

COAL CITY VILLAGE BOARD MEETING

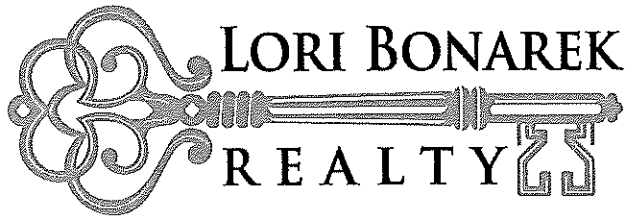
**WEDNESDAY
APRIL 25, 2018
7:00 p.m.**

**COAL CITY VILLAGE HALL
515 S. BROADWAY, COAL CITY, ILLINOIS**

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Approval of minutes
April 11, 2018 Public Hearing
April 11, 2018 Regular Meeting
4. Approval of Warrant List
5. Public Comment
6. Letters of Request: 5K Holiday Hustle- Committee
6th Annual Zombie Walk-Coal City Library District
American Legion Poppy Day-Post #796
7. Resolution 18-10 Approving Amount of Motor Fuel Tax Funds

8. South Broadway Design Determination
9. Authorize Mayor to enter into a Contract with Backflow Solutions
10. Authorize Mayor to enter into a Contract with Gallagher Bassett
11. Request for Payment Chamlin Engineering
S. Broadway Construction Project
12. Approval of Payment Improvements for Hoffman Development
13. Authorize Mayor Halliday to enter into an Amendment to the Hoffman Park Improvement Security Agreement
14. Report of Mayor
15. Report of Trustees: S. Beach
T. Bradley
D. Spesia
D. Greggain
R. Bradley
N. Nelson
16. Report of Village Clerk
17. Report of Village Attorney
18. Report of Village Engineer
19. Report of Chief of Police
20. Report of Village Administrator
21. Executive session to discuss collective negotiations per ILCS 5 120 (c)(2),
Purchase of Property per ILCS 5 120 (c)(5) and Approval of Executive
Session Minutes per ILCS 5 120 2 (c)(21)
22. Adjourn



640 S. Broadway St., Coal City, IL 60416
815.518.2300

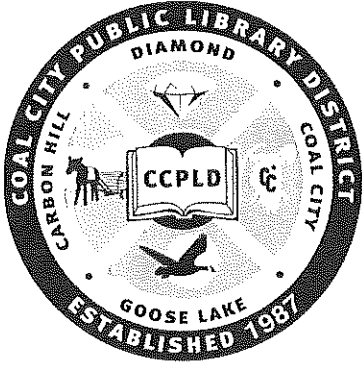
Dear: Village of Coal City

The Holiday Hustle Committee is once again asking for permission to hold the annual 5K Holiday Hustle on Sunday, Nov. 25, 2018. The event will take place on south Broadway from Babe's Tap to Reed Rd, over to Cardinal Trucking and back.

This event last year raised over 5,000 dollars. Those proceeds were donated to the Coal City Backpack Program, the committee's selected charity. A new charity will be selected this year.

The committee appreciated all the help we received from the village and police department. And look forward to working with you again this year.

Thank you,
5K Holiday Hustle Committee



COAL CITY PUBLIC LIBRARY DISTRICT
85 N. Garfield St., Coal City, IL 60416
815-634-4552 815-634-2950 Fax
www.ccpld.org

Thursday, April 5, 2018

We will once again be hosting our annual zombie walk. In order to obtain village approval, I am requesting the library be added to the April 11, 2018 meeting agenda.

The 6th Annual Zombie Walk will take place on Saturday, May 19, 2018 from 4 to 8 PM. Zombies will be starting the walk to Campbell Park at 4 PM. We will take a quick rest break before heading back to the library. I estimate that we will be back at the library around 4:45 PM. The Zombie Dance Party will be held in the CCPLD meeting room.

Direction of travel will be the same. We will once again cross Division Street at the Garfield Street traffic light and cross Broadway at the Division Street light. Zombies will then walk south on Broadway, on the west sidewalk.

Please let me know if there is additional information required.

Thank you,

Danielle Diamond
Head of Teen Services
danielle@ccpld.org
815-634-4552 ext. 112



1752 E. Division St.
Diamond, IL. 60416
815-634-2101

April 9, 2018

To: Village of Coal City
515 S. Broadway
Coal City, IL. 60416

From: American Legion
Coal City Post #796

Subject: 2018 Poppy Day Campaign

Dear Village Board Members,

The Officers of Coal City American Legion Post #796 are respectfully requesting to designate May 18, 19 and 20, 2018 as American Legion Poppy Days in Coal City, Illinois.

