENT AGREEMENT

The Village formerly named 170 W. Walnut as a dangerous structure due to its status following the impact of the 6-22 tornado. In order to properly get the property back to a safe status, the village has expended time, house, and money on providing proper notice, assessing the property, and spending legal time on the proper steps to restore the property form its dangerous state. Under the village’s authority, an owner can intervene to halt any further actions. However, there are certain assurances that must be in place prior to Coal City stopping its demolition action.

Mark Heinle is currently working with legal representative on behalf of the property to end the village’s action at this settlement agreement and allow the property to be properly restored without any further investment of public dollars. The enclosed ordinance shall be the form and he is working with another attorney on eth final attached agreement to ensure the village is paid in full for its effort to date, and include requirements to ensure the structure will be restored to the satisfaction of the Building Dept.

Recommendation:

Adopt Ordinance No. ____: Approving a Settlement Agreement regarding 170 W. Walnut.

THE VILLAGE OF COAL CITY
GRUNDY & WILL COUNTIES, ILLINOIS

RESOLUTION
NUMBER _____

**A RESOLUTION AUTHORIZING ENTRY INTO AN AGREEMENT WITH THE
OWNER OF 170 W. WALNUT STREET, PROVIDING FOR A RESOLUTION OF THE
VILLAGE'S PENDING DEMOLITION AND ENFORCEMENT ACTIVITIES**

TERRY HALLIDAY, Village President
PAMELA M. NOFFSINGER, Village Clerk

ROSS BRADLEY
TIMOTHY BRADLEY
DANIEL GREGGAIN
NEAL NELSON
DAVID TOGLIATTI
JUSTIN WREN
Village Trustees

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING ENTRY INTO AN AGREEMENT WITH THE OWNER OF 170 W. WALNUT STREET, PROVIDING FOR A RESOLUTION OF THE VILLAGE'S PENDING DEMOLITION AND ENFORCEMENT ACTIVITIES

WHEREAS, the Village of Coal City ("Village") is an Illinois non-home rule municipal corporation, organized and operating pursuant to the Constitution and laws of the State of Illinois; and

WHEREAS, Section 11-31-1(e) of the Illinois Municipal Code, 65 ILCS 5/11-31-1(e) (the "Fast-Track Demolition Law") authorizes the Village to demolish and remove garbage, debris and other hazardous, noxious and unhealthy substances or materials from residential or commercial structures three stories or less in height that are determined to be open, vacant, and an immediate and continuing hazard to the community by the official in charge of building code enforcement after providing certain notices to the property owner and interested parties and waiting for thirty (30) days for a responsible party to repair or demolish the structure and such time elapsing without responsive action; and

WHEREAS, DARREN HORTON ("Owner") owns certain real property commonly known as 170 W. Walnut Street, Grundy County, Illinois, 60416, bearing permanent index numbers (P.I.N.s) 09-03-431-003 and 09-03-431-004, and legally described as follows:

LOTS 32, 33 AND 34 AND THE VACATED ALLEY LYING NORTHWESTERLY AND ADJOINING LOTS 32, 33 AND 34 AND THE VACATED PORTION OF ILLINOIS STREET LYING WEST AND ADJOINING LOT 34, NORTH OF THE NORTH RIGHT-OF-WAY LINE OF WALNUT STREET AND SOUTHEASTERLY OF THE SOUTH RIGHT-OF-WAY LINE OF THE ATCHISON, TOPEKA AND SANTA FE RAILROAD ALL IN BLOCK 20 IN THE ORIGINAL TOWN OF COAL CITY, IN GRUNDY COUNTY, ILLINOIS.

(the "Property"); and

WHEREAS, Village Building and Zoning Official Richard Malone has previously made a determination that the residential structure, attached garage and storage shed located on the

Property (cumulatively, the “Improvements”) constitute an open, vacant, dangerous and unsafe building posing an immediate and continuing hazard to the community within the meaning of the Fast-Track Demolition Law; and

WHEREAS, the Village initiated fast-track demolition procedures as against the Improvements by generating all required pre-demolition notices; and

WHEREAS, Owner has not demolished or repaired the Improvements sufficiently to eliminate the immediate and continuing hazard to the community and the statutory waiting period has expired; and

WHEREAS, in the absence of an agreement, the Village is authorized to demolish the Improvements at any time without further notice; and

WHEREAS, Owner has agreed to perform certain remedial measures to the Improvements that will stabilize the condition of the Improvements in the near-term and to convey the Property to a third party for substantial investment in the form of renovation or demolition activities that, once performed, would resolve the Village’s concerns about the condition of the Improvements; and

WHEREAS, the Owner and the Village have negotiated an agreement providing in general terms for the Village to exercise forbearance from acting on its right to proceed with demolition of the Improvements or otherwise enforce its property maintenance regulations or other provisions of the Village of Coal City Code of Ordinances governing the condition of Property for a defined period of time in exchange for Owner performing certain emergency stabilization measures, reimbursing the Village for its costs associated with pursuing demolition, and conveying the Property in a timely fashion to a third-party for rehabilitation, all as more particularly described in the Agreement affixed hereto as Exhibit A;

WHEREAS, the Village and Owner (collectively, the “Parties”) are desirous of settling all disputes between them amicably in order to avoid the expense, inconvenience and delay of

litigation or otherwise resolving contested claims and to achieve an expeditious resolution of the matter; and

WHEREAS, it is the express intention of the parties to settle, release, and compromise all claims against one another arising out of or related to the condition of the Improvements and the events and circumstances connected therewith in an amicable fashion without either the Village or Owner admitting fault, liability or other wrongdoing; and

WHEREAS, the President and Trustees (cumulatively, the “Corporate Authorities”) hereby find that it is in the best interests of the residents of the Village to enter into a settlement agreement with Owner consistent with the terms set forth in the attached Settlement Agreement and Release attached hereto as Exhibit A (the “Agreement”) and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Coal City, Counties of Will and Grundy, Illinois, as follows:

SECTION 1. RECITALS.

