

**COAL CITY
VILLAGE BOARD MEETING
WEDNESDAY
OCTOBER 10, 2018
7:00 p.m.**

**COAL CITY VILLAGE HALL
515 S. BROADWAY, COAL CITY, ILLINOIS**

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Approval of Minutes September 26, 2018
4. Approval of Warrant List
5. Public Comment
6. Ordinance 18-25 Elected Officials Annual Salary Increase
7. Ordinance 18-26 Approval of Line of Credit from Bank of
Pontiac for Improvements & Purchase of
160 S. Broadway

8. Resolution 18-27 Providing an External Equity Stipend for Chief Best
9. Setting Trick-or-Treat Hours for 2018
10. Discussion-2018 Strategic Plan
11. Report of Mayor
12. Report of Trustees: S. Beach
 T. Bradley
 D. Spesia
 Announcing Fall Clean-up Event
 D. Greggain
 R. Bradley
 N. Nelson
13. Report of Village Clerk
14. Report of Village Attorney
15. Report of Village Engineer
16. Report of Chief of Police
17. Report of Village Administrator
18. Adjourn

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: October 10, 2018

RE: ORDINANCE INCREASING ELECTED OFFICIALS ANNUAL PAY

The Village of Coal City relies upon the time and energy of its elected officials to set the goals, policies, and objectives as to what shall be accomplished with the tax proceeds collected on an annual basis. This effort takes many hours dedicated to reviewing the documents and agreements set before the Village Board, setting and attending committee meetings to bring policies forward for consideration as well as the many hours throughout the year spent listening and working with residents to bring any issues they have into the public process.

Due to the amount of time expended, annual pay is set by the Village Board in a statutory manner prior to any upcoming election. The Village Board has discussed this topic and reviewed some surveys reviewing the pay for communities throughout the State of Illinois. Consideration for an increase in the elected officials' pay has not been increased since some point in the mid - 1980's despite the complexity of local government continuing to increase.

An ordinance has been prepared to increase the pay for the Village Trustees to \$5,000 per annum. As has traditionally been provided, the Mayor's salary would be twice the amount of the Trustees and be set at \$10,000 per year. Pam Noffsinger, the Village Clerk, was provided a survey which revealed the elected official pay throughout many different communities within the State. Coal City's pay for its Trustees ranked towards the bottom of all surveyed communities at a level commensurate with communities of population beneath 5,000 residents. For the responding communities, the average Council Member/Trustee pay rate was \$4,894 within communities with a population exceeding 5,000 residents (with Coal City's current rate of pay included within the group). While this would increase the per capita expenditure for each Trustee up to \$0.86, it is still well below the amount paid in smaller communities within survey sample, which carried an average rate of \$1.33 per resident.

Due to being required to adopt any increases a statutory amount prior to the next election, it would be beneficial to consider and determine this matter at Wednesday's meeting.

Recommendation:

Adopt Ordinance No. 18-25 : Setting the Elected Officials Annual Salary.

THE VILLAGE OF COAL CITY
GRUNDY & WILL COUNTIES, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE AMENDING THE VILLAGE CODE OF ORDINANCES
ESTABLISHING SALARIES FOR MUNICIPAL OFFICERS**

TERRY HALLIDAY, Village President
PAMELA M. NOFFSINGER, Village Clerk

SARAH BEACH
ROSS BRADLEY
TIMOTHY BRADLEY
DANIEL GREGGAIN
NEAL NELSON
DAVID SPESIA
Village Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Coal City
on _____, 2018

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE VILLAGE CODE OF ORDINANCES
ESTABLISHING SALARIES FOR MUNICIPAL OFFICERS**

WHEREAS, the Village of Coal City ("Village") is a non-home rule municipality; and

WHEREAS, the Village has authority pursuant to Section 3.1-50-5 of the Illinois Municipal Code, 65 ILCS 5/3.1-50-5, to establish salaries or other compensation for all municipal officers; and

WHEREAS, the salaries that are fixed by ordinance for those officers who hold elective office for a definite term must remain constant for the remainder of their respective current terms, and must be fixed at least 180 days before the May 10, 2015 beginning of the terms of the elected officials whose compensation is to be fixed; and

WHEREAS, the Village Board of Trustees desires to review and establish new salaries for its elected officers as provided herein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Coal City, Counties of Will and Grundy, Illinois, as follows:

SECTION 1. Recitals. The foregoing recitals shall be and are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION 2. Amendment. Section 30.10 of the Village Code shall be and hereby is amended as follows, with those subsections thereof not specified remaining in full force and effect as written:

§ 30.10 SALARIES.

...

(B) **Salary of President.** The salary of the President is fixed at the sum of ~~\$4,500~~ \$10,000.00 per year annum, payable quarterly. The President, in addition thereto, is recompensed for all expenses incurred by him or her in and about his or her duties as such in an amount not to exceed the sum fixed by the annual appropriation ordinance for such purpose.

(C) **Village Clerk's salary.** The salary of the Village Clerk shall be ~~\$2,500~~ \$5,000 per annum, payable in 12 monthly installments.

...

(H) **Salary of Trustees.** The salary of the Village Trustees is fixed at the sum of ~~\$2500~~ \$5,000 per year, payable in 12 monthly installments. The Trustees, in addition thereto, shall be recompensed for all expenses incurred by them in and about their duties as such in an amount not to exceed the sum fixed by the annual appropriation ordinance for that purpose.

SECTION 3. Repealer.

All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. Saving Clause.

If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance, which are hereby declared to be separable.

SECTION 5. Effectiveness. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SO ORDAINED this _____ day of _____, 2018, at Coal City,
Grundy and Will Counties, Illinois.

AYES:

ABSENT:

NAYS:

ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: October 10, 2018

RE: LINE OF CREDIT APPROVAL FROM BANK OF PONTIAC

The Village of Coal City has been working with multiple property owners adjacent to the Broadway corridor in order to gain additional parking and construction management areas for the future S. Broadway Renovation. One of the most lacking areas for parking identified through the downtown reconstruction studies was the "north end" of town near the intersection of Broadway and Division. Recently, the house at the southwest corner of Carbon & Broadway was listed for sale providing the opportunity for the Village to purchase this property. An offer was made and accepted following the Village Board authorizing the beginning of the property acquisition. Thereafter, an offer for financing was secured from the Coal City Bank (a division of the Bank of Pontiac).

The total amount of credit that may be accessed by the Village is \$350,000, but the expected sale of the house is much less (under \$130,000). Final closing date is waiting upon Coal City to approve its financing and bring an estimated \$18,300 in order to be provided this unsecured loan. It shall be provided at 4.5% with an extended amortization schedule in order to allow Coal City to make annual payments until the time the remainder of the loan may be adequately budgeted. Taking ownership of this location at this time is opportune in order to gain the property at market value. Loan origination fees and setup is paid once; the additional credit line may be utilized for additional acquisitions/opportunities that may arise over the upcoming year. However, no land offers are to be made without the Village Board's knowledge.

Due to the house on the property no longer being intended for residential use, investigation of moving the structure is being considered to save on any demolition costs to clear the property and make it available to be utilized for a lay down area during next year's Broadway Reconstruction Project.

Recommendation:

Adopt Ordinance No. 18-26 : Approving a Credit Line from the Bank of Pontiac for the Acquisition and Improvement of 160 S. Broadway.