American Legion members and volunteers would like to distribute Poppies in front of various businesses throughout the community that day. Each business owner will be asked for approval before distribution of Poppies on their properties would commence.

Disabled veterans assemble the Poppies, and the proceeds of this worthy fund-raising campaign are used exclusively for the benefit of disabled or needy veterans and the widows and orphans of deceased veterans.

If approval is granted, Coal City American Legion Post # 796 will proceed with placing advertisements in our local newspapers and sign-age will be placed in local business establishments with their approval.

Thank you,

A handwritten signature in cursive script, appearing to read "John Gubbins".

John Gubbins
American Legion Post #796
Commander

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 25, 2018

RE: ANNUAL MFT SUPPORT RESOLUTION

Each year, the Village uses a portion of its annual Motor Fuel Tax to fund street improvements throughout the Village. As matching requirements are planned in the next few budget years, money is being held back within the Motor Fuel Tax Fund to be utilized as matching for future projects. Thus, the annual dollars to support road construction in this year's budget is \$95,000.

The attached Resolution communicates the Village intends to utilize \$95,000 for road improvements in the upcoming year. This is just a portion of the total budget due to other projects having additional funds associated. All of these amounts are estimated and then placed within a common annual roads project and bid to gain the best price from the market.

Ryan Hansen along with Trustee Spesia have been reviewing the road project for this year and Mr. Hansen is currently working on a few alternatives to decide upon how many dollars are to be spent. In addition to selecting portions of roads throughout town, Darrell Olson keeps the list of patching locations and gets any areas throughout the year requiring patching to be completed as well. The final list of streets is expected to come from an upcoming Street & Alley Committee Meeting after Ryan Hansen can return some pricing for different options.

Recommendation:

Adopt Resolution No. _____: Approving an Amount of Motor Fuel Tax Funds to be Spent Upon the Annual Roads Construction Project.



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	18-00000-00-GM

BE IT RESOLVED, by the Council of the Village of Coal City Illinois that there is hereby appropriated the sum of Ninety Five Thousand and 00/100 Dollars (\$95,000.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/18 to 12/31/18.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Coal City shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Pamela Noffsinger Village Clerk in and for said Village of Coal City in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council of Coal City at a meeting held on _____ Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 25, 2018

RE: S. BROADWAY RECONSTRUCTION DESIGN APPROVAL

The Streets & Alleys Committee shall meet on Monday evening in order to consider the survey information and review the information in preparation of Wednesday's decision. The due dates just occurred and we shall review the information. Surprisingly, whether residents completed the online form or not, we did not receive enough information to have a high level of scientific survey confidence in the results. However, responses overall received the comments that have been shared with staff at Village Hall, the businesses adjacent to the Trial Parking Area, and voiced at the Open House that was conducted earlier this month.

As far as general impressions that will be discussed as we review the survey information, reverse angle parking is found the most unfavorable of all parking options. However, residents did respond that the new cross section should accommodate all modes of transit, i.e. auto traffic, biking, and walking.

Steve Suggs shall be present for both the Committee Meeting on Monday evening and the Regular Board Meeting.

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 25, 2018

**RE: BACKFLOW SOLUTIONS CONTRACT TO COMPLY WITH RPZ
MONITORING REQUIREMENTS**

The EPA sets rules regarding water quality and connections to the municipal water supply. The cross connections for non-food grade operation such as sprinkler systems cause pause with the EPA's guidelines because it is not intended that any chemicals can leachate back into the system. A Reduced Pressure Zone (RPZ) valve placed in front of the water source prevents backflow of water back from the user back into the system. Due to this possible risk, the IEPA requires proper tracking of those accounts requiring the installation and maintenance of an RPZ valve.

Tracking who is required to have such a valve falls upon the municipality. To date, Coal City has informed those with a sprinkler connection of the need for the device and to send in their annual inspection of the device. The IEPA has determined this is not a full assessment or means of tracking and has been making an annual comment this process must improve.

