

COAL CITY VILLAGE BOARD MEETING

**WEDNESDAY
APRIL 12, 2023
7:00 P.M.**

(Immediately following Public Hearing)

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Approval of Minutes
Regular Meeting March 22, 2023
Public Hearing March 29, 2023
4. Approval of Warrant List
5. Public Comment
6. Letter of Request
Coal City Junior Women's Club
Pinwheel Garden-Child Abuse Prevention Month
7. Ordinance 23-07
Adoption of FY24 Annual Budget
8. Ordinance 23-08
Declaring Surplus Property on Big Timber

9. Resolution 23-05

2023 MFT & Non-MFT Street Projects

10. Approval of Park Equipment Purchase for Meadow Estates Subdivision

11. Approval of Financial Software Upgrade

12. Approval of Purchase of F150 Super cab Pick up (Building Inspector)

13. Approval of Final Payment for Engineering Oversight 2022 Street & Alley Program

14. Report of Mayor

15. Report of Trustees:

S. Beach

T. Bradley

D. Spesia

D. Greggain

R. Bradley

D. Togliatti

16. Report of Village Clerk

17. Report of Village Attorney

18. Report of Village Engineer

19. Report of Chief of Police

20. Report of Village Administrator

21. Adjourn

Coal City Village Hall
515 S. Broadway, Coal City, IL 60416



GFWC-IL COAL CITY JUNIOR WOMAN'S CLUB

PO BOX 113

COAL CITY IL 60416

ccjwc.net

coalcityjuniors@yahoo.com

Re: Pinwheels

April 5, 2022 3

Dear Coal City Village Board:

On April 2, the GFWC IL Coal City Juniors planted a Pinwheel Garden at Campbell Memorial Park, without the formal permission of the Coal City Village Board. I sincerely apologize for that oversight on our club's part.

A pinwheel garden is to raise awareness of Child Abuse Awareness month of April. The statistics for children being abused has not changed much in years and this needs to stop. We need to do our part to bring awareness that children are being verbally and physically abused by family members and non-family members.

I know you care about the children of Coal City and want to do what you can to make every child feel safe. Please allow the Coal City Juniors to plant this garden to make our community aware of the issue of child abuse.

We will be pulling up the pinwheels on April 30th. Please feel free to contact me if you have any questions.

We sincerely appreciate all the support the village gives to our club and our projects.

Thank you,

Cherie Sieger

Cherie Sieger, Pinwheel Chairman
Club President
GFWC IL Coal City Junior Woman's Club
Cell: 773-259-3403
cheriegfwc@gmail.com

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matt Fritz, Village Administrator

MEEING

DATE: April 12, 2023

RE: FINAL FY24 BUDGET COVER MEMO

The FY24 budget, which will guide expenditures and revenue expectations for the upcoming fiscal year to start May 1, 2023 and end on April 30, 2024 has been prepared to incorporate many of the capital projects projected within the Village's 5-year capital improvement plan (CIP) and address some of the staffing issues due to the shortening tenure of full-time personnel. Although the pandemic emergency has ceased, the remedies that came along with it have returned inflation into the economy and increased costs for goods, staffing and service provision. The past year brought a great deal of change in the village's staffing from retirements to the replacement of personnel who chose to continue their careers elsewhere. The current budget includes responses to continue the services and expectations of Coal City residents.

FY24 Operational Budget Summary

		FY24	FY23	FY22	FY21	FY20
<u>Number</u>	<u>Operational Program</u>					
01-11	Admin.	1,456,178	1,043,577	952,377	887,960	727,636
01-21	PD	2,679,382	2,455,724	2,459,979	2,344,847	2,279,110
01-31	Comm. Dev.	162,142	156,995	145,631	223,412	63,675
01-41	Maintenance	838,397	779,253	757,043	791,150	686,934
01-71	EMA	16,961	14,800	22,581	16,150	19,859
16-00	IMRF/Soc. Security	266,384	235,100	285,924	261,330	255,650
	Subtotal	5,419,444	\$ 4,685,449	\$4,603,535	\$4,524,849	\$4,032,864
51-00	Water/Sewer	1,940,461	1,986,801	1,775,059	1,930,871	1,713,594
52-00	Garbage	643,707	603,856.00	580,714	694,650	506,431
71-00	Parks	221,212	153,764	140,946	301,253	194,439
	Subtotal	2,805,380	2,744,421	2,496,719	2,926,774	2,414,464
	95% Utilization	(411,241)	(371,493)	(333,440)	(351,009)	(300,794)
Total	Expense	\$ 7,813,583	\$ 7,058,376	\$6,766,814	\$7,100,614	\$6,146,534
<u>Fund</u>	<u>Revenues</u>					
01	General	4,582,095	4,100,913	3,919,177	3,683,915	3,830,570
16	IMRF/Soc. Security	223,300	235,200	245,100	308,740	296,345
	Subtotal	4,805,395	4,336,113	4,164,277	3,992,655	4,126,915
51	Water/Sewer	1,889,208	1,849,856	1,822,670	1,737,000	1,692,594
52	Garbage	599,396	613,182	543,000	514,470	506,720
71	Parks	155,030	106,878	96,496	190,835	101,325
	Fund Balance Use	507,000	166,886	201,800	291,065	70,000
Total	Revenue	7,956,029	\$7,072,915	\$6,828,243	\$6,726,025	\$6,497,554
	Difference	\$ 142,446	14,539	61,429	(374,589)	351,020