THE VILLAGE OF COAL CITY
GRUNDY & WILL COUNTIES, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE AUTHORIZING A \$350,000.00 LINE OF CREDIT LOAN FROM
BANK OF PONTIAC TO THE VILLAGE OF COAL CITY AND EXECUTION OF A
PROMISSORY NOTE IN THE AMOUNT AFORESAID FOR THE PURPOSE OF
FUNDING THE PURCHASE OF 160 SOUTH BROADWAY, COAL CITY, ILLINOIS,
MOVING OR DEMOLISHING EXISTING IMPROVEMENTS AND DEVELOPING A
SURFACE PARKING LOT THEREON**

TERRY HALLIDAY, Village President
PAMELA M. NOFFSINGER, Village Clerk

SARAH BEACH
ROSS BRADLEY
TIMOTHY BRADLEY
DANIEL GREGGAIN
NEAL NELSON
DAVID SPESIA
Village Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Coal City
on _____, 2018

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A \$350,000.00 LINE OF CREDIT LOAN FROM BANK OF PONTIAC TO THE VILLAGE OF COAL CITY AND EXECUTION OF A PROMISSORY NOTE IN THE AMOUNT AFORESAID FOR THE PURPOSE OF FUNDING THE PURCHASE OF 160 SOUTH BROADWAY, COAL CITY, ILLINOIS, MOVING OR DEMOLISHING EXISTING IMPROVEMENTS AND DEVELOPING A SURFACE PARKING LOT THEREON

WHEREAS, the Village of Coal City ("Village") is an Illinois non-home rule municipal corporation, organized and operating pursuant to the Constitution and laws of the State of Illinois;

WHEREAS, pursuant to Section 8-1-3.1 of the Illinois Municipal Code, 65 ILCS 5/8-1-3.1, the Village is authorized to borrow money from a bank or other financial institution, provided that such money shall be repaid within ten (10) years from the time the money is borrowed and that such loan is secured by a general obligation promissory note;

WHEREAS, on or about September 8, 2018, the Village President and Trustees (cumulatively, the "Corporate Authorities") found and determined that it is desirable and in the best interest of the Village to purchase certain real property commonly known as 160 South Broadway, Coal City, Illinois 60416 (the "Property") for development into a municipal surface parking lot for the use and benefit of the public;

WHEREAS, the Village is under contract to purchase the Property for One Hundred Twenty Two Thousand and No/100 Dollars (\$122,000.00);

WHEREAS, the Village is desirous of closing on its purchase of the Property, but has insufficient funds on hand and lawfully available to do so;

WHEREAS, the Corporate Authorities now deem it advisable, necessary and in the best interest of the Village and its residents to finance the purchase and development of the Property by borrowing from Bank of Pontiac up to Three Hundred Fifty Thousand Dollars and No/100 Cents (\$350,000.00) via a non-revolving line of credit bearing interest at a fixed rate of 4.5%

payable at maturity, with the principal maturing one (1) year following the draw date (the "Line of Credit") in order to fund the purchase of the Property, demolition or relocation of the existing improvements thereon and the development of a surface parking lot thereon for the use and benefit of the general public (the "Public Expenditures");

WHEREAS, the Line of Credit shall be subject to the terms and conditions of a Promissory Note associated with Loan No. _____, dated _____, in the amount of \$_____ affixed hereto as **Exhibit A** and, by this reference, incorporated as though fully set forth herein (the "Promissory Note");

WHEREAS, the Public Expenditures are in furtherance of a valid and proper public and corporate purpose; and

WHEREAS, the Corporate Authorities of the Village hereby find and determine that it is advisable, necessary and in the best interest of the Village to approve the Line of Credit and authorize the execution of a promissory note and other loan documents identified herein setting forth the terms and conditions associated with the Line of Credit;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Coal City, Counties of Will and Grundy, Illinois, as follows:

SECTION 1. Recitals. The foregoing recitals shall be and are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION 2. Determination to Borrow Funds. It is necessary and in the best interests of the Village to acquire the Property and for purposes of financing such acquisition, it is hereby authorized that funds be borrowed by the Village in an aggregate principal amount not

to exceed the lesser of (i) Three Hundred Fifty Thousand Dollars and No/100 Cents (\$350,000.00) and (ii) an amount, when aggregated with the existing indebtedness of the Village, that does not exceed the debt limitation provided in Section 8-5-1 of the Illinois Municipal Code (65 ILCS 5/8-5-1), with a fixed interest rate not to exceed 4.5% and a repayment term not to one (1) year, secured by a general obligation promissory note.

SECTION 3. Authorization.

A. The Village President and Village Clerk of the Village of Coal City are jointly designated as authorized officials to act on behalf of the Village to make draws from time to time on the Line of Credit in accordance with the terms of the Promissory Note as may be necessary to finance the Public Expenditures, in the execution and delivery of the Promissory Note to the Bank of Pontiac, and to execute such other documents or perform such other acts in their discretion as may be reasonably necessary or convenient to carry out the intent of this Ordinance and give effect to the terms of the Promissory Note.

B. The Village President and Village Clerk of the Village of Coal City are jointly designated as authorized officials to act on behalf of the Village within the meaning of the Governmental Certificate pertaining to Loan Number _____ affixed hereto as **Exhibit B** and, by this reference, incorporated as though fully set forth herein, and the Disbursement Request and Authorization pertaining to Loan Number _____, attached hereto as **Exhibit C** (cumulatively, Exhibits A through C shall be known as the "Loan Documents" and are incorporated by reference as though fully set forth herein).

C. The Village President and Village Clerk of the Village of Coal City are authorized and directed to execute the Loan Documents, and to take such actions and execute such other documents as may be necessary or convenient to borrow from Bank of Pontiac an amount not to

exceed the lesser of (i) Three Hundred Fifty Thousand Dollars and No/100 Cents (\$350,000.00) and (ii) an amount, when aggregated with the existing indebtedness of the Village, that does not exceed the debt limitation provided in Section 8-5-1 of the Illinois Municipal Code (65 ILCS 5/8-5-1) at such interest rate, at such term, and subject to such terms and conditions as are set forth in the Loan Documents.

D. The Village Clerk is authorized and directed to execute, attest, countersign and affix the seal of the Village of Coal City to any and all Loan Documents, and any and all other documents necessary or convenient to carry out and give effect to the purpose and intent of this Ordinance.

E. The Village President, Village Clerk, Village Administrator, Village Treasurer and Village Attorney are hereby authorized and directed to do all things necessary, essential or convenient to carry out and give effect to the purpose and intent of this Ordinance.

SECTION 4. Resolution of Conflicts. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. Saving Clause. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance, which are hereby declared to be separable.

SECTION 6. Effectiveness. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SO ORDAINED this _____ day of _____, 2018, at Coal City,

Grundy and Will Counties, Illinois.

AYES:

ABSENT:

NAYS:

ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

Exhibit A

PROMISSORY NOTE

[INSERTED ON FOLLOWING PAGES]

Exhibit B

GOVERNMENTAL CERTIFICATE

[INSERTED ON FOLLOWING PAGES]

Exhibit C

DISBURSEMENT REQUEST AND AUTHORIZATION

[INSERTED ON FOLLOWING PAGES]

**SUMMARY OF TERMS
COMMITMENT LETTER**

BORROWERS: The Village of Coal City

LOAN AMOUNT: \$350,000.00

LOAN PURPOSE: Operating Line of Credit

CONDITIONS: Borrower to provide the Village Annual Financial Report annually.

PHASE 1

TERM/REPAYMENT/

INTEREST RATE: Rate-4.50%
Term-12 month balloon
Payment-Interest due at maturity
No Prepayment Penalty

PHASE 2

TERM/REPAYMENT/

INTEREST RATE: Rate-4.50%
Term- 48 months / 240 month amortization
Payment-Monthly Principal and Interest
No Prepayment Penalty

COLLATERAL: Unsecured

FEES: Bank Origination Fee (\$100.00)

ACCEPTED:

Village of Coal City

Date

Bank of Pontiac

Date

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

*To be Reconsidered
10/10/18
MF*

MEETING

DATE: September 26, 2018

RE: CONTRACT AMENDMENT FOR CHIEF TOM BEST

Tom Best, the Chief of Police for Coal City, is completing the last year of an employment contract which runs with the conclusion of Mayor Halliday's term. This contract established the annual salary and rate of pay for Chief Best. However, the Village Board has considered the value that Chief Best has brought to the department since the contract's signing including significant events such as disaster response during the 2015 Tornado, multiple community-related events involving school-related investigations, and the recent leadership that led to a new 6-year collective bargaining agreement with the officer that will run through 2024.