Tyler Valiente, the Water/Sewer Operator, has found a reputable subcontractor to provide the annual and regular tracking required to meet the IEPA standards. These services are provided by Backflow Solutions, Inc. (BSI). Staff has recommended Option #2 which is only \$1.00 per returned result due to Coal City sending out the requisite survey at the beginning, which explains what the program is about and who must comply. FYI – we expect less than 20 properties in need of maintaining this compliance based upon account information and the annual maintenance reports currently being submitted. In addition to selecting Option #2, an additional \$2.00 is added on top of the base fee so those who must utilize the tracking system are responsible for paying the credit card fees.

This service was included within the FY19 Budget and is one desired to take place to gain compliance with IEPA review comments as soon as possible. Some of the information from BSI's website has been provided to give you an idea of some of their services. The only cost to Coal City is the annual \$495 subscription and the \$1.00 per returned result. Tracking the annual maintenance is directly paid from the resident to BSI.

Recommendation:

Authorize Mayor Halliday to enter into a contract with BSI Online to track proper RPZ compliance.

Backflow Solutions, Inc. is a full-service cross-connection control/backflow program firm, providing comprehensive, flexible backflow solutions to municipalities across North America. With our web-based backflow tracking system, BSI Online, we are automating and simplifying your backflow tracking program and processes. BSI Online was created to help increase backflow testing compliance, while saving you time, energy, and money.

Additional Program Features

- Ability to search, sort, and export any backflow data into Excel, making data compatible with GIS, billing, and asset management systems.
- The BSI Online backflow system allows multi-user Municipal access, unlimited user licenses.
- Our system is accurate and secure. All report data is automatically checked for deficiencies, while keeping data protected and confidential at all times.
- Our system verifies all backflow contractor licenses and test kit calibration certifications
- Backflow Solutions believes in the green initiative — reducing paper waste by 93%.
- The BSI Online backflow program includes complete customer service. All water customers are directed to BSI and will speak to a live customer service representative. No robots!

BSI Online does not follow the trend of rising costs. Regardless of the number of assemblies, our online tracking system will keep your Municipality compliant for a low annual subscription fee.



April 4, 2017

Tyler Valiente
Village of Coal City
515 S Broadway St
Coal City, IL 60416

RE: Survey Mailings

BSI Online will perform a comprehensive mail survey for the Village of Coal City. Commercial customers will receive the Survey Cover Letter along with the 8-1/2" x 11" Commercial Survey Form as well as a pre-addressed pre-posted envelope to return the results. Residential customers will receive the Survey Cover Letter along with a pre-addressed, prepaid postcard. In addition, a web portal will be established to offer all water customers the option to submit their survey results via the BSI Online website. All results can be catalogued by BSI, and a comprehensive report furnished to the Village of Coal City upon completion.

Option 1.) Total Cost to be billed is \$2.50/residential account and \$3.00/commercial account. This includes printing, mailing and cataloguing of results.

Option 2.) Total cost for BSI cataloguing only is \$1.00/per returned result. This option can be selected if you print and distribute your own survey.

Please sign and return when you are ready to proceed with this project.

Option Selections: _____

Printed: _____

Signed: _____

Thank you,

Michelle Bever
Marketing Manager
BSI Online

This quote is valid for 90 days



BSI ONLINE SUBSCRIPTION AGREEMENT

Effective this ___ day of _____, _____, Backflow Solutions, Inc., an Illinois corporation ("BSI") and the City of Coal City (the "City") hereby enter into an online subscription agreement whereby BSI will perform certain notification and data management functions on behalf of the City of Coal City. The City will provide BSI with the information described hereafter and require that all companies that perform mandated backflow assemblies tests within The City of Coal City be directed to the BSI website to enter the result of each Backflow Test performed within The City of Coal City Jurisdiction. Each result will be readily available to and accessible by the City at any time.

