

COAL CITY VILLAGE BOARD MEETING

**WEDNESDAY
FEBRUARY 24, 2021
7:00 P.M.**

COAL CITY VILLAGE HALL
515 S. BROADWAY, COAL CITY, ILLINOIS

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Approval of Minutes February 10, 2021
4. Approval of Warrant List
5. Public Comment
6. Ordinance 21-04 Amending Residency Requirement for Essential Employees
7. Ordinance 21-05 Disposing of a Surplus Police Department Vehicle

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: February 24, 2021

**RE: RESIDENCY REQUIREMENTS FOR ESSENTIAL EMPLOYEES
AMENDMENT**

The Village of Coal City attempts to hire personnel who can serve the needs of its residents in the most professional and responsive manner. In order to complete this task sometimes a larger pool of candidates must be considered or employees of the Village must have the flexibility to reside elsewhere other than the School District due to family decisions regarding the full employment or the household. Due to this reason, the Village provided for a larger radius within the collectively bargained contract regulating the employment of the police officers.

Aside from the reasons listed above, the Village Board has always attempted to keep those benefits gained through the collective bargaining process for all employees so two different sets of standards are utilized minimally. Chapter 30.3 of the Village Code regulates residency requirements for essential employees, which does not apply to the Police Officers. The prepared amendment would change this requirement to allow employees to reside within the same standards as though provided for the Police Officer – within 20 miles of Coal City Village Hall.

Those employees, such as Chief Best and me would remain required to reside within Coal City because it is stipulated within the employment contracts for each.

Recommendation:

Adopt Ordinance No. ____: Amending the residency requirements for Village essential employees.

THE VILLAGE OF COAL CITY
GRUNDY & WILL COUNTIES, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE AMENDING THE VILLAGE CODE TO REPEAL RESIDENCY
REQUIREMENT FOR VILLAGE EMPLOYEES**

**(DOES NOT IMPACT POLICE OFFICERS OR ELECTED AND APPOINTED
OFFICIALS)**

TERRY HALLIDAY, Village President
PAMELA M. NOFFSINGER, Village Clerk

SARAH BEACH
ROSS BRADLEY
TIMOTHY BRADLEY
DANIEL GREGGAIN
DAVID SPESIA
DAVID TOGLIATTI
Village Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of
Coal City

on _____, 2021

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE VILLAGE CODE TO REPEAL RESIDENCY
REQUIREMENT FOR VILLAGE EMPLOYEES**

**(DOES NOT IMPACT POLICE OFFICERS OR ELECTED AND APPOINTED
OFFICIALS)**

WHEREAS, the Village of Coal City (hereinafter, the "*Village*") is an Illinois municipal corporation organized and operated under the laws of the State of Illinois; and

WHEREAS, the Village is a non-home rule municipality and, as such, may exercise delegated statutory and Constitutional powers and such powers as are necessarily implied therefrom; and

WHEREAS, the Illinois Municipal Code requires that elected and appointed officials, including police officers, reside within the Village, except for the treasurer, engineers, health officers, attorneys, or other officers who require technical training or knowledge (65 ILCS 5/3.1-10-5 and 65 ILCS 5/3.1-10-6); and

WHEREAS, the Village is authorized to adopt ordinances allowing its police officers to reside outside of the corporate limits (65 ILCS 5/3.1-10-6(c)) and the Village has so acted to allow full-time police officers to reside outside of the Village so long as they reside within twenty miles of Village Hall; and

WHEREAS, the Village may, but need not, establish residency requirements for its rank-and-file employees so long as there is a rational basis supporting its residency requirements; and

WHEREAS, the Village has previously adopted has adopted Section 30-3(B) of the Village of Coal City Code of Ordinances ("*Village Code*"), requiring that its department heads, supervisors and their next-in-commands to reside within the Coal City School District; and

WHEREAS, the Village President and Board of Trustees (“*Corporate Authorities*”) find that eliminating the residency requirement in Section 30-3(B) of the Village Code may enhance the pool of qualified candidates for future openings and maximize workforce flexibility and therefore wish to eliminate this restrictive residency requirement for its department heads, supervisors and their next-in-commands.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Coal City, Counties of Will and Grundy, Illinois, as follows:

SECTION 1. RECITALS. That the foregoing recitals shall be and are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION 2. AMENDMENT. Title III (“Administration”), Chapter 30 (“General Provisions”), Section 30-1 (“Effect of Title III”) of the Coal City Village Code is hereby amended as follows (additions **underlined in bold font**, deletions marked with ~~strikethrough in bold font~~ and omitted text is unaffected by this ordinance):

SECTION 30-1 EFFECT OF TITLE III.