A significant achievement during this negotiation was a means of controlling pension liability despite the officers desiring increases in pay. The settled upon agreement assisted by agreeing to annual bonuses for the first two years rather than adding to the bas wages.

At this point, an external equity stipend is to be provided to assist with the disparity of Chief's pay versus other departments in the area who possess a Police Chief with Chief Best's seniority. This stipend shall provide three additional payments throughout the remainder of this fiscal year. Like the rest of the department, these payments shall not be something that adds to the total pension liability, which comes along with the employment of Chief Best.

Recommendation:

Adopt Resolution No. ____: Providing for an External Equity Stipend Amendment within Chief Best's Employment Contract.

THE VILLAGE OF COAL CITY

GRUNDY & WILL COUNTIES, ILLINOIS

RESOLUTION
NUMBER _____

**A RESOLUTION AUTHORIZING AMENDMENT TO CHIEF OF POLICE
EMPLOYMENT AGREEMENT PROVIDING FOR PAYMENT OF
AN EXTERNAL EQUITY STIPEND**

TERRY HALLIDAY, Village President
PAMELA M. NOFFSINGER, Village Clerk

SARAH BEACH
ROSS BRADLEY
TIMOTHY BRADLEY
DANIEL GREGGAIN
NEAL NELSON
DAVID SPESIA
Village Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of
Coal City

on _____, 2018

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AMENDMENT TO CHIEF OF POLICE
EMPLOYMENT AGREEMENT PROVIDING FOR PAYMENT OF
AN EXTERNAL EQUITY STIPEND**

WHEREAS, the Village of Coal City ("Village") is an Illinois non-home rule municipal corporation, organized and operating pursuant to the Constitution and laws of the State of Illinois;

WHEREAS, the Village Board recognizes the superior performance of Tom Best as Chief of Police;

WHEREAS, Best is eligible to retire from the Coal City Police Department;

WHEREAS, the Village desires to maintain continuity of leadership in the Police Department;

WHEREAS, in order to induce Best to forego retirement at this time and to achieve greater pay equity with other Chiefs of Police, the parties are willing to renegotiate the compensation provision of the existing employment agreement between the parties as set forth herein; and

WHEREAS, the President and Trustees of the Village ("Corporate Authorities") hereby find and determine it to be in the interest of the public health, safety and welfare to recognize and reward Chief Best's outstanding performance by amending the employment agreement to provide for the incremental payment of an external equity stipend over the course of the remainder of Chief Best's current employment term as set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Coal City, Counties of Will and Grundy, Illinois, as follows:

SECTION 1. RECITALS.

That the foregoing recitals shall be and are hereby incorporated into and made a part of this Resolution as if fully set forth in this Section 1.

SECTION 2. ENACTMENT.

The Corporate Authorities shall and do hereby authorize, approve and direct the Village President to execute and deliver *Amendment #1 to the Employment Agreement with Chief Thomas Best* (the "Amendment") in substantially the form attached hereto as **Exhibit A**, and the Village Clerk to affix the Village seal thereto and to attest the executed Agreement following the Village President's signature as may be required. The Village Administrator and Attorney, and such other agents as may be reasonably necessary to carry out the intent of the Agreement, are hereby authorized and directed to take such other and further action as may be reasonably necessary to carry out and give effect to the purpose and intent of this Resolution. All acts and doings of the officials of the Village, past, present and future which are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 3. RESOLUTION OF CONFLICTS.

All enactments in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. SAVING CLAUSE.

If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution, which are hereby declared to be separable.

SECTION 5. EFFECTIVENESS.

This Resolution shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SO RESOLVED this _____ day of _____, 2018, at Coal City,
Grundy and Will Counties, Illinois.

AYES:

ABSENT:

NAYS:

ABSTAIN:

APPROVED this _____ day of _____, 2018.

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

EXHIBIT A

AMENDMENT #1 TO THE
EMPLOYMENT AGREEMENT WITH CHIEF THOMAS BEST

This Amendment to the Employment Agreement with Chief Thomas Best is made and entered into as of this _____ day of August, 2018, by and between the Village of Coal City, Grundy & Will, Counties, Illinois ("the Village"), and Tom Best ("Best"). Hereafter contains language amending the existing *Employment Agreement* previously adopted by the Board of Trustees at its May 11, 2015 and had been endorsed by both the Village by Mayor Terry Halliday and Tom Best. The Village and Best are hereinafter sometimes jointly referred to as the "Parties." The Parties agree as follows:

WHEREAS, Best is eligible to retire from the Coal City Police Department;

WHEREAS, the Village recognizes the performance of Best as Chief of Police and the advantage of maintaining continuity of leadership in the Police Department;

WHEREAS, in order to induce Best to forego retirement at this time and to achieve greater pay equity with other Chiefs of Police, the parties are willing to renegotiate the compensation provision of the existing agreement between the parties.

NOW THEREFORE, the parties agree as follows:

1. The portion in the existing *Employment Agreement* entitled **Compensation** shall be amended to add the following provision at the end:

Best shall receive an external equity stipend totaling \$15,000 prior to the completion of the term within the *Employment Agreement*. This stipend shall be paid in three equal \$5,000 payments. The first payment shall be provided with the first paycheck to be made in October, 2018. The second payment shall be provided with the first paycheck of January, 2019. The last and third payment shall be provided with the first paycheck of April, 2019. If Best should terminate the existing *Employment Agreement* prior to receiving any of the aforementioned stipend payments, such payments shall be nullified.

IN WITNESS WHEREOF, the Parties have executed this Amendment to the *Employment Agreement* as of the day and year first above written.

VILLAGE OF COAL CITY

TOM BEST

Terry Halliday, Mayor

Tom Best, Chief of Police

Attest:

Pamela Noffsinger, Village Clerk

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: October 10, 2018

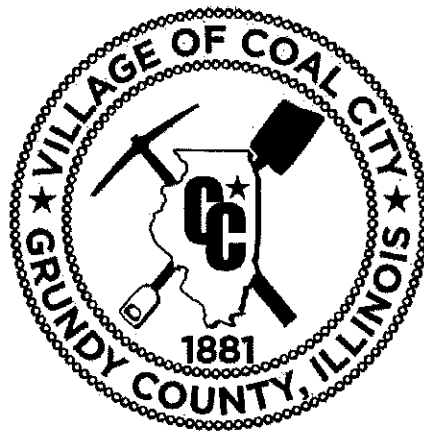
RE: ADOPT THE 2018 STRATEGIC PLAN

This year, the Village Board reached out to each of its appointed boards and many of the other governmental entities who assist in making up the community, e.g. the Fire District and the Library District. Smaller groups worked on identifying future goals, which were discussed as the larger group and then re-categorized into having multiple dimensions based upon their timing (long-term or short-term) or complexity (routine or complex).

This process was similar to the one undergone in 2009, but included even a greater level of community input. The report starts with an executive summary and then highlights some of the findings throughout the process. In the end, Appendix A provides the "to do" list of what is to be accomplished when and how.

Thank you so much to all of those who participated and I look forward to working with the Village Board and the larger community in the accomplishment of these priorities. Please review the report. Unless anyone suggests otherwise regarding the final ranking of goals, this document shall guide the efforts of staff moving into the future as opportunities present themselves.

Village of Coal City 2018 Strategic Planning and Goal Development Executive Summary



Prepared by Session Facilitators

Greg Kuhn, Ph.D.
Assistant Director Public Management

Jeanna Ballard, MPA
Research Associate

NIU CGS

PRELIMINARY DRAFT SEPTEMBER 2018

EXECUTIVE SUMMARY

Strategic planning is a preferred approach to guiding an organization's future rather than making decisions issue by issue. The Village of Coal City (the "Village") engaged the Center for Governmental Studies (CGS) at Northern Illinois University (NIU) to facilitate a series of strategic planning workshops with Board members and staff to update the Village's 2009 strategic plan. As an organization, the Village has followed a regular process of exploring the community's future and establishing goals for the Board and staff to follow to guide policy priorities and provide quality services for the community. As part of the 2018 process, the workshop retreat sessions provided a positive atmosphere for Board and senior staff to work together to collaboratively develop strategic goals and determine future visions and directions for the Village as a community and as an organization. As was discussed during the workshop, executive-level retreats and strategic planning sessions are a staple of good governance and leadership for progressive organizations.