- 1. BSI Responsibilities. In addition to any other responsibilities set forth elsewhere in this agreement, BSI shall, through the use of its proprietary software, BSI Online.
a. Maintain the secure Online Database to insure a functional backflow assembly tracking system that is easy to understand and use by licensed testers. BSI shall also maintain an internet website where testers shall input all data related to Backflow Tests they conduct within the water authorities' jurisdiction.
b. Send up to two (2) notices to water customers that have Assemblies, advising them that their Assembly is due for testing. The "Test Due Notice" shall be mailed approximately 30 days prior to the scheduled test date. The second notice (the "Overdue Notice") shall be sent after the Test Date has passed if Backflow Test results have not been entered to the Online Data Base. The Overdue Notice will advise the water customer of its delinquent test status. BSI shall immediately transmit an electronic copy of each Test Report to the City. To facilitate the testing procedure, the Test Due Notice will include the identity of the water customer's last Tester of record, together with all relevant contact information, provided if, information is available to BSI. At the time the Test Due Notice is mailed to the water customer, BSI will also transmit a notice to the last Tester of record advising that Tester that the water customer's assembly is due to be tested. The Tester Notification is designed to increase test compliance, thereby reducing enforcement costs incurred by The City of Coal City.
2. Inducement. The City of Coal City acknowledges and agrees that in order to induce BSI to provide the service contemplated by this Agreement, for each Test Report submitted to the Online Data Base the Data Entry Charge (\$12.95 per report) shall be paid (by the "tester") prior to uploading the test data to the Online Data Base. Additional if any funds are added to the \$12.95 they will be rebated back to the municipality less 3% credit card processing fees, on a monthly basis.
3. Cost. The City shall pay BSI the sum of \$495.00 as the annual "Subscription Fee".
4. Term. This agreement shall continually renew annually on the signed date above, until termination.
5. Termination. If you wish to discontinue services provided by BSI, we require 30 days written notice.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first set forth above.

BACKFLOW SOLUTIONS, INC.,
An Illinois corporation

a body politic and corporate

By: _____

By: _____

Name: Michelle Bever
Title: Marketing Manager
Address:
12609 South Laramie Ave.
Alsip, Illinois 60803

Name: _____
Title: _____
Address: _____

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 25, 2018

RE: GALLAGHER BASSETT RISK CONTROL SERVICES CONTRACT

The Village has utilized and has been well served by Gallagher Bassett Loss Control Services. This is the practice wherein the municipality lowers the overall liability by having proper training of certain municipal procedures that regularly occur within the jobs of staff. Traditionally, this has been something that is undergone by Coal City and extra revenues within the liability insurance pool (IMIC) are utilized to pay for the annual cost. However, due to dissatisfaction within the rest of the group, IMIC is no longer utilizing this firm. Coal City has always received very good service and was provided services from a different professional consultant than the remainder of the group.

Due to the change of the larger organization, Coal City will most likely receive a direct bill for services. Unlike past years, this may not be directly reimbursed by IMIC. However, Coal City utilizes services over and above the minimal hours included for tasks across the entire group (these loss control services we shall participate in as well). This type of training is a welcomed addition to the online tutorials and annual requisite training reads to be reviewed by staff on a regular basis.

Training is due to start this week and the annual contract is set at \$4,160. Again, this contract is to receive the services that have been traditionally provided to Coal City in the same satisfactory manner. The contract is required because Gallagher would like assurance Coal City will pick up the bill for this time if the pool does not.

Recommendation:

Authorize Mayor Halliday to enter into a contract for Loss Control Services with Gallagher Bassett Service for an amount of \$4,160 to provide training this year.

March 19, 2018

Mr. Matt Fritz
Village of Coal City
515 S. Broadway
Coal City, IL 60416

Re: Loss Control Service Proposal

Dear Matt:

Gallagher Bassett Services, Inc. will provide loss control service for the Village of Coal City. The service will be provided by Sally Bulicek, Associate Loss Control Consultant. The service activities will include the following:

- Public Works Employee Training—April 24, 2018:
 - Flagger Recertification
 - Institute Pre-Shift Stretch Program
- Public Works Employee Training—June 2018:
 - Seasonal Training
- Safety Committee Meeting—Dates to be determined:
 - Attendance at two meetings

Fee for Service

The fee to deliver service as outlined above is thirty-two service hours or \$4,160. This service rate includes all consultant time for office, field and travel (time and expenses) and training materials. An invoice will be sent to the the Village of Coal City. Payment is due within 30 days of the invoice date.

Conditions Regarding Service

Service performed by Gallagher Bassett Services, Inc., is related solely to current and potential loss exposures. The service is neither intended to nor does it imply, guarantee or warrant in any way that the Village of Coal City and its locations are in compliance with any federal, state or local codes, laws or regulations governing property or operation. Furthermore, the service performed by Gallagher Bassett Services, Inc., does not and is not intended to imply, guarantee, assure or warrant in any way that compliance with the recommendations made by Gallagher Bassett Services, Inc., will eliminate all current and potential losses identified by the service.

If you wish to purchase the service, please sign and return a copy of this agreement to Lynn Tulke via mail or fax to 630.884.3183. If you have any questions, please contact Gary Smith, Vice President Field Operations at 630.285.3577 or Gary_Smith@gbtpa.com.