Except as otherwise provided, ~~T~~the provisions of this Title III shall apply alike to all officers or employees of the Village, regardless of the time of the creation of the office or of the time of the appointment of the officer.

SECTION 3. AMENDMENT. Title III (“Administration”), Chapter 30 (“General Provisions”), Section 30-1 (“Effect of Title III”) of the Coal City Village Code is hereby

amended as follows (additions **underlined in bold font**, deletions marked with ~~strikethrough in bold font~~ and omitted text is unaffected by this ordinance):

SECTION 30-3 PROBATIONARY PERIODS; ~~RESIDENCY REQUIREMENTS~~; EXPERTS.

A. A probationary period of six months is hereby established for all Village employees except members of the Police Department. Members of the Police Department shall serve a probationary period as specified by the Board of Fire and Police Commissioners and the rules and regulations approved and promulgated by the Board of Fire and Police Commissioners.

~~B. Any essential employees residing outside the Village who are employed by the Village, excluding members of the Police Department, shall, after having served the required probationary period, be required within a period of six months thereafter to establish residence within the boundaries of the Coal City School District. For the purpose of this standard, "essential employees" are defined as those persons employed by the Village who hold a leadership position within the Village and are assigned the department head and/or supervisor function within their department as well as each of the aforementioned employees' immediate successor within the department's staff. This subsection shall not apply to any Village employee hired prior to the effective date of this section.~~

B. C. Nothing contained in this section shall be construed to prohibit the Village from engaging experts in various technical fields to consult with the Village, even though experts need not be a resident of the Village.

SECTION 4. RESOLUTION OF CONFLICTS. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. SAVING CLAUSE. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance, which are hereby declared to be separable.

SECTION 6. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

SO ORDAINED this _____ day of _____, 2021, at Coal City, Grundy and Will Counties, Illinois.

AYES:

ABSENT:

NAYS:

ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: February 24, 2021

RE: DISPOSING OF THE 2006 IMPALA CLASS CAR

Chief Best suggested it would be worthwhile for PROACT to receive the contribution of the 2006 Impala currently maintained and rarely utilized by the Police Department. Prior to contributing this unit to the PROACT Unit, it must first be found to be surplus and no longer necessary to the operation of the Village's services.

Recommendation:

Adopt Ordinance No. ____: Authorizing the Village Administrator to declare as surplus and dispose of the 2006 Chevy Impala.

THE VILLAGE OF COAL CITY
GRUNDY & WILL COUNTIES, ILLINOIS

ORDINANCE
NUMBER 21- _____

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF
CERTAIN PERSONAL PROPERTY, THE PD IMPALA CLASS VEHICLE**

TERRY HALLIDAY, President
PAMELA M. NOFFSINGER, Village Clerk

SARAH BEACH
ROSS BRADLEY
TIMOTHY BRADLEY
DAN GREGGAIN
DAVID SPESIA
DAVID TOGLIATTI
Village Trustees

ORDINANCE NO. 21- ____

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF
CERTAIN PERSONAL PROPERTY, THE PD IMPALA CLASS VEHICLE**

WHEREAS, the corporate authorities of each municipality may make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/11-76-4, grants municipalities, with a population less than 500,000, the authority to dispose of personal property it determines by a simple majority of the corporate authorities to be no longer useful and necessary; and

WHEREAS, the President and Board of Trustees of the Village of Coal City find that continued Village ownership of the PD Impala Class Vehicle, which has outlived its useful life and is a 2006 Chevrolet Impala LS, VIN #2G1WB55K969122763, is no longer useful or necessary.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Coal City, Grundy & Will Counties, Illinois, as follows:

Section 1. Recitals. The above recitals are incorporated herein by this reference as if specifically stated in full.

Section 2. Disposition of Property. That the Village Administrator for the Village of Coal City is hereby authorized to dispose of the aforementioned personal property.

ORDAINED this _____ day of _____, 2021, at Coal City, Grundy and Will Counties, Illinois.