STRATEGIC PRIORITIES AND GOALS

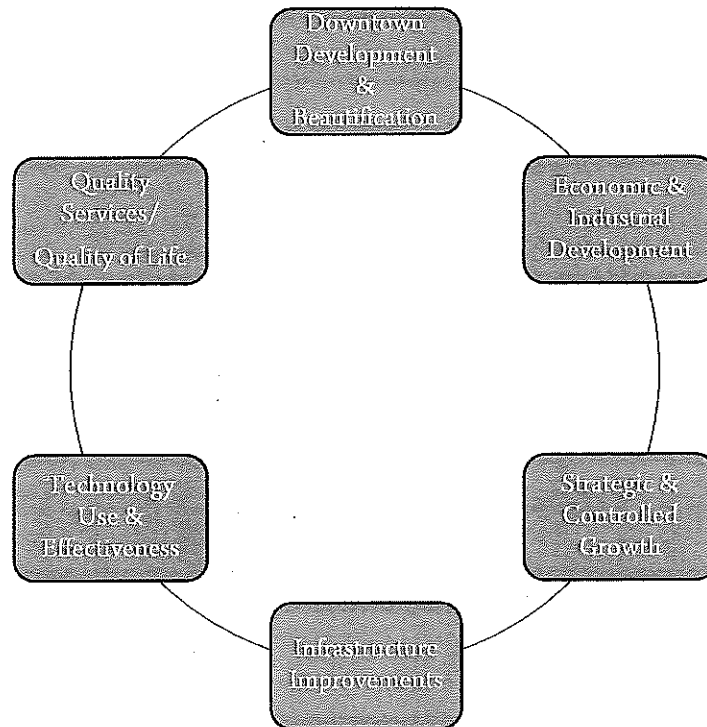
STRATEGIC PRIORITIES

Ultimately, six key strategic priority areas were identified as an outcome of the process highlighting activities and initiatives that the Village should focus on in both the short- and long-term. The strategic priority areas identified during the workshop [in no particular order] included:

- *downtown development and beautification,*
- *economic development,*
- *strategic and controlled growth,*
- *infrastructure improvements,*
- *quality of life/quality services, and*
- *technology use and effectiveness.*

Coal City's Strategic Priority Areas

2018 Strategic Plan Update



STRATEGIC GOALS

Participants were asked to identify short - and long-term goals for the Village. After the goals were developed, participants were then asked to classify each goal according to a matrix model of time and complexity. Agreed upon criteria were used to classify a goal as short- or long-term and as complex or routine (please see full report for defined criteria). Following the classification exercise, the Board was asked to delineate, via an online ranking exercise, which goals should be given the highest priority. In total, the group developed six short-term routine goals, seven short-term complex goals, four long-term routine goals and eleven long-term complex goals. The top three goals from each category are offered here as a process “snapshot” representing the most important strategic goals or priority areas for the Board and staff to address in the months and years ahead. For a full review and appreciation of all the strategic goals and priority areas presented, discussed and ranked, please refer to the full report.

Top Three Goals within Each Quadrant of the Time and Complexity Matrix

SHORT-TERM ROUTINE

- Establish standards for consistent delivery of Village services and infrastructure repair/maintenance
- Provide incentives to encourage and attract new businesses both large and small
- Work with neighboring communities to develop a coordinated I-55 Development Plan (i.e., Braidwood, Diamond, Coal City)

SHORT-TERM COMPLEX

- Complete downtown streetscape reconstruction and improvements
- Create a detailed plan for expanding water and wastewater capacity
- Undertake initial steps for industrial business absorption

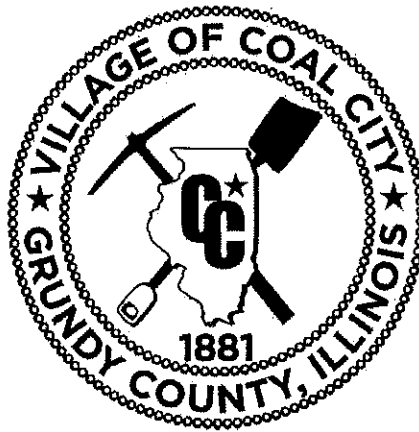
LONG-TERM ROUTINE

- Facilitate the completion of current housing developments (i.e., meadow, Richards)
- Identify redevelopment opportunities and strategic locations
- Conduct a space-needs analysis to improve/expand the Public Works facility

LONG-TERM COMPLEX

- Advance economic development; work to fill all vacancies on Broadway
- Have 5-8 industrial starts underway
- Achieve progress toward attainment of identified funding targets

Village of Coal City 2018 Strategic Planning and Goal Development Full Report



Prepared by Session Facilitators

Greg Kuhn, Ph.D.
Assistant Director Public Management

Jeanna Ballard, MPA
Research Associate

NIU CGS

PRELIMINARY DRAFT SEPTEMBER 2018

INTRODUCTION

As a local government, the Village of Coal City has placed itself among the leading communities that engage in formalized goal setting and strategic planning processes. These future-driven processes involve a series of designed reviews and discussion sessions that create the environment for both future visioning and the establishment of strategic goals and priorities (Figure 1). Strategic planning sessions are not a new phenomenon for progressive communities and the value of such processes continues to be recognized as a best practice by policy-making Boards and staffs in both private and public organizations. This important work will serve the community well into the coming years.

The Village Board and senior staff gathered in 2018 to revisit, explore and update their future vision for the Village and establish new strategic goals. The 2018 workshop sessions provided a positive atmosphere to set aside time to methodically, *strategically* determine where it is the Village wants to go as an organization and a community. The Village Board and staff undertook a strategic planning process in 2009. As was shared

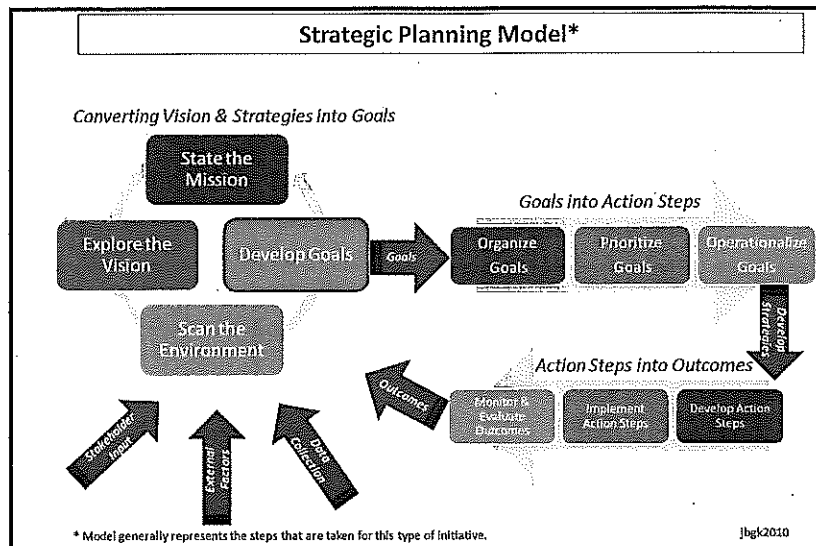
with the Board and staff at the conclusion of the workshop, the Village will be able to take the outcomes of the 2018 update to further refine and develop its strategic goals by establishing key action steps and strategies as the fiscal year moves along.

Keep in mind that the thoughtful pursuit of strategies and use of the Village's resources (including financial resources and professional staff time) will be the key to good results. The Village's commitment to high standards can place a strain on the organization, as excellence requires adequate staff time, expertise, and resources. In the end, quality policies and implementation equate to careful choices in setting priorities and allocating resources. Only a limited number of goals and objectives can be effectively managed and implemented at any given time. In a very realistic sense, clear and stable priorities will be the key to stretching the Village's resources as far as they can go.