Sincerely,



Lynn M. Tulke
Area Manager
Gallagher Bassett Risk Control Consulting Services

Mr. Matt Fritz
Village of Coal City
Page 2

Gallagher Bassett Services, Inc.



By: _____
Gordon M. Padera

Date: March 19, 2018

Village of Coal City

By: _____

Date: _____

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 25, 2018

**RE: CONSTRUCTION ENGINEERING REQUEST FOR LAFO SURFACE
RENEWAL PROJECT**

The Village utilized federal dollars to repave S. Broadway south of the BNSF Railroad tracks. The Construction Engineer has billed for its services - \$28,704.73, which is 90% of the allowable amount. This bill will receive 80% funding from the federal government, but Coal City pays the bill and is then reimbursed. This billing is for the construction oversight. Due to the weather breaking, the final portion of their oversight will include getting the final thermoplastic striping in place and ensure compliance with the road surface that was laid down by the contractor.

Recommendation:

Authorize payment for Construction Engineering Services totaling \$28,704.73.



INVOICE

Please Remit Payment to:
Chamlin & Associates, Inc.
221 W. Washington Street
Morris, IL 60450

BILL TO

Village of Coal City
515 South Broadway
Coal City, IL 60416

REVISED

INVOICE #	DATE
2018107	4/12/2018
PROJECT #	TERMS
66242.01	Net 30 Days
Broadway LAFO Project 2018	

Professional services thru December 31, 2018

Professional engineering services rendered for the construction observation related to the Broadway Street LAFO.

Professional Personnel	Amount
See Attached for Details	\$28,704.73
<i>Thank you for your business!</i>	Total \$28,704.73
Past due charges are subject to 18% interest per annum.	

3017 Fifth Street
Peru, IL 61354
(815) 223-3344

221 W. Washington Street
Morris, IL 60450
(815) 942-1402



**COST PLUS FIXED FEE
INVOICE**

Invoice No. 1

Date: April 12, 2018

To: Illinois Department of Transportation
District 3
700 E. Norris Drive
Ottawa, Illinois 61350

From: Chamlin & Associates, Inc.
Firm Address: 3017 Fifth Street
Peru, Illinois 61354

PTB / Item #	Project	M-4006(867)	Consultant's Job Number 66242.01 2018107
Route	County	Grundy	
Section	Job No.	C-93-018-17	
Phase Agreement	Authorized		
Advertised DBE Goal			
Current DBE Utilization		0.00%	Overhead Rate 173.94%

1) Invoice Period	From: <u>09/20/17</u>	To: <u>12/31/17</u>		
	This Invoice	Previously Invoiced	Earned to Date	Max allowable
		Prev. Inv. Date		
2) Maximum Payable				\$31,696.08
3) Phase I/II Labor			\$22,877.96	\$22,880.56
Payroll	\$8,351.45			
Overhead	\$14,526.51			
4) Phase III Labor			\$0.00	
Payroll	\$0.00			
Overhead	\$0.00			
5) Fixed Fee = 100.0000%	\$3,558.02		\$3,558.02	\$3,558.02
6) Direct Costs Prime	\$2,268.75		\$2,268.75	\$5,257.50
7) Services by others	DBE (Y/N)		\$0.00	
			\$0.00	
			\$0.00	
8) Total invoiced for project including this invoice			\$28,704.73	90.56%
9) Previously Invoiced			\$0.00	
10) Payment Due this invoice			\$28,704.73	

I have reviewed the invoice and found it in compliance with "Invoicing Procedure Guide for Project Managers" published on the Preliminary Engineering SharePoint site. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Approved by IDOT PM: _____ Date: _____
Checked _____ Date: _____

Consultant: Chamlin & Associates, Inc.
By / Date: [Signature] 4/12/18
(Name) James K. Clinard
(Title) Vice President

For Subconsultant's Invoice: Approved By: _____
Prime Consultant _____



Work Order?