That the foregoing recitals shall be and are hereby incorporated into and made a part of this Resolution as if fully set forth in this Section 1.

SECTION 2. ENACTMENT.

The Corporate Authorities shall and do hereby authorize, approve and direct the Village President to execute and deliver the Agreement and the Village Clerk to affix the Village seal thereto and to attest the executed Agreement following the Village President’s signature. The Village Administrator, Village Attorney, building department officials and employees and such other agents as may be reasonably necessary to carry out the intent of the Agreement, are authorized and directed to take such other and further action as may be reasonably necessary to

carry out and give effect to the purpose and intent of this Resolution. All acts and doings of the officials of the Village, past, present and future which are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 3. RESOLUTION OF CONFLICTS.

All enactments in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. SAVING CLAUSE.

If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution, which are hereby declared to be separable.

SECTION 5. EFFECTIVENESS.

This Resolution shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SO RESOLVED this _____ day of _____, 2016, at Coal City, Grundy and Will Counties, Illinois.

AYES:

ABSENT:

NAYS:

ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

EXHIBIT A

SETTLEMENT AGREEMENT AND RELEASE

[Attached on following pages]

4811-3368-4783, v. 1

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: March 23, 2016

RE: DANGEROUS STRUCTURE AT 350 S BROADWAY

The Village Board has utilized a fast track demolition method in order to eliminate some dangerous structural nuisances resulting from the 6-22 Tornado. In addition to these structures, a residential house located at 350 S. Broadway suffered a fire in 2014 but has yet to be rehabilitated to a stable residential property available for utilization. Owners of the house had been weighing options, but the continued disregard for the structure has placed it into a dangerous condition requiring further action.

The most recent action from the Building Department was a notice served on March 7th that shall expire on March 22nd; to date, there has been no communication in regard to the owner's plans to demolish or restore this structure.

At this point, the adoption of the Resolution shall set a few parallel actions in motion to act on behalf of the owner in the best interest of the village to get the structure demolished and avoid its current dangerous condition.

Recommendation:

Adopt Ordinance No. ____: Authorizing Enforcement Actions for the Dangerous Structure at 350 S. Broadway.

THE VILLAGE OF COAL CITY
GRUNDY & WILL COUNTIES, ILLINOIS

RESOLUTION
NUMBER _____

**A RESOLUTION AUTHORIZING ENFORCEMENT ACTIONS REGARDING A
CERTAIN DANGEROUS STRUCTURE AT 350 SOUTH BROADWAY IN COAL CITY**

TERRY HALLIDAY, Village President
PAMELA M. NOFFSINGER, Village Clerk

ROSS BRADLEY
TIMOTHY BRADLEY
DANIEL GREGGAIN
NEAL NELSON
DAVID TOGLIATTI
JUSTIN WREN
Village Trustees

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING ENFORCEMENT ACTIONS REGARDING A CERTAIN DANGEROUS STRUCTURE AT 350 SOUTH BROADWAY IN COAL CITY

WHEREAS, the Village of Coal City, Grundy and Will Counties, Illinois (the "Village"), is a non-home rule municipal corporation and body politic of the State of Illinois, duly created, organized and existing under the Constitution of the State of Illinois, the Illinois Municipal Code and other laws of the State of Illinois, as amended from time to time, and having the powers, objects and purposes provided thereby; and

WHEREAS, the Village is authorized to demolish, repair or enclose (i) dangerous and unsafe buildings and (ii) qualifying open and vacant buildings presenting an immediate and continuing hazard to the community, and to remove garbage, debris and other hazardous, noxious or unhealthy substances or materials from such buildings in accordance with 65 ILCS 5/11-31-1(a) and (e), respectively; and

WHEREAS, a fire significantly damaged the residential structure at 350 S. Broadway on September 18, 2014, which ensued its primary source of damage, but continued neglect has worsened the condition of this structure; and

WHEREAS, Village officials and staff have identified this property as being vacant and presents an immediate and continuing hazard to the Village but have not received timely or appropriate attention by responsible parties; and

WHEREAS, the President and Board of Trustees of the Village (collectively, the "Corporate Authorities") hereby find and determine that it is necessary and in the interest of the public health, safety and welfare to exercise such powers as authorized by law to ensure that certain Storm-damaged houses remaining in a dangerous condition as described herein be demolished or fully remediated in a timely fashion in order to eliminate the ongoing threat to the public health and safety.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Coal City, Grundy and Will Counties, as follows:

SECTION 1. RECITALS. That the foregoing recitals shall be and are hereby incorporated into and made a part of this Resolution as if fully set forth in this Section 1.