AYES:
NAYS:
ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela Noffsinger, Clerk

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: February 24, 2021

RE: ALIGNMENT OF RETIREMENT SICK TIME PAY

During consideration of the last collective bargaining agreement, the Village of Coal City provided a higher rate of pay for any accumulated sick time at the time of separation than previously provided within the personnel manual and its amendments. Currently, the maximum amount of pay per accumulated hour of sick time is 20% of any time accumulated.

The adoption of this ordinance would align the benefits for any employees exceeding 15 years of service to receive 40% of their accumulated sick time at the time of departure. Please note, there is a total ceiling upon the total number of hours for which one would be compensated – 1,040 hours. Should someone achieve this maximum amount, the liability at retirement would be 416 hours in addition to any other separation benefits such as vacation and personal time that has been accumulated.

Recommendation:

Adopt Resolution No. _____: Amending the total sick time compensation at time of separation for employees who have exceeded 15 years of service.

THE VILLAGE OF COAL CITY
GRUNDY & WILL COUNTIES, ILLINOIS

RESOLUTION
NUMBER _____

**A RESOLUTION AUTHORIZING AMENDMENTS TO VILLAGE OF COAL CITY
PERSONNEL POLICY MANUAL**
**(AUTHORIZING PARTIAL PAYOUT FOR UNUSED, UNPAID ACCUMULATED SICK
TIME UPON SEPARATION)**

TERRY HALLIDAY, Village President
PAMELA M. NOFFSINGER, Village Clerk

SARAH BEACH
ROSS BRADLEY
TIMOTHY BRADLEY
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**(AUTHORIZING PARTIAL PAYOUT FOR UNUSED, UNPAID ACCUMULATED SICK
TIME UPON SEPARATION)**

WHEREAS, the Village of Coal City ("*Village*") is an Illinois non-home rule municipal corporation, organized and operating pursuant to the Constitution and laws of the State of Illinois; and

WHEREAS, the Village has adopted an Employee Handbook ("*Handbook*") to provide Village employees with information about working conditions, employee benefits and policies affecting their employment;

WHEREAS, the Village has reviewed the Handbook and desires to update it to provide for the partial payout of unused and unpaid accumulated sick time upon separation from employment in certain circumstances as provided herein (the "*Amendment*");

WHEREAS, the President and Board of Trustees of the Village of Coal City (the "*Corporate Authorities*") find and determine that adopting the Amendment is in the best interest of the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Coal City, Counties of Will and Grundy, Illinois, as follows:

SECTION 1. RECITALS.

That the foregoing recitals shall be and are hereby incorporated into and made a part of this Resolution as if fully set forth in this Section 1.

SECTION 2. AMENDMENT.

A. The Village Board hereby approves and adopts an amendment to Chapter 3 (“Conditions of Employment”) of the Village of Coal City Employee Handbook. Section 3-8(6) shall be, and hereby is, amended as follows (additions underlined, ~~deletions marked with strikethrough~~), with all other subsections of Section 3-8 unchanged and remaining in full force and effect:

~~Unused sick time may not be sold back for pay, and is not a benefit that is due an employee at the time of the termination or resignation except as provided in Paragraph 5 above or as provided by I.M.R.F. Upon separation, employees shall receive a lump sum payment equal to 40% of their unused, previously unpaid sick time, up to a maximum of 1040 hours. To be eligible for this benefit, employees must have 15 years of service and may not have been terminated for cause.~~

B. The Village Administrator shall distribute the Handbook, as amended herein, to Village employees other than sworn police personnel and have such employees acknowledge receipt thereof.

SECTION 3. RIGHT TO FURTHER AMEND.

The Handbook is not a contract with employees of the Village, and the Village Board retains the right to make changes to the Handbook from time to time, as the Village Board deems prudent and necessary.

SECTION 4. RESOLUTION OF CONFLICTS.

All enactments in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. SAVING CLAUSE.

If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution, which are hereby

declared to be separable.

SECTION 6. EFFECTIVENESS.

This Resolution shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SO RESOLVED this _____ day of _____, 2021, at Coal City, Grundy and Will Counties, Illinois.