PTB/Item # _____
Route Coal City
Section 16-00033-00-RS
Project M-4006(867)
County Grundy
Job No. C-93-018-17

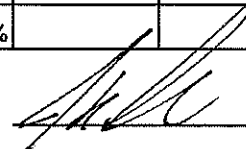
Date April 12, 2018
Month Ending December 31, 2017
Invoice No. 1

Item	% Complete		% of Project	% of Project Complete	Date Due	Remarks
	Last Report	During This Period				
Construction Observation		100.0000%	100.0000%	100.0000%		
Total for Prime Consultant (Weighted)	0.0000%	100.0000%	100.0000%	100.0000%		
Subconsultants						
Total for Subconsultants (Weighted)	0.0000%	0.0000%		0.0000%		
Total Project	0.0000%	100.0000%	100.0000%	100.0000%		

(For District Use Only)

On Schedule
 Behind Schedule
 Comments (Use reverse side)

Signed _____
(District Project Manager/Engineer)

Submitted By 
Representing Chamlin & Associates, Inc.
For Subconsultant's Progress Report : _____
Approved By _____
Prime Consultant _____

Work this period:

Administration and construction observation.

Anticipated work next period :

Project complete



**Cost Plus Fixed Fee
Personnel Summary
for Period**

Firm Name Chamlin & Associates, Inc. DBE _____ From: 09/20/17 To: 12/31/17
 PTB / Item # _____ Invoice No. 1
 Route Coal City
 Section 16-00033-00-RS
 County Grundy
 Job No. C-93-018-17

Employee	Classification	Regular Hours	Overtime Premium Hours	Hours	Rate	Direct Salaries Total	Premium Rate	Overtime Premium Cost
Casey McCollom	Project Engineer	9.50		9.50	\$43.00	\$408.50		
Ryan Hansen	Project Engineer	144.50		144.50	\$45.90	\$6,632.55		
Matthew Halloran	Engineer 1	12.00		12.00	\$20.00	\$240.00		
Michael Farrell	Project Manager	4.50		4.50	\$34.92	\$157.14		
Alan Augspols	Inspector	11.00		11.00	\$22.76	\$250.36		
Kevin Hart	Party Chief	9.50		9.50	\$21.25	\$201.88		
Nicholas Teegardin	Engineering Aide	13.00		13.00	\$21.58	\$280.54		
Kory Hayden	Draftsman	2.50		2.50	\$15.00	\$37.50		
Kregg Hart	Rodman	9.50		9.50	\$15.05	\$142.98		
Total Labor excluding Phase III Services		216.00		216.00		\$8,351.45	Total	\$0.00
Phase III Services								
Total Labor for Phase III Services						\$0.00		
TOTAL LABOR						\$8,351.45		



Firm Name Chamlin & Associates, Inc.

From: 09/20/17 To: 12/31/17

PTB/Item # _____

Invoice No. 1

Route Coal City

Section 16-00033-00-RS

County Grundy

Job No. C-93-018-17

Item	Max Allowable Rate	Rate	Quantity	Total	Remarks
Overtime Premium (See Personnel Summary)				\$0.00	
Mileage					
Inspection Vehicle	\$65.00	\$65.00	5.00	\$325.00	
Material Testing Services		\$1,943.75	1.00	\$1,943.75	
Total for period				\$2,268.75	

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 25, 2018

RE: HOFFMAN-RELATED AGENDA ITEMS

The easements for the offsite water utility installation has been fully recorded and eth IEPA has permitted the developer to commence construction on the line. In addition, a great deal of work has transpired and Hoffman has requested a payment of the funds being held for improvements at the property. This payment is being reviewed by both the Village Engineer and Village Attorney. It is expected to be ready for approval at Wednesday evening's meeting and is expected to require the disbursement of a payment exceeding \$1.0 million of the \$1.78 million that was deposited due to the terms of the collateral agreement.

An agenda item has been reviewed so the payment for the subcontractor via Hoffman can be expedited.

Lastly, it was discussed at the last meeting and has been reserved in case an amount has been determined as to how much additional proceeds are to be posted with the Village due to the new offsite improvements. These two items are somewhat connected. Due to the Village holding the collateral in its reserves, Hoffman can either receive less at this time to have for payment to the subcontractor or get the full amount for work that has been completed and post some additional collateral with the Village for the increased offsite work improvements.

Staff is working with Hoffman's development team to determine their desired option. Hopefully, on Wednesday evening, we will be able to provide a final recommendation so as to no longer delay disbursement of a portion of the Hoffman collateral.

Recommendation:

- 1.) Approve Payment #1 for improvements at the Hoffman Development, which shall reimburse Hoffman Transportation for work completed at the site totaling _____.
- 2.) Determine if the Hoffman Security Agreement requires an amendment requiring additional collateral to be posted for additional offsite water main improvements.