SECTION 2. APPROVAL AND RATIFICATION.

A. The Corporate Authorities hereby authorize and direct the Village Attorney, Administrator, Director of Building and Zoning, administrative staff, and Public Works Department employees to initiate and take such actions as may be necessary or convenient to abate the nuisances and eliminate the dangerous conditions present located on certain real property commonly described as: 350 S. Broadway (cumulatively, the “Dangerous Properties”), including, without limitation:

- a. Securing title commitments to identify parties with an interest in the Dangerous Properties;
- b. Applying for administrative search warrants to enable the gathering of additional information and evidence concerning the dangerous conditions presented by the Dangerous Properties;
- c. Executing demolition procedures in accordance with the terms of 65 ILCS 5/11-31-1(e);
- d. Prosecuting demolition procedures in accordance with the terms of 65 ILCS 5/11-31-1(a);

e. Taking such other and further action as may be legally authorized and necessary or convenient to eliminate in a timely and cost-effective manner ongoing threats to the public health, safety and welfare presented by the Dangerous Properties.

B. The Village President, Village Clerk, Village Administrator, Village Attorney, and Director of Building and Zoning are further authorized and directed to prepare, execute and attest any and all other documents and to take such other or further action as may be necessary to carry out and give effect to the purpose and intent of this Resolution.

C. The Corporate Authorities shall be kept informed as to the strategies, actions and status of any proceedings or actions undertaken with respect to the Dangerous Properties via the provision of oral or written updates at each regularly-scheduled meeting of the Corporate Authorities.

SECTION 3. RESOLUTION OF CONFLICTS. All resolutions or ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. SAVING CLAUSE. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this

SECTION 5. EFFECTIVE DATE. This Resolution shall be in full force and effect immediately from and after its passage and approval as provided by law.

SO RESOLVED this _____ day of _____, 2016, at Coal City, Grundy and Will Counties, Illinois.

AYES:

ABSENT:

NAYS:

ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: March 23, 2016

RE: ADOPTION OF THE FY17 ANNUAL BUDGET

The Village Board has held a number of budget hearings over the past few weeks as it considers a budget by which expenditures will be made over the next fiscal year, which runs from May 1st until April 30th. Attached are two items for the Board's consideration – they include:

- 1.) The Preliminary FY17 Budget Adoption Ordinance (with the proposed expenditures and revenues attached)
- 2.) The Proposed FY17 Budget Cover Memo (which was provided with the Proposed Budget)

The purpose of the Preliminary Ordinance is to announce a budget has been proposed and is available for review is anyone form eth public is interested in obtaining a copy prior to its adoption.

Recommendation:

Read the Preliminary Ordinance and set the Ordinance for Adoption on April 27, 2016.

THE VILLAGE OF COAL CITY
GRUNDY & WILL COUNTIES, ILLINOIS

ORDINANCE
NUMBER 16 - _____

**ORDINANCE APPROVING THE ANNUAL MUNICIPAL BUDGET
FOR THE FISCAL YEAR 2016/2017**

TERRY HALLIDAY, Village President
PAMELA M. NOFFSINGER, Village Clerk

ROSS BRADLEY
DAN GREGGAIN
NEAL NELSON
DAVE TOGLIATTI
JUSTIN WREN
TIM BRADLEY
Village Trustees

ORDINANCE NO. 16 - _____

**ORDINANCE APPROVING THE ANNUAL MUNICIPAL BUDGET
FOR THE FISCAL YEAR 2016/2017**

WHEREAS, the Village of Coal City (“Village”) is a non-home rule municipality operating under the Illinois Municipal Code; and

WHEREAS, in the Village it is the responsibility of the Budget Officer to complete an annual budget, in lieu of an annual appropriation ordinance, which the Village Board is required to adopt before the Fiscal Year to which it applies begins and which fiscal years of the Village begin May 1st of each calendar year; and

WHEREAS, the purpose of the adoption of a budget is to replace the annual appropriation ordinance with a budget which more truly reflects anticipated receipts and disbursements of the Village; and

WHEREAS, the budget is required to contain an estimates of revenue available to the Village for the forthcoming Fiscal Year to which the budget is drafted, together with recommendations for expenditures of the Village and all of its departments, commissions and boards; and, the budget is required to contain actual or estimated revenues and expenditures for the preceding two (2) Fiscal Years of the Village and shall show the specific fund from which each anticipated expenditure shall be made; and

WHEREAS, pursuant to the terms and provisions of 65 ILCS 5/8-2-9.1, et seq., and the Village Code, the Annual Budget for the Village for Fiscal Year 2016/2017 has been duly presented for approval and adoption; and

WHEREAS, said Budget is hereby found to be in good order and in form for adoption;
and

WHEREAS, said Budget was made publicly available for inspection and copying not less than ten days prior to the date of approval; and

WHEREAS, notice of a public hearing on the proposed Budget was published in the Coal City Courant, a newspaper of general circulation within the Village, on April 13, 2016, which was at least one week prior to the date of said public hearing; and

WHEREAS, a public hearing was held on the Budget pursuant to statute on April 27, 2016, and all of those members of the public desiring to speak were given the opportunity; and

WHEREAS, adoption of said Budget is in the best interests of the Village of Coal City.