Outline of Leadership Exercises and Discussion Sessions

The format for all of the workshop's discussion sessions were highly participative and interactive. The process utilized a group discussion approach called 'Nominal Group Technique' where participants are assured equal opportunities to speak and share opinions by the facilitator. During the sessions, individuals had the

Figure 1. Strategic Planning Model



opportunity to generate and share their ideas, as well as participate in group activities allowing them to weigh alternatives and refine their thinking through dialogue. As ideas were shared and debated, the group worked steadily toward a consensus regarding organizational values, purpose, future directions, and priorities.

Session I. Introduction Exercise – Opening Exercise/Icebreaker and Visioning

Each participant engaged in an opening exercise by selecting an item from the facilitator's "garage sale" table-top. The items chosen were used by participants to describe and illustrate an important topic to be discussed during the workshop and to complete an opening visioning exercise. The visioning and issue identification exercise asked participants to answer two simple but thought-provoking questions. For the visioning component, participants were asked the following visioning and imagination question: "If you left the Village, and didn't return until 10, 12 or 15 years into the future, what would you *hope to see*, or what would you *think you will see*...when you returned"? Participants were asked to think about their ideas ahead of time and then share them with the group during the workshop. This was a brainstorming exercise and all ideas about the Village's future were encouraged and shared.

Below is a summary of the responses to the opening exercises. **Note: (^) indicates a statement that was repeated more than once.*

A. Opening Exercise/Icebreaker: What Important Topics Should be Discussed?

Garage Sale Item	Important Topic Identification
Brass screw	Attract high-skilled manufacturing industries
Valve tape	Keep up with technology and infrastructure
Capitol	Village Hall and Police are located in a multi-use facility
Brick	Growth – commercial development and downtown improvements
Hard hat	Construction in the downtown area including both public and private as well as additional housing
Computer chip	Plan ahead for technology changes
Brick	Building infrastructure, increase the tax based, continued partnership between the Village and Fire Department
Fire hydrant	Consider building an additional water tower
Watch	Time to start discussing difficult/sensitive topics (i.e., changing demographics, mental health needs, senior services)
Play-Doh	Quality of life, fun activities, memories, enjoy childhood
Plumbing valve	Infrastructure improvements and planning
Gasket	Infrastructure improvements (underneath and above ground)
Garbage can	Land use planning for new municipal and police facilities
Jacks	Recreation center and activities

Sprinkler spigot	Water/sewer treatment plant expansion to meet future growth and development
Illinois road map	Identifying future priorities and communication with the community. The Village should lead in Illinois rather than just survive
Lightbulb holder	Consider utilities to meet future growth and development. Make the downtown a destination
USB	Village grows and prospers while keeping up-to-date with technology to attract industry
Hard hat	Controlled growth – maintain small town feel and identity
Slinky	Entertainment options for all ages
Computer cord	Technology and telecommunication improvements (i.e., dead spots, fiber optic connection)
Flower	Downtown beautification/landscaping, entertainment options, businesses, attract people downtown
Drafting kit	Attract more small businesses to the Village and more community events to increase foot traffic
Golf ball	More recreation opportunities and indoor and outdoor bike paths and trails

Reflections and Themes – Important Topics

- ◆ Quality of Life
- ◆ Infrastructure
- ◆ Technology (Use and Access)
- ◆ Downtown Revitalization
- ◆ Village Services
- ◆ Economic Development and Growth
- ◆ Recreation
- ◆ Plan Ahead for Changing Demographics

B. Exploration of the Village of Coal City's Desired Future Condition: Visions of the Future *(If I were to leave Coal City today and didn't return for 10-15 years, when I return, I think or hope I will see....)*

- ◆ Downtown, I think/hope I'll see....
 - An improved and thriving downtown with more local businesses (^)
 - New water tower
 - A variety of mixed-used buildings (residential and businesses)
 - El Fresco dining options
 - No vacancies
 - Green space on both sides
 - Public art
 - Biker- and walker-friendly streetscape and pathways
 - Widened sidewalks
 - Background music
 - Quiet trains – quiet zone
 - Hidden parking
 - Seasonal landscaping
 - West side of Broadway developed

- The downtown area will stretch from North Avenue to Walnut
- We'll be able to maintain the character of downtown
- Community events and gatherings will be held to draw people to the downtown area and the rest of town

◆ Community-wide, I think/hope we'll see...

- Industrial park with Coal City proper –
- South of town developed, including warehousing/ manufacturing
- Streets with curbs – urban cross-section design
- Community center that will be a recreational hub for the community across from the middle school (^)
 - Similar to the YMCA – the Center will have youth/adult programming
- Senior housing options and choices– assisted and independent living as well as senior activities (^)
- Increased housing stock (^)
 - Starter, middle, high-end housing options for all ages and stages
- Robust park district
- Infrastructure maintained and improved
- Technology advancements and access (fiber to the home)
- More commercial development West of Route 113
- Reed Road expanded to six lanes
- Hotel on the corner of Berta and Reed Rd.
- Widening of Route 113 to help with the traffic flow
- Grade separation of Route 113 at the railroad tracks
- Multi-use sports dome to attract athletic tournaments and tourism
- Municipal complex that can handle all departments for efficiency (Village Hall, Police Department, Public Works) and other intergovernmental offices (^)
- Healthy-successful small business community/vibrant Town Center
- Opera House restored
- Move train station near track redevelopment as a museum
- Consolidated municipalities along Route 113 to leverage resources
- Village operated wind turbines
- Updated Public Works facility
- Expanded water/wastewater plant (^)
- Consolidated Fire Department and Emergency Management Services
- Expanded Building/Community Development Department (i.e., staffing levels to meet future demand)
- A golf course

Session II. Environmental Scanning: Surrender or Lead

Participants were introduced to a leadership exercise entitled “Surrender or Lead.” The premise is that sub-groups of the participants work to develop responses to simple but extremely effective and thought-

provoking questions. Participants were divided into four working groups and asked to respond to a series of structured questions designed to initiate discussion and reveal perspectives, challenges, and frustrations of the participants as a whole. The participants' responses were recorded and discussed. The responses provided by each group are shared below. Underlined sections represent key phrases that groups provided in response to the open questions. Groups were asked to name their group to offer a spirit of camaraderie among group members.

Team 1-

[Team name: Rock Stars]

1. We want to grow, but controlled.
2. The two most important things to focus on are downtown events because it would help bring visitors in.
3. If it weren't for small businesses failing, we would have a thriving Village.
4. We need to finally determine our own future.
5. Reverse angle parking will have the biggest impact on our future.

Team 2 –

[Team name: Team Water tower]

1. We want to develop strategically.
2. The two most important things to focus on are water and sewer capacity because without them there is not growth.
3. If it weren't for lack of revenue, we would further incentivize the downtown to promote building and renovating.
4. We need to finally execute on revitalizing the downtown.
5. Industrial development will have the biggest impact on our future.

Team 3 –

[Team name: Vision Quest]

1. We want to grow but not lose our small town support system.
2. The two most important things to focus on are infrastructure and seizing opportunities because we want to accomplish our vision.
3. If it weren't for funding challenges, we would be able to accomplish our future goals.
4. We need to finally stand up for our future plans (i.e., park district/community center).
5. Revenue/taxing base will have the biggest impact on our future.

Team 4 –

[Team name: Visionaries]

1. We want to develop downtown but no funding.
2. The two most important things to focus on are revenue and taxpayer buy-in because the community needs to invest in and support businesses and patronage.

3. If it weren't for natural disasters, we would be able to provide more revenue to support several community growth options.
4. We need to finally broaden our tax base.
5. Established infrastructure will have the biggest impact on our future.