Coal City Police Department
Weekly Summary of Activities
Thursday 03-29-18 – Wednesday 04-04-18

During this period, there were 58 calls for service, 23 verbal warnings and 0 assist Grundy County Sheriff's Dept.

Significant Incidents

03-29-18 at 10:16 AM, police responded to a W. Daisy Pl. residence for a theft from motor vehicle report. The complainant stated when she woke up this AM she noticed her garage door was open. After speaking with her live in boyfriend who stated he was having a cigarette after 12:30 and the door was shut. The complainant left her purse in the vehicle and found the contents dumped out inside the vehicle. Missing from the vehicle was 500 USC, a new pair of Nike men's tennis shoes and a bottle of Adderall containing 20 pills. Police are investigating this incident.

03-30-18 at 2:55 PM, police responded to a Country Place Ct. for a theft report. The complainant stated he is moving out of state and was packing when he noticed a brown jewelry box he inherited from his mother was missing. The complainant did not have a time line for when it was taken but went on to state there was an antique pocket watch, old currency, stamp's and other miscellaneous items valued at \$5,000. Police advised the complainant a report would be on file.

04-02-18 at 6:41 PM, police responded to the Lion's Park for a call of a male juvenile on a hover board with a pellet gun. Police were able to locate the juvenile who stated he brought the pellet gun to show his friends and had already brought the pellet gun at home. Police spoke with his mother who stated this will not happen again.

Arrest Incidents

Speeding	3
Disobeying a Traffic Control Devise	1
Expired Registration	2
Operating a Hand Held Device while Driving	3
Suspended D.L.	1
Operating an Uninsured Motor Vehicle	2
Public Intoxication	1

Coal City Police Department
Weekly Summary of Activities
Thursday 04-05-18 – Wednesday 04-11-18

During this period, there were 47 calls for service, 32 verbal warnings and 0 assist Grundy County Sheriff's Dept.

Significant Incidents

04-06-18 at 12:44 PM, a S. Illinois St. resident reported a fraud to police. The complainant stated she received information by mail and telephone that a bank account was opened in her name. The complainant stated the bank needed a report made to freeze her credit for 90 days.

04-08-18 at 11:12 AM, Police responded to an E. 4th St. for a theft from a pole barn. The complainant stated a motion light above the door was broken and there were pry marks on the door and frame causing damage to the locking mechanism. Several power tools, batteries & chargers were taken. The scene was processed by Officer Jones and a detailed list will be provided to police.

04-11-18 at 1:13 PM, police responded to a vacant alley next to the fire station for a fight between two male juveniles. Police observed no injuries on either party and they were both released into their parent's custody.

Arrest Incidents

Failure to Yield	2
Speeding	4
Expired Registration	4
Operating an Uninsured Motor Vehicle	3
Revoked D.L.	1
Suspended D.L.	1
Warrant	1
Disobeying a RR Signal	1
Operating a Hand Held Device while Driving	1

Coal City Police Department
Weekly Summary of Activities
Thursday 04-12-18 – Wednesday 04-18-18

During this period, there were 48 calls for service, 18 verbal warnings and 0 assist Grundy County Sheriff's Dept.

Significant Incidents

04-12-18 at 8:09 PM, Police were dispatched to an E. Church St. residence for a neighbor problem. The complainant stated her neighbor was shooting an air soft pellet gun at her garage. Police spoke with the neighbor but stated he was target practicing with bottles on a table, police observed the area to be safe and no immediate residences in the background. Police observed no damage to the garage and cleared from the call.

04-14-18 at 2:21 PM, Police were dispatched to a Coal City business for a disturbance call. The business owner stated one of his employees has been missing a lot of work lately and after calling her to see if she was coming in she and her boyfriend came to the business. The employee removed her fan and left the business and her boyfriend stayed behind yelling and making threats. The owner advised police the employee was fired and needed to return the key to the business and given a trespass warning. The offender advised she understood and stated she would call the business and return the key when she picks up her final pay check.

Arrest Incidents

No safety Sicker	1
Disobeying a Traffic Control Devise	1
Operating a Hand Held Device while Driving	1
Expired Registration	3
Operating an Uninsured Motor Vehicle	3
Speeding	3
Speeding in a School Zone	1
No Valid Registration	1
Revoked D.L.	1
Illegal Transportation of Alcohol	1
Possession of Drug Paraphernalia	1
Possession of Cannabis < 10gra.	1
Warrant	1