NOW THEREFORE, BE IT ORDAINED BY the President and Board of Trustees of the Village of Coal City, Counties of Grundy and Will, Illinois, as follows:

Section 1: The above-stated recitals are incorporated by this reference.

Section 2: The Annual Budget for fiscal year 2016/2017 which is attached hereto as Exhibit "A" is hereby adopted and approved.

Section 3: Within thirty (30) days after the Village enacts its ordinance to adopt its budget, it is required to file a certified copy of the ordinance and the budget with the County Clerks of Grundy and Will Counties, Illinois, same to be accompanied by an estimate of the revenues the Village anticipates receiving during the forthcoming Fiscal Year of the Village, identifying the sources of revenue, with the revenue estimate to be certified by the Village's chief financial office.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval.

Section 5: In the event any portion of this Ordinance is found and determined to be invalid, the invalid portion shall be stricken herefrom and the remainder shall be in full force and effect.

SO ORDAINED this _____ day of April, 2016, at Coal City, Grundy County, Illinois.

AYES:

NAYS:

ABSENT:

ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

Exhibit A
Village of Coal City
FY17 Proposed Budget

Program No. Name	FY17 Budgeted Expenditures		% of Budget Change	FY16 Budgeted Expenditures		FY16 Actual Expenditures	FY15 Actual Expenditure
	Personnel	Operations		Personnel	Operations		
Operational Programs							
01-11 Administration	\$163,727	\$889,358	33.94%	\$173,347	\$612,896	\$1,053,085	\$961,062
01-21 Police Department	1,566,777	414,831	9.14%	1,502,164	313,511	1,981,608	1,535,594
01-31 Community Development	100,678	16,002	8.23%	93,023	14,780	116,679	93,996
01-41 Maintenance	352,043	382,359	2.88%	346,603	367,267	734,402	667,220
01-71 Emergency Operations	0	19,103	13.67%	0	16,806	19,103	16,748
16-00 IMRF/Social Security		235,904	2.05%		231,155	235,904	206,388
General Fund & Levy Funded Subtotal	\$2,183,225	\$1,957,557	13.08%	\$2,336,671	\$1,325,261	\$4,140,782	\$3,481,008
51-00 Water & Sewer	\$584,760	\$1,116,637	10.30%	\$555,436	\$987,012	\$1,701,397	\$1,257,005
52-00 Garbage Collection	5,058	469,553	1.74%	5,630	460,864	474,611	451,745
71-00 Parks	21,217	58,100	34.11%	18,967	40,175	79,317	60,141
	\$2,794,259	\$3,601,847	11.62%	\$2,916,703	\$2,873,312	\$6,396,106	\$5,249,898
Capital Projects							
15-00 Motor Fuel Tax		\$300,000	87.38%		\$160,100	\$19,287	\$595,289
35-00 Bond Projects		465,525	70.98%		272,275	30	0
38-00 Capital Improvements		3,735,552	2.89%		3,630,785	652,339	1,550,224
39-00 Municipal Facilities		180,000	0.00%		180,000	0	0
48-00 Infrastructure Expansion		841,450	52.59%		551,450	93,707	118,745
78-00 Economic Development		-	-100.00%		187,405	368,049	1,259,482
		\$5,522,527	10.85%		\$4,982,015	\$1,133,411	\$3,523,739
Discretionary Spending							
18-00 School Sites		\$15,000	25.00%		\$12,000	\$14,039	\$18,715
20-00 TIF Fund	37,694	24,550	-46.61%	\$36,964	79,610	24,786	60,383
32-00 Water Impact		5,000	0.00%		5,000	-	0
33-00 Sanitary Sewer Impact		5,000	0.00%		5,000	0	0
	\$37,694	\$49,550	-37.04%	\$36,964	\$101,610	\$38,826	\$79,099
Obligations							
02-00 Building Fees Depreciation		\$70,000	2.30%		\$68,425	-	\$10,000
34-00 Storm Water Re-Fi Bonds Paymt		184,906	-67.26%		564,763	564,763	565,063
36-00 Water Infrastructure Improvement		66,773	0.00%		66,772	66,772	33,386
37-00 Sanitary Sewer Infr. Improvement		290,392	0.00%		290,392	290,392	290,392
46-00 Water Depreciation		5,993	2.94%		5,822	-	5,657
47-00 Sewer Plant Depreciation		25,322	2.93%		24,602	-	23,903
		\$	-36.97%		\$1,020,775		\$928,400
TOTAL - All Programs	2,831,953.36	9,817,308.79	7.39%	\$2,953,667	\$8,825,337	\$8,496,743	\$9,803,344