Session III. Environmental Scanning: Internal and External S.W.O.T. Analysis

The next step of the strategic planning process involved reviewing and accounting for the internal and external factors present in the environment that can potentially influence the success of the Village, both negatively and positively. Given the exploratory statements and challenges raised in the Surrender or Lead exercise, participants were then asked to identify what constraints and practical difficulties are likely to be encountered that will make it difficult to achieve the desired future state. These elements included both internal and external factors, such as conditions, trends, regulations, agencies, resources, etc. Furthermore, participants were asked to identify the organization's **strengths (S)** and **weaknesses (W)**. In what areas does the Village regularly excel, and in what areas are there difficulties or shortcomings in terms of expertise, resources, training, etc.? What **opportunities (O)** are on the horizon that can be used to the Village's advantage? Conversely, what trends or **threats (T)** lie ahead that would be obstacles or hindrances?

S.W.O.T. EXERCISE

(Strengths, Weaknesses, Opportunities, Threats)

INTERNAL

STRENGTHS	WEAKNESSES
♦ School District (auditorium, gym) ♦ Workforce ♦ Fire Department/District ♦ Location - close to the Interstate ♦ Citizens – supportive especially in a crisis ♦ Rail line ♦ Technology ♦ Downtown ♦ Leadership commitment ♦ Police Department ♦ Recreational parks (some private) ♦ Low tax rate (competitive) ♦ Comprehensive plan ♦ Willingness to plan - Involvement of community players ♦ Good employers nearby	♦ Current revenue stream ♦ Citizens – not supportive, referendums ♦ Rail – noise, quality of life ♦ Parent group (travel sports, dance, etc.) ♦ Infrastructure (needs and growth) ♦ Recreation (fragmented) ♦ Housing stock ♦ Resistance to change ♦ Scale, size of town ♦ Split municipalities (lack of collaboration) ♦ Relation to I-55 (Diamond is closer) ♦ Technology ♦ Split representation (State legislature) ♦ Higher education prospects - Leave to go to college, export

◆ Higher education ◆ Giving community (caring) ◆ Community spirit/resilience and optimism	◆ People don't shop local, money goes elsewhere ◆ In-town entertainment options ◆ Wastewater treatment capacity/high-level water capacity ◆ Lack of dining variety
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EXTERNAL

OPPORTUNITIES	THREATS
◆ Close to I-55 Interstate ◆ Citizens ◆ Quality employment options ◆ Rail line ◆ Access to higher education ◆ Industrial development ◆ Downtown ◆ Improve tax base ◆ Location ◆ Recreation ◆ Auditorium and competitive gym in the School District ◆ Technology ◆ Infrastructure ◆ Private parks – draw in outsiders ◆ Low tax rate ◆ Split representation in the General Assembly ◆ Housing stock ◆ Developable land for housing ◆ Senior housing	◆ Dresden power plant closing ◆ Technology ◆ Citizens ◆ Over industrialization ◆ Recreation ◆ Infrastructure ◆ Senior housing ◆ Lack of willingness for intergovernmental collaboration ◆ Access to higher education ◆ Exporting talent ◆ Residents don't shop local ◆ Split representation in the General Assembly ◆ Wastewater capacity ◆ State of Illinois ◆ Water storage ◆ Lack of broaden tax base

Session IV. Group Goal Identification Process

This extensive discussion session provided the forum for the collaborative establishment of strategic goals and objectives necessary to achieve the future vision of the Village. With the preceding sessions serving as a sound foundation for goal setting, the final session was a healthy group discussion of goals or action items needed to achieve the future visions as expressed by the group. To begin the process, each member was allotted time to highlight the three or four most important policy and program goals that he or she thinks the Village should accomplish in the next one to five years.

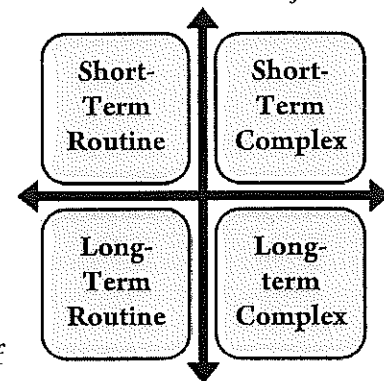
Goals could be highly specific or general. Again, only questions of clarification were permitted to be asked during this session. Evaluative or judgmental assertions or debates were deferred to a follow-up session where all participants engaged in open discussions of the goals or action items, their impact on the region, the organization, and their relative importance to the Village's current or future circumstances.

Classification. At the end of the open discussion, participants were asked to classify each goal according to a matrix model of complexity and time. Agreed criteria were used to classify a goal as short- or long-term and as complex or routine (Figure 2). The purpose of the exercise is to group goals of roughly the same "type" together so when prioritization occurs, the participants can avoid the problem of comparing "apples to oranges."

All statements were recorded on flipchart paper. The goals and their classifications as short - or long-term, complex or routine are indicated below. Agreed criteria were used for classifying goals as either routine or complex. **Short-term goals** were those goals that could or should be completed or substantially underway in the next one to three fiscal years. **Long-term goals** were those goals that could or should be completed or substantially underway within a three- to eight-year timeframe. **Complex goals** were goals that required extraordinary resources, specialists, funding, or the agreement of outside organizations or agencies. **Routine goals**, although not necessarily simple, were goals that could be accomplished upon unilateral decision of the Board and within present budget streams or with minor revenue enhancements or reallocations.

Figure 2. Goal Time & Complexity Matrix

– Professor G. Gabris



Open Group Discussion and Consolidation of Goals

This final phase of the discussion served as the forum for the Village Board members and management staff to discuss, evaluate, and debate the ideas and goals offered by each participant in the previous sessions. Participants were asked to give their opinions, evaluations, and judgments of the worthiness and value of different policy objectives.

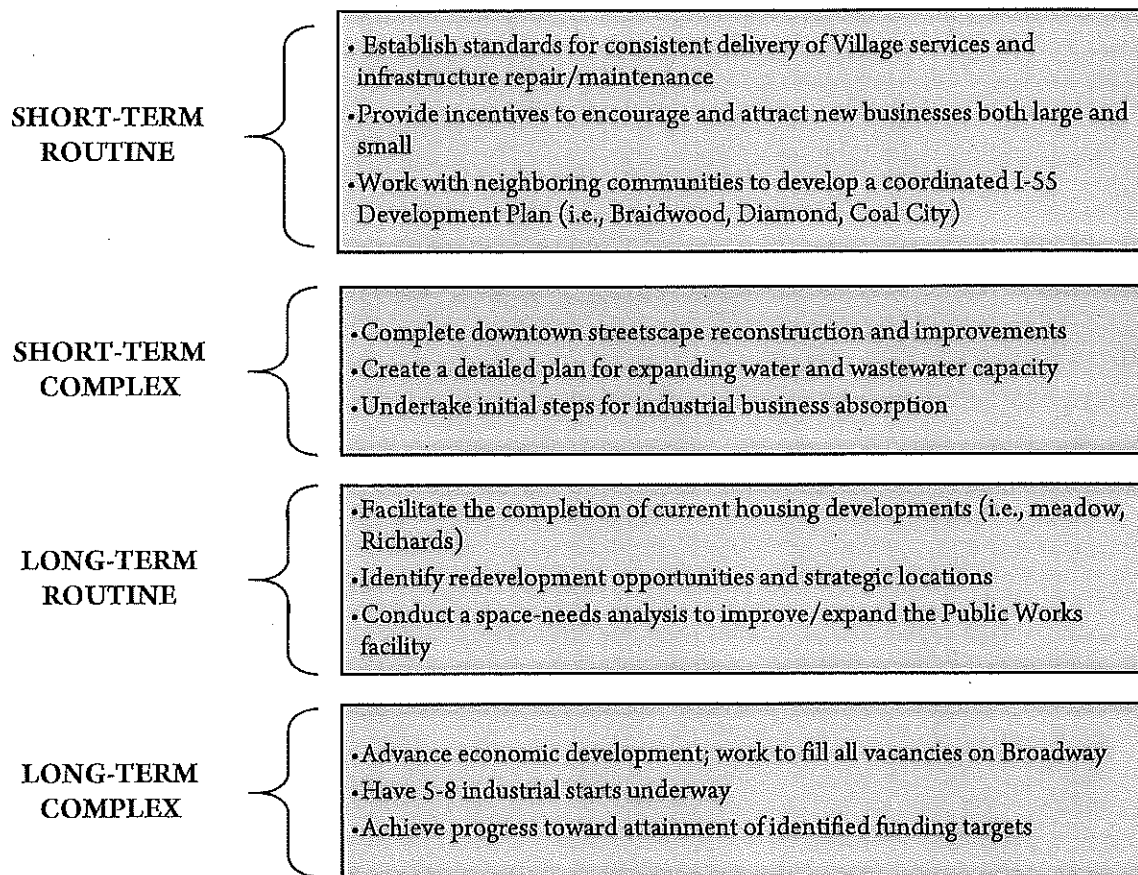
Prioritization of Goals

Following the classification exercise, the Board was asked to delineate, via an online ranking exercise, which goals should be given the highest priority. Board members were provided an online ranking tool where point values were assigned to each goal in each quadrant of the matrix by individuals. The calculation of goal ranking consisted of "forced ranking" where the ranking of each identified goal is averaged by the rankings given by all Board members. For example, if a goal were given the scores of 2, 5, 6, 6, 1, 2 and 3, the average total would be 3.57. **The lower the score, the higher the priority.** Again, the average total score was calculate from/ based on the ratings provided.