AYES:

NAYS:

ABSENT:

ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

THE VILLAGE OF COAL CITY
GRUNDY & WILL COUNTIES, ILLINOIS

RESOLUTION
NUMBER _____

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PERSONNEL POLICY MANUAL**
**(AUTHORIZING PARTIAL PAYOUT FOR UNUSED, UNPAID ACCUMULATED SICK
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TERRY HALLIDAY, Village President
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AYES:

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ABSENT:

ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: February 24, 2021

RE: SELECTING CHAMLIN TO COMPLETE ROAD SEAL BIDS

The Village of Coal City rarely utilizes seal cost and cape seal for its roads. This type of treatment is meant to extend the useful life of riding surfaces in order to ensure water is not able to penetrate the road base and extend the number of years prior to the Village needing to fully reconstruct the surface. These types of treatments can be overlaid continuously in order to preserve the surface still longer in the future.

Grundy County utilizes these treatments regularly and is preparing its bids for many rural cross sections throughout Grundy County. It would result in additional savings if Coal City gets its bids to the market simultaneously to allow the bidders to review the Coal City roads at the same time. Depending upon the final cost and treatment mix, the Village is looking to definitely overlay Valerio Road in the manner, east of Fifth Ave. and will evaluate its utilization on Carbon Hill Road, south of Reed Road. This approach will preserve these roadways at a much smaller cost per square foot rather than allowing them to deteriorate without any top coating or additional treatments.

Chamlin Engineering will prepare and handle a bid of this project prior to the final dollars being awarded to this project. This evening's consideration is the approval to allow Chamlin to manage that process prior to returning with the bids for your selection. This is expected at the end of March.

Recommendation:

Approve Chamlin Engineering to design and carry out bids for section of Valerio and Carbon Hill Roads.

SEAL COAT - TYPE A1

ITEM	UNIT	UNIT COST	Valerio Road						Total	Carbon Hill Road			
			5th St to Curve		Curve to W. Edge of Trailer Park		W. Edge of Trailer Park To Will Road			QUANTITY	COST	QUANTITY	COST
			QUANTITY	COST	QUANTITY	COST	QUANTITY	COST					
Bituminous Material (Prime)	GAL	\$ 2.60	1450	\$ 3,770.00	3200	\$ 8,320.00	4600	\$ 11,960.00	9250	\$ 24,050.00	5250	\$ 13,650.00	
Seal Coat Aggregate	TON	\$ 35.00	36	\$ 1,268.75	80	\$ 2,800.00	115	\$ 4,025.00	231.25	\$ 8,093.75	131.25	\$ 4,593.75	
Fog Seal	SQ.YD	\$ 0.60	2900	\$ 1,740.00	6400	\$ 3,840.00	9200	\$ 5,520.00	18500	\$ 11,100.00	10500	\$ 6,300.00	
Paint Pavement Marking, 4"	LF	\$ 0.60	2750	\$ 1,650.00	6450	\$ 3,870.00	4100	\$ 2,460.00	13300	\$ 7,980.00	8000	\$ 4,800.00	
Total Cost				\$ 8,428.75		\$ 18,830.00		\$ 23,965.00		\$ 51,223.75		\$ 29,343.75	

CAPE SEAL

ITEM	UNIT	UNIT COST	Valerio Road						Total	Carbon Hill Road			
			5th St to Curve		Curve to W. Edge of Trailer Park		W. Edge of Trailer Park To Will Road			QUANTITY	COST	QUANTITY	COST
			QUANTITY	COST	QUANTITY	COST	QUANTITY	COST					
Bituminous Material (Prime)	GAL	\$ 2.60	1450	\$ 3,770.00	3200	\$ 8,320.00	4600	\$ 11,960.00	9250	\$ 24,050.00	5250	\$ 13,650.00	
Seal Coat Aggregate	TON	\$ 35.00	36.25	\$ 1,268.75	80	\$ 2,800.00	115	\$ 4,025.00	231.25	\$ 8,093.75	131.25	\$ 4,593.75	
Micro Surface Special Type 2	SQ.YD	\$ 2.80	2900	\$ 8,120.00	6400	\$ 17,920.00	9200	\$ 25,760.00	18500	\$ 51,800.00	10500	\$ 29,400.00	
Paint Pavement Markings 4"	LF	\$ 0.60	2750	\$ 1,650.00	6450	\$ 3,870.00	4100	\$ 2,460.00	13300	\$ 7,980.00	8000	\$ 4,800.00	
Total Cost				\$ 14,808.75		\$ 32,910.00		\$ 44,205.00		\$ 91,923.75		\$ 52,443.75	