Village of Coal City
FY17 Proposed Budget
Revenues by Fund Summary

Fund No.	Fund Name	FY17 Budget Revenues	FY16 Budgeted Revenues	FY16 Actuals Revenues	FY15 Actual Revenues	FY14 Actual Revenues
01	General	\$3,572,427	\$3,151,971	\$2,859,909	\$2,816,039	\$2,671,893
16	IMRF/Social Security	237,307	231,155	185,622	214,644	164,143
51	Water & Sewer	1,592,291	1,542,448	925,897	1,369,519	1,296,476
52	Garbage	468,630	468,630	320,799	483,793	444,171
71	Parks	92,199	59,142	52,062	89,578	96,217
	Operating Funds Subtotal	\$5,962,854	\$5,453,345	\$4,344,289	\$4,973,573	\$4,672,899
15	Motor Fuel Tax	\$150,025	\$160,100	\$95,593	\$605,365	\$163,729
32	Water Impact	8,050	6,550	8,815	5,723	4,987
33	San. Sewer Impact	13,100	12,600	13,898	9,911	9,952
38	Capital Improvement	3,879,451	3,879,951	75,028	1,262,957	976,589
39	Municipal Facilities	130,100	100	168	130,284	149,071
48	Infrastructure Expansion	152,000	152,000	100,740	39,479	2,201
78	Economic Development	476,550	625,063	98,774	140,252	2,153,978
	Capital Funds Subtotal	\$4,809,276	\$4,836,364	\$393,015	\$2,193,970	\$3,460,507
18	School Sites	\$10,015	\$10,000	\$14,047	\$12,802	7,883
44	Water Bond Reserve	100	100	47	103	33
45	Sewer Bond Reserve	250	250	203	447	144
46	Water Depreciation	50	50	22	55	21
47	Sewer Plant Depreciation	150	250	111	278	101
	Required Funds	\$10,565	\$10,650	\$14,430	\$13,685	\$8,182
02	Building Fees Depreciation	\$86,025	\$86,025	\$108,147	\$16,628	\$19,542
34	Storm Water Ref. Bond Repayment	185,405	557,413	612,279	557,527	555,419
35	Bond Fund	1,000	0	3,409,591	2,321	4,222
36	Water Infrastructure Improvmt.	52,993	53,842	32,177	54,780	54,477
37	Sanitary Sewer Infrastructure Imprvmt.	312,934	335,917	193,788	320,093	318,184
	Debt Obligation Funds	\$638,357	\$1,033,197	\$4,355,982	\$951,349	\$932,303
20	TIF	\$50,000	\$45,000	\$49,713	\$41,906	\$41,972
	TOTAL - All Funds	\$11,471,053	\$11,378,556	\$9,157,429	\$8,174,482	\$9,115,862

MEMO

TO: Mayor Halliday and the Board of Trustees
FROM: Matt Fritz, Village Administrator
DATE: March 4, 2016
RE: **FY17 PROPOSED BUDGET**

The budget as is currently constructed would result in deficit if 100% of the budgeted programmatic expenses are expended in the upcoming year. Prior to the adoption of the FY17 Budget, the Board shall meet with department heads and determine the best course of action concerning some of the programmatic needs and proposals. In addition, the Board shall consider the FY16 Budget Amendment Ordinance that shall acknowledge the receipt of 2015 Bond Proceeds as well as the unanticipated disaster expenses related to the 6-22 Tornado. After the adoption of this Resolution, the General Fund shall possess \$1.2 million in reserves by year's end. An additional Water/Sewer Meeting shall be convened to determine the projected revenues for the upcoming year in light of the finalized anticipated expenditures; determining the total gallons sold continues to be the most significant portion of the formula and perhaps most difficult to predict.

FY17 Operational Budget Summary

Program		FY17	FY16	FY15	FY14
	<u>Expenses</u>				
01-11	Admin.	1,053,085	\$786,243	978,886	541,959
01-21	PD	1,981,608	1,815,675	1,656,381	1,477,142
01-31	Comm. Dev.	116,679	107,803	100,131	99,982
01-41	Maintenance	734,402	713,870	758,230	677,014
01-71	EMA	19,103	16,806	18,850	19,500
16-00	IMRF/Soc. Security	235,904	231,155	217,605	218,280
	Subtotal	4,140,782	3,671,552	3,730,083	3,033,877
51-00	Water/Sewer	1,701,397	1,542,448	1,468,107	1,309,014
52-00	Garbage	474,611	466,494	462,813	439,221
71-00	Parks	79,317	59,142	78,951	92,016
	Subtotal	2,255,324	2,068,084	2,009,871	1,840,251
	95% Utilization	(319,805)	(286,982)	(286,998)	(243,706)
	TOTAL	6,076,301	5,452,655	5,452,956	4,630,422

Fund	<u>Revenues</u>				
01	General	3,572,427	3,151,971	3,024,170	2,471,193
16	IMRF/Soc. Security	237,307	231,155	163,814	163,814
	Subtotal	3,809,734	3,383,126	3,187,984	2,635,007
51	Water/Sewer	1,592,291	1,542,448	1,498,349	1,369,324
52	Garbage	468,630	468,630	455,860	419,775
71	Parks	92,199	59,142	82,846	84,977
	Fund Balance Use			31,460	125,000
	TOTAL	5,962,854	5,453,346	5,256,499	4,634,083

The FY17 Proposed Budget is included within binders with the annual planned program expenditures; below is a summary of the major items to consider and look for as you review each of the programs across all of the funds.

FY17 Proposed Budget Discussion Items

General Fund Revenues

Reallocation of the Property Tax Levy's Effect

- Results in more General Fund Revenues; the Liability taxes are fully funded and no longer require a separate payment from the Utilities Fund.
 - Slightly more funds were collected than necessary, which should be set aside for future increases in liability OR Workers Compensation renewals.
 - The Audit & Street Lighting levy line items shall provide \$75,000 of funding that can be utilized for local match to the MFT annual Streets programming

Building Permits – the FY16 target of \$86,000 was surpassed. When building permits are received, they are split amongst Funds 01 & 02 in order for the revenue stream to be flattened and utilized to augment general fund revenues over a longer period. Each year, the budget calls for so much funding to be transferred from Fund #02 as a policy decision based upon what funds are available and the funding necessary to balance general fund program expenditures (and can also assist with capital purchasing contributions due from the general fund).