The following presents the group's top three goals, within each quadrant, as they emerged from the consensus ranking exercise (Figure 3). The top three goals are offered here as a process "snap shot" of the most important strategic goals or issues areas for the Board and staff to address in the months and years ahead. In total, the group developed six short-term routine goals, seven short-term complex goals, four long-term routine goals, and eleven long-term complex goals.

Figure 3. Top Three Strategic Goals within Each Quadrant of the Time and Complexity Matrix

(for a presentation of all the Village's prioritized goals, please see [Appendix A](#).)



The results of the short- and long-term objectives and actions required to attain goals and achieve the future vision were an important outcome of this phase of the process. The top key strategic priority areas are discussed next. For a full review and appreciation of all the strategic goals and priority areas presented, discussed, and ranked, please see [Appendix A](#).

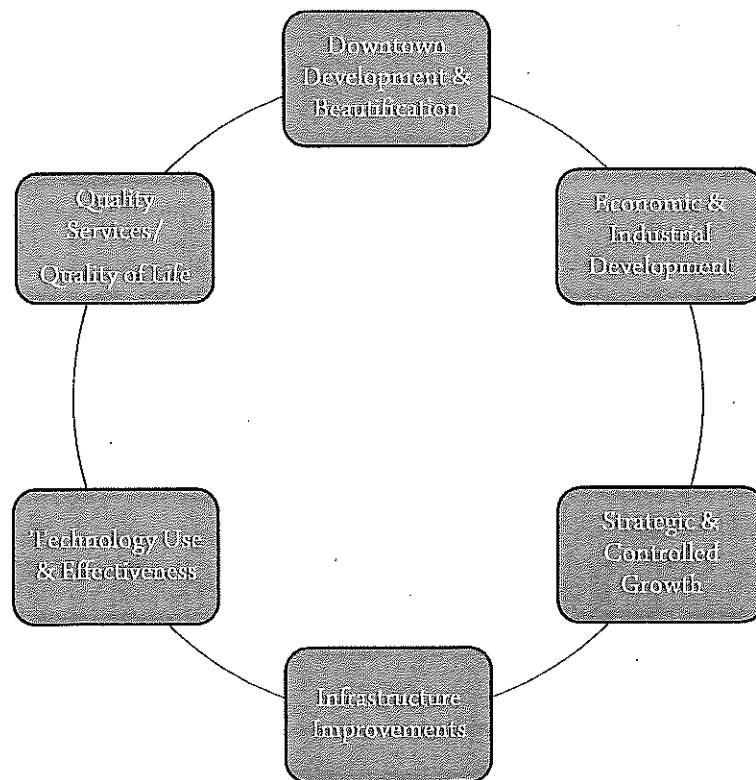
STRATEGIC PRIORITY AREAS

Several key strategic priority areas surfaced during the sessions and were observable in many of the goal areas. The six thematic strategic priority areas [in no particular order] are: downtown development and beautification, economic development, strategic and controlled growth, infrastructure improvements, and technology use and effectiveness

- *downtown development and beautification,*
- *economic development,*
- *strategic and controlled growth,*
- *infrastructure improvements,*
- *quality of life services/quality services, and*
- *technology use and effectiveness.*

Figure 4. Strategic Issue Areas

2018 Strategic Plan Update



Conclusion

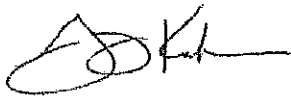
The 2018 Strategic Plan update of the 2009 process' goals and vision will serve the Village well. The 2018 Workshops' value will be realized when you put the update to work as a new and refreshed working guide to actively steer both the Village's leadership team and staff through the issues and goals we explored during the strategic planning process. . This report is designed to capture the key elements and content of the Board's and senior staff's discussions that you devoted to the Village's future over the past few months. The goals and ideas captured here will assist the organization in developing the action plans and next steps required to follow-up on the course you've set.

The next step is for the Village's senior staff to review the results, fine-tune these goals and objectives in their action-planning activities and then report back to the Village Board on how and when the goals and priorities you've identified can be most efficiently and effectively addressed. The exchange of ideas and dialogue during the discussion sessions and workshop demonstrated that the community and organization continue to have the good fortune to have progressive leadership and a management team that not only looks ahead but also aims high.

As one noted observer commented when summarizing the challenges of leadership and progress:

*"The art of progress is to preserve order amid change,
and change amid order..." -A.N. Whitehead*

We wish you well with the ambitious years that lie ahead.



Greg Kuhn, PhD and Jeanna Ballard, MPA
Session Facilitators
NIU Center for Governmental Studies

APPENDIX A: PRIORITIZED STRATEGIC GOALS

SHORT-TERM ROUTINE

TOTAL SCORE	GROUP AVG	GOAL ID #	GOAL
7	1.2	STR-1	Establish standards for consistent delivery of Village services and infrastructure repair/maintenance
15	2.5	STR-2	Provide incentives to encourage and attract new businesses both large and small
22	3.7	STR-6	Work with neighboring communities to develop a coordinated I-55 Development Plan (i.e., Braidwood, Diamond, Coal City)
27	4.5	STR-3	Develop a Village-wide communication plan -Explore establishing a full-time communications position to operate and maintain the community communication network
27	4.5	STR-5	Enhance Village-wide community events -Increase events downtown to attract tourism -Establish a 'party in the park vibe' for the 2019 Coal Fest
28	4.7	STR-4	Extend and enhance bike path connectivity throughout the community

SHORT-TERM COMPLEX

TOTAL SCORE	GROUP AVG	GOAL ID #	GOAL
11	1.8	STC - 4	Complete downtown streetscape reconstruction and improvements -Finish the design -Complete streets with streetscape, music and new alleys -Continue downtown facade program
17	2.8	STC - 1	Create a detailed plan for expanding water and wastewater capacity -Prepare for needed treatment and storage upgrades -Complete sanitary expansion in progress -Solve/address CPV
21	3.5	STC - 5	Undertake initial steps for industrial business absorption -Complete/work towards 2-5 starts
28	4.7	STC - 3	Identify approaches and strategies to attract a variety of dining options/expanded offerings as part of the communities expanded business climate
30	5.0	STC - 6	Explore a specific alternative revenue referendum for street maintenance and improvement
30	5.0	STC - 7	Develop a plan to address financing needs for unfunded mandates (such as lead services)
31	5.2	STC - 2	Undertake a needs assessment/ identify options and plans for developing an updated municipal and public safety center -Identify possible private-public partnership opportunities

LONG-TERM ROUTINE			
TOTAL SCORE	GROUP AVG	GOAL ID #	GOAL
10	1.7	LTR - 2	Facilitate the completion of current housing developments (i.e., meadow, Richards) -Establish pedestrian crossings
12	2.0	LTR - 3	Identify redevelopment opportunities and strategic locations: -Include Opera House, Paper Mill, Wren Industrial, Coal City Redi – Mix, Etc. -Monitor available opportunities for possible assemblage
15	2.5	LTR - 1	Conduct a space-needs analysis to improve/expand the Public Works facility
23	3.8	LTR - 4	Complete Village- designated bike path expansion and connectivity