The target of \$86,000 remains due to the industrial development that is still expected within the upcoming fiscal year (either construction season of 2016 or spring of 2017). In addition, some revenue line items were increased to reflect the increased residential contractor traffic expected over the upcoming year.

Transfer from Tornado Project Funds – Additional dollars were set aside to assist with the short-term reduction property tax assessment issue due to the reduced EAV for 2016 and 2017 collection years. This number has been set at \$128,942. This is a reduction versus the total contribution necessary to balance FY16 expenditures related to the tornado. In addition to the general fund, these funds are being utilized to balance reductions in the Utility Fund due to less overall usage (because of the temporary loss of over 100 residential homes).

Program 01-11

Administration

Technology Upgrade & Support – The Village Hall houses the main email server for village operations as well as the backbone for the voice over internet protocol (VOIP) telephone service. This was formerly supported by an outside consultant, but the need to curtail spending caused the service to be supported by a local vendor in lieu of fees for wireless communication equipment placed atop the village’s water towers. Support for the existing IT infrastructure has proven problematic due to the increasing need for bandwidth and offsite applications’ interaction. Moving forward, the village hall is in need of a server overhaul and additional bandwidth is necessary to carry out all of the municipal functions. Included within the budget is a server replacement for the village hall, support from a new IT support company that shall provide regular bi-weekly visits to complete service calls, and the addition of Comcast internet connections to provide additional bandwidth. VOIP shall still be supported by First Communications PRI lines; however, the offsite applications take up too much bandwidth requiring Comcast to support the regular business functions (and shall no longer interfere with the VOIP traffic).

Continued Consultant Expertise – Following upon advice of the Board to utilize the existing expertise of Mr. George Gray who has provided excellent administrative leadership to the building department’s increased permitting and inspections process, two large scale projects have been included. They are projects that take advantage of Mr. Gray’s expertise and fit with the immediate needs of Coal City. The first is a comprehensive salary analysis for the administrative and public works positions. The second is an overhaul of the subdivision requirements set forth within the village code. This long-standing need has become more apparent as Meadow Estates has become active again and Richards Crossing has begun talks of extending Richards Road and starting up residential development within the furthest northerly portions of the subdivision. These expenses resulted in an additional professional fees of \$30,000.

Strategic Planning Effort – Included within FY16 budget was money for a strategic planning session; this was sidetracked due to the 6-22 Tornado. This is included within the proposed budget and is being planned for December and January of the current fiscal year in order to assist with having priorities in place prior to the consideration of the FY18 Budget cycle.

Interfund Transfers – ALL of the transfers within different funds have been set aside in the same manner. Over the past two years, the transfers for vehicle payments and debt payments have come from various line items; at this point any funding that is to come from the general fund into another (aside from vehicle payments still found within 01-21, 01-31, and 01-41) is located within line item 01-11-999. Across all of the programs and funds, this line item, i.e. “999” is utilized for monies transferred from one fund to another. This has been done to meet audit

expectation to carry out these interfund operations synonymously across all funds and will make overall spending appear to be greater than the operational budgets have appeared until this time.

For instance, the Street Light & Audit tax levy proceeds totaling \$75,000 will appear as an expenditure when the proceeds are transferred from the general fund to the capital fund (#38). Those funds will be utilized for non-MFT street repairs. This transaction results in a total of \$150,000 in expenditures across all funds as well as \$150,000 in revenues when it is received once in Fund 01 and then received again in Fund 38.

Program 01-21

Police

Still More Building Maintenance Dollars are Necessary – Due to the age of the facilities, \$25,000 has been proposed for two major improvements. The first is an expenditure of \$1,500 on the renovation of the washroom facilities; they appear to have been untouched for nearly 40-50 years and are in need of modernization. The second expense is flat roof repairs. Leaks have re-appeared and the flat portion of the roof is in need of repair. In the meantime, it is causing slow leaks that appear in various places throughout the employee work spaces.

Grant Expense – Acquisition of Additional Staffing – Chief Best would like to apply and receive COPS grants for the addition of a new officer. To meet the staffing needs of the community and continue to transition the department to younger officers, receiving 75% funding of additional officer over a three-year period would augment the transfer of knowledge from the existing senior officers. Chief Best anticipates retirements within this time period and would like to take advantage of this program in order to pay for new hires during this initial time period. Eventual staffing will depend upon development over the next 4-5 years, however, Chief would like to have the current number of officer boosted by two after getting through this transition period (of 4-6 years).

Squad Car Replacements – The Police Department is in negotiations with D’Orazio Motors to investigate the ability to receive a matching grant wherein the village can purchase 2 vehicles and receive a 3rd without cost. D’Orazio previously advised they shall cover all maintenance including those items not covered in the warranty if a matching vehicle is not provided in the current year. Currently, Squads # 78 & 79 are in need of repair and are close to becoming a liability as opposed to an asset. Squad 77 is the oldest squad in the fleet, but could survive another year of replacement is not possible due to budget restraints. It would be beneficial to utilize a larger utility vehicle to house the truck weight scales and evidence collection equipment when replacing the unit operated by Officer Jones. The current budget includes the purchase of 2 ½ vehicles, i.e. two purchased from this year’s fiscal budget (via an equipment loan) and a contribution towards ½ of another that shall be matched within the last ½ in the FY18 budget.

Utility Fund Revenues

This will be an area to receive a boost from the tornado project working capital funds. The FY16 projection for revenues was \$1,542,448. The largest portion of this projection is due to the sale of water. To date \$810,866 of the projected \$1,353,482 has been collected. *This shall result in a projected shortfall at year’s end of \$137,183.* This amount shall be adjusted within a final

budget resolution that will align the projected budget with the proposed budget this spring. Another interfund transfer can be utilized in FY17 as well from the tornado project.

Program 51-00

Water/Sewer Operations

Meter Replacement Program Update

To date, the village has replaced 449 of the anticipated 2,300 meter replacements necessary. This is behind the desired replacement rate that was expected, however, FY16 brought some great challenges to the replacement schedule for this past year. The Utility Department has already served notice to all of the utility customers locate east of Broadway and north of Division with the request to call and schedule meter replacements. These replacements are the first step in identifying actual water loss that is staking place. This is the difference between the total amount of water treated at the Coal City Water Treatment Plant and the total amount billed to residents which is measured across all of the water taps across the Village. Tyler Valiente reported the utility received its lowest water loss number from the January readings (billed in February) at 30% loss. This is well in excess of the overall goal, but shows improvement mainly due to the replacements (and water hydrant replacements) that have been completed.

Sludge Disposal – This item has been doubled within the FY17 fiscal year because no transfer occurred in 2015. The farm that has been approved to receive the waste was not ready to collect the sludge within the proper season. Alternative preparations have taken place to utilize a different hauler who has locations to spread the product have been made. Fall continues to be the best season to take on this task. Although the line item has been doubled, the failure to complete this task in 2015 results in the \$20,000 expenditure remaining within Fund #51 for expenditure in FY17.

Ongoing Utility Capital Expenses – The water/sewer utility currently has a number of projects ongoing and planned from multiple sources.

- Water Treatment Plant Upgrade Completion – Chamlin is currently completing the design engineering for replacement of the central processing unit at the plant, which controls the water treatment tanks along with their remote location relays and communications. This project is to be funded from existing fund balance within Fund #48.
- Face Piping & Valve Replacement – In addition to the previous project, this portion of the project is being designed as a possible add-on or second phase project along with the control operations of the treatment plant. This would replace the large lines within the treatment plant and automate the many valves that are necessary within the building to control the raw water and finished water that is being processed within this facility.
- Sanitary Lagoon Rehabilitation – This project was called for implementation this spring. Robinson has received the approval of the USEPA for its plan to place monitoring wells surrounding this area. This shall be the subject of an upcoming board meeting and will require regular sampling after its installation. After its installation, regular monitoring, and reporting if levels are within EPA specifications, the village shall no longer need to

expend additional dollars to get the lagoon mitigated. Its ongoing natural restoration may have overtaken whatever concerns were present at the end of its utilization back 20+ years ago.

- Vehicle & equipment Replacement – A transfer of \$88,202 is planned to make additional payments for projects and equipment that has been replaced in past budgets. In FY16 the village made final payments for a new Dump Truck. In FY17, contributions are being set aside for the purchase for Sewer Vactor Truck as well as other pick-up trucks. These amounts total \$95,000 and are set aside in 51-00-999.

Fund #38 Capital Improvement Plan

Broadway Reconstruction Plan – During FY17, the village must move forward with Phase 2 of the Broadway Reconstruction Plan. This spring an engineer must be selected to complete this phase in order to stay on the regional transportation plan's 2018 construction. The WCGL has updated its matching requirements that shall allow the village to receive \$4.25 million in federal funds if its local match is boosted from \$400,000 to \$850,000 for the reconstruction of Broadway (including quiet zone improvements at BNSF & Broadway). This project will lead to a full reconstruction, rejuvenation, and increased investment within the Core Area. Funds shall be maximized in order to provide funding for the adjacent alleys as well.

Streets replacement and Construction – the non-MFT portion of funding is provided from this fund. These proceeds are expected to increase in FY17 with the restoration of the street lighting and audit portions of the tax levy. This will boost spending by \$75,000. In addition, monies have been collected within the Tornado projects bond for repairs within the 6-22 Tornado Affected Area. This is expected to augment existing funding sources for the repair of Black Diamond and Coalfield streets. More is expected in the future, but this project is the most apparent at the present time.

Vehicle & equipment Replacement Fund – In addition to the capital projects, this is the fund to which funding is set aside to make existing vehicle replacement payments as well as collect for future vehicle and equipment purchases. The village has made large strides in managing the long-term condition of its equipment and fleet. Transitioning from utilizing debt to collecting annual payments for known replacements has been ongoing; the capital fund facilitates the collection of these proceeds.

Expanded Sidewalk Repair & Construction – the Coal City School District continues to desire to be a partner with the village on the construction and repair of additional sidewalks throughout the community. The completion of the Safe Routes to School project is just one of the sidewalk replacements expected to take place in 2016. In the spring, a bid shall be let to gain the latest cost for sidewalk replacement on the market. Once this is known, the Street & Alley Committee can work towards a final repair and construction list for sidewalks throughout the community.