LONG-TERM COMPLEX			
TOTAL SCORE	GROUP AVG	GOAL ID #	GOAL
21	3.5	LTC - 9	Advance economic development; work to fill all vacancies on Broadway
22	3.7	LTC - 5	Have 5-8 industrial starts underway -Include variety of building sizes
24	4.0	LTC - 10	Achieve progress toward attainment of identified funding targets -Realize growth of TIF EAV -Reach Debt target -Have an agreed to percentage of road improvements funded and completed
27	4.5	LTC - 2	Implement plan for expanding water and wastewater treatment facilities and water-system storage -Double utility capacity for water and sewer
35	5.8	LTC - 3	Work with the state and County to expand Route 113 and Reed Road -Explore attracting a hotel development on Route 113 and Reed Road -Establish a quiet zone and/or grade separation on Route 113
36	6.0	LTC - 7	Explore and facilitate the creation of a senior housing development and options
38	6.3	LTC - 1	Identify approaches and strategies to resolve train traffic noise and traffic congestion
41	6.8	LTC - 8	Implement the plan for a new municipal center -Have the site, concepts, architects, engineers, utilities and partnerships all identified
49	8.2	LTC - 4	Establish a Coal City Park district -Work with Board to gain support -Explore including a recreation center and sport fields
49	8.2	LTC - 6	Complete construction of a multi-use community center
54	9.0	LTC -11	Facilitate the reduction of housing/housing development on east side of Broadway in the downtown

Coal City Police Department
Weekly Summary of Activities
Thursday 09-20-18 – Wednesday 09-26-18

During this period, there were 47 calls for service, 17 verbal warnings and 0 assist Grundy County Sheriff's Dept.

Significant Incidents

09-22-18 at 6:22 PM, police responded to a Mazon St. residence for a verbal domestic disturbance call. While speaking with both parties it was determined to be verbal only and nothing physical took place. Both parties advised there would be no further issues tonight.

09-26-18 at 9:44 PM, police were dispatched to the Coal City High School for an anonymous complaint that while her son was at football practice he heard voices and smelled marijuana coming from under the bleachers. Upon arrival police did not observe any vehicle or persons in the area. Police checked the bleachers and did not locate, observe or detect the smell of marijuana.

Arrest Incidents

Expired Registration	2
Warrant	2
Public Intoxication	2
Battery	1
Operating an Uninsured Motor Vehicle	2
No Valid D.L.	1
Failure to Secure Child under 8	1
Failure to Yield	2
No Rear Registration Light	1
Obstructing / Resisting a P.O.	1
Aggravated Battery	1

2018 Total Calls

	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Clark	12	29	22	2	22	7	6	17	5				122
Dillon	74	98	119	70	90	75	55	43	52				676
Harseim	62	64	63	39	47	32	37	49	45				438
Imhof	118	109	124	135	119	130	65	90	115				1005
Jones	110	49	101	106	48	135	153	136	85				923
Kasher	134	58	184	90	67	34	95	85	87				834
Logan	41	131	30	59	55	26	38	17	9				406
Moran	92	25	110	88	38	62	33	36	48				532
Roth					90	146	116	136	135				623
Briley													
Butterfield			5			4							9
Paquette													
Roach			5	10					1				16
Shugart	29	36	33	63	39	45	60	50	63				418
Total	672	599	796	662	615	696	658	659	645				6002

2018 Calls Requiring a Report

	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Clark	5	21	13	1	14	3	4	14	3				78
Dillon	18	25	24	19	30	19	20	26	33				214
Harseim	41	31	35	25	24	20	20	27	25				248
Imhof	42	56	63	58	55	68	36	50	29				457
Jones	61	24	51	57	27	56	75	55	33				439
Kasher	25	33	57	33	23	13	46	49	34				313
Logan	22	19	20	35	28	16	21	13	8				182
Moran	26	11	23	22	19	33	21	18	32				205
Roth					28	47	53	52	61				241
Briley			3										3
Butterfield			1										1
Paquette													
Roach			4	6		2							12
Shugart	24	29	17	31	23	32	31	26	37				250
Total	264	249	311	287	271	309	327	330	295				2643

2018 Dispatched Calls

	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Clark	1	9	3		9	1	2	4	3				32
Dillon	19	18	17	20	22	17	14	22	24				173
Harseim	28	16	23	14	10	17	13	21	19				161
Imhof	41	37	43	40	49	47	30	39	36				362
Jones	36	17	37	33	15	36	38	55	32				299
Kasher	19	24	40	19	17	11	28	26	26				210
Logan	19	12	14	26	28	15	16	9	6				145
Moran	15	5	15	18	19	32	10	14	11				139
Roth					32	33	29	34	33				161
Briley			1										1
Butterfield						2							2
Paquette													
Roach			1	4									5
Shugart	14	10	9	18	13	32	22	17	17				152
Total	192	148	203	192	214	243	202	241	207				1842

2018 Traffic Crashes

	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Clark		1						1					2
Dillon	1	3	2					1	3				10
Harseim	2	1						3					6
Imhof	3	1		1	1	4	2	5					17
Jones	1	2		4	1	4	1	2	3				18
Logan	2	3	1					2	1				9
Moran			1	1	1			2					4
Kasher			1	1	1				1				3
Roth					2	1	2	1	1				7
Briley													
Butterfield													
Paquette													
Roach													
Shugart		1											1
Total	9	12	5	6	5	9	5	17	9				77

2018 Traffic Citations

	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Clark													
Dillon			1	1	1				2				5
Harseim	1	4						4					9
Imhof	15	13	24	28	10	22	12	16	16				156
Jones	27	11	18	27	14	24	45	28	16				210
Kasher		4	3	3		2							12
Logan		1		4		2							7
Moran	4			3	2	6	2		5				22
Roth					2	4	1	2	6				15
Briley													
Butterfield													
Paquette													
Roach				1									1
Shugart			1										1
Total	47	34	47	67	28	60	60	50	45				438

2018 Criminal Charges

	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Clark													
Dillon	3		1	1									5
Harseim	2	2		1									5
Imhof	1	1	1	6	3	9	5	4	3	5			37
Jones	1	1	1	2	4	1	5		3				17
Kasher	3	4	4	3		1	3	3	1	1			16
Logan	1									3			4
Moran	2	1	1	1	1		2	3	2				12
Roth					2	2	3	1	1	2			9
Briley													
Butterfield													
Paquette													
Roach													
Shugart							7						7
Total	13	9	13	10	13	15	18	10	11				112

2018 D.U.I.

	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Clark													
Dillon													
Harseim		1											1
Imhof			1				1	1					3
Jones													
Kasher		1	1										2
Logan													
Moran													
Roth													
Briley													
Butterfield													
Paquette													
Roach													
Shugart													0
Total	0	2	2	0	0	0	0	1	1	0			6

2018 Verbal Warnings

	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Clark				1	1	1	1	1					5
Dillon	3	1	1	7	7	4	4	1	7				35
Harseim	1	2	5			1	4						13
Imhof	19	23	23	27	17	31	14	16	12				182
Jones	32	9	24	34	13	47	50	45	24				278
Kasher	5	3	10	2	1	2	9	2	5				39
Logan	5		3	7	7	2	3		1				28
Moran	2		1	11	2	3			2				21
Roth					20	23	34	25	16				118
Briley													
Butterfield			2										2
Paquette													
Roach				1					1				2
Shugart				1			1		2				4

2018 P-Tickets

	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Clark	1												1
Dillon				1									1
Harseim	1	1											2
Imhof	4	1		3	2		5	1					16
Jones	1	1	1			1	2	2	1				9
Kasher		4		1		1		1	2				9
Logan													
Moran	2		2				4	1	1	1			10
Roth								1	2				3
Briley													
Butterfield													
Paquette													
Roach													
Shugart													
Total	9	7	3	5	2	2	11	6	6				51