Fund #78 Economic Development Fund

ILPCC, LLC Debt Update

The Village has provided the debt payments for the development bond that completed the Union Pacific spur that feeds into this manifest freight industrial park located at the southwest corner of Reed & Broadway. Debt payments for FY17 are budgeted for the next payment of \$86,405. This will extend total village payments for this project to \$291,065. The development agreement governing this project requires the owners of the park to begin paying when the amount required to support its development exceeds \$350,000. If the current share of debt contribution continues, the funding ceiling is expected to be surpassed in 2017, which allows the village to pass on the cost for funding future debt payments via an SSA on the land that shall be collected in the summer of 2017.

Façade Improvement Program

The village suspended its successful façade renovation program during FY16. This has been placed back into the budget due to the repayment of \$100,000 from the Fisher Auto Parts Building renovation. The final payment for this project is expected within the upcoming fiscal year as well. To date, Spivey's, the Bass Building (former theater), and Fisher Auto Parts Building have been completed utilizing existing village fund balance. Spivey's fully paid back its loan prior to receiving any additional finance charges.

Sales Tax Rebate – the line item for sales tax rebate represents the payment that is made to the Village of Diamond each year due to the sales taxes collected at Advance Auto, which is located on a parcel that straddles both municipalities. The allotted amount ½ of the total sales taxes collected from the location each year.

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: March 23, 2016

RE: BOARD POLICIES FOR ADOPTION

Alley Installation

Through a series of meetings, members of the Village Board have provided input as to how the staff should form a policy that shall guide how residents can receive assistance in the establishment and maintenance of their collective alley ways. This policy is being created and shall be provided for further board consideration and adoption by Wednesday evening. Drainage within these areas will be provided for residents on a basis by which resources are available; residents can expedite this process by collectively installing these improvements privately. The creation of the alley way, i.e. gravel placement must be paid for by adjoining neighbors for initial installation. After this primary step, the village shall maintain these means of accessing rear yards for those residences located along alleys.

Tornado-related Property Maintenance Standards

The Village continues to respond to the property maintenance standards that avail themselves as time extends beyond the 6-22 Tornado. The Building Department continues to provide a mixed approach of information, notices, and communications with possible volunteer organizations. Attached are the latest policy guidelines that are intended to be utilized on the next steps below those property maintenance issues that appear beneath those structures that are deemed to be dangerous. This is provided to the Board to ensure the Building Department has captured a mode by which the Board desires it to continue to follow up with current maintenance issues.

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PROTOCOLS FOR TORNADO RELATED PROPERTY MAINTENANCE

These policies are established to address unresolved issues relative to tornado related properties. While most property owners impacted by the tornado have restored their property, some properties remain in a condition which is unsafe or impacts neighboring property values. It is the goal of this policy to either have homes restored on impacted lots, or complete demolition and restoration of the property to the general condition of the lot when originally purchased for building (original condition).

A. OBJECTIVE: Address issues of exposed foundations.

1. All exposed foundations must be secured with fencing or decking. Fencing must be maintained at all times. Securing foundations is a short term, temporary measure until the issue is permanently addressed.
2. Exposed foundations are unacceptable on a long term basis. Property owners will be notified in writing that either the foundation must be removed and the lot restored to original condition or else building on the existing foundation must commence within 45 days of notice.
 - a. Demolition shall include the removal of foundations, footings, slabs, concrete floors; pools; out buildings; any materials in the yard of the house such as all concrete slabs, walks, steps, ornamental materials, etc.; clothes poles; fences; and aggregate surfaces and bituminous surfaces within the property (except that driveway aprons and public sidewalks shall remain in place).
 - b. Fill any voids left from the building/foundation or pool demolition with a granular course aggregate material to an elevation not less than 10" nor more than 15" below the existing grade adjacent to the building. The final cover shall be a clay and topsoil mixture with ryegrass mixture to stabilize soil. All disturbed areas shall be shaped and graded to drain properly.
 - c. Any voids left from the removal of aggregate and miscellaneous pavements areas must be filled with topsoil and graded to drain properly.
 - d. At the property line, excavate the sanitary sewer line servicing the property and install a concrete plug. The water line shall be disconnected at the buffalo box. The property owner shall contact the Village for a water/sewer inspection prior to covering the excavation.

B. OBJECTIVE: Address policy to forestall blight and maintain property values.

1. Property owners shall be notified in writing they have 45 days to either 1) demolish and restored in accordance with this policy or 2), obtain a building permit and begin construction on a new home.
2. Should the property owner fail to either complete demolition or begin construction of a new home within 45 days of notice, the Village may pursue penalties pursuant to the Coal City Village Code.

C. OBJECTIVE: Address issues of Property Maintenance

1. Property maintenance issues include, but are not limited to, tall grass and weeds, improper grading, the presence of debris, broken fences or posts, removal of damaged trees, trash, branches, and any applicable violations of the Coal City Village Code.
2. Homeowners shall be sent one written reminder that an inspection has occurred and specific items need to be addressed. If the violations are not remedied within five business days, the Village will issue p-tickets as penalties for the violations until the violation is abated. The Village retains the right to pursue all remedies authorized in State and Village code.