This year's proposed budget possessed a slight deficit position with total expenditures outpacing total expected revenues by \$62,705. After the Board's review of the Proposed Budget, the operational budget revenues exceed the total expenditures due to the recognition of additional revenues and some changes within the proposed budget. The new budget summary has been included within this memo. Although the overall budget has total expenditures exceeding \$16.5 million with revenues to support these expenditures

forecasted at an estimated \$14.4 million (the difference is due to planned fund balance expenditures such as the utilization of the remaining sanitary modernization bond proceeds and TIF contributions towards annual debt payments), the operational portion of the budget includes all of the full and part-time personnel of the Village who provide the essential public safety and public works functions of the village. This portion of the budget includes the full and part-time employees within Public Works who are split for budgeting purposes between the general and utility fund, the full and part-time employees within the Police Department who are wholly supported by general fund proceeds and the administrative staff at village hall who are split amongst the different funds dependent upon their job functions.

The large operational increases within the general fund are primarily due to the balance transfers to fund planned capital projects related to the one-time capital projects to be completed with the federal assistance in the 01-11 Administration program. In addition to this increase, the Police Department (program #01-21) has been increased due to the incorporation of two new full-time officers for an entire fiscal year and the planned addition of a new swing shift position.

Inflation

The price of goods and services increased substantially in the past year. Department heads have needed to evaluate expenditures and proposed replacements in light of the increased cost of parts, new, equipment and regular budget items. The provided table shows some specific line items and their increased cost, which meant

the budgeted line items were overspent and the total program required assistance from other unexpended line items in order to balance out the program for the fiscal year's total expenditures. The current cost of goods has been increased from these line items resulting in increased expenditures on an annual basis within the operational programs. Previously, there had been moderation in the gasoline cost by which the trend would cause the line item to increase for a year or two and then decrease when the good came back to its overall trend. It is expected that much of the inflation to these line items will not be removed in the future; the new adjusted costs are likely their new level.

Example Inflationary Increase to Specific Budget Line Items

Vendor	Good/Service	Prior Fiscal year	70% FY23 Budget
Postmaster	Stamps/postage	\$7,160	\$8,461
AT&T	Dedicated Lines	6,883	6,913
Grainco	Gasoline/Diesel	57,391	73,205
Midwest Salt	Water Treatment	92,707	94,718
Water Solutions	Chlorine	11,614	14,914

Impact of the American Recovery Plan (ARP) Funds

To date, the village has received \$736,081 in federal funds from the federal government. This amount is below the threshold required for any federal reporting or program testing as to its utilization, but prior to the federal government waiving reporting requirements, the Treasury had released guidelines on configuring the total amount of revenues loss during COVID. Although it is not necessary, the village's formulaic portion of revenue loss was \$60,000 per year. The entire ARP funds were received within FY22 & FY23 resulting in the funds currently being retained within the total general fund balance.

Intentionally winding down the accumulated balance is part of the operational plan in FY24. \$120,000 has been retained within the general fund in this year's budget to balance total expenditures while another \$240,000 is to be transferred to the capital fund in order to replace immediate water main repairs identified by Public Works as a good expenditure of one-time capital funds. This will leave the last half, i.e. \$376,081 within the general fund for future capital projects or to fund any additional revenue to complete the first planned water main project (since total project costs continue to escalate). As the current fiscal year wraps up, the general fund balance is expected to be historically higher than the past, but the current budget shall draw down ½ of the amount of this increased balance.

Capital Projects Summary

Due to the long-term objective of expanding the water and sewer utilities in a manner that would allow the village to continue to grow in light of the IEPA restrictions when a utility reaches 80% of its total capacity, the village board had the village engineer study the total capacity of the sanitary treatment facility in 2019 to determine if it held the capacity for any potential water treatment expansions. The good news returned from the study found that with some improvements, the sanitary treatment plant could be modernized and provided slightly increased capacity with the replacement of some greater efficiency capital replacement items. The Board borrowed \$2.335 million for the sanitary modernization project, which was completed near the end of the FY23 fiscal year. Although there will be a few more related projects to take place in the FY24 year, the project will be nearly completed.

This will make way for the water treatment expansion project. This \$6.1 million project will allow the footprint of the water treatment plant to double including a very important radium pre-treatment method to allow greater efficiency at the plant reducing the total amount of sodium to be utilized in the water treatment process. In order to secure the IEPA low interest funding, a 7% increase to the water/sewer rate was included within this year's utility rates. In order to accumulate the necessary reserves, future increases will also be necessary unless capital funding from elsewhere is contributed to offset the total projected cost of the debt payment within the annual rate.

With these major projects taking place, the rest of the capital expenditures remain within the planning phases for future improvements. One last remaining payment for eth S. Broadway reconstruction still persists, but other major improvements are expected from capital investment in FY24. These include long-term planning exercise such as participating in the Grundy County Master Transportation Plan. Currently, within the upcoming fiscal year, the village will complete the Phase 2 design engineering for the planned N. Broadway Reconstruction Project and participate in the Phase One engineering for Reed Road west of S. Broadway to Gorman. In addition to these projects in the current year, Coal City remains on track to resurface Carbon Hill Rd. between Division and the BNSF RR crossing in FY25.

Adding another Patrol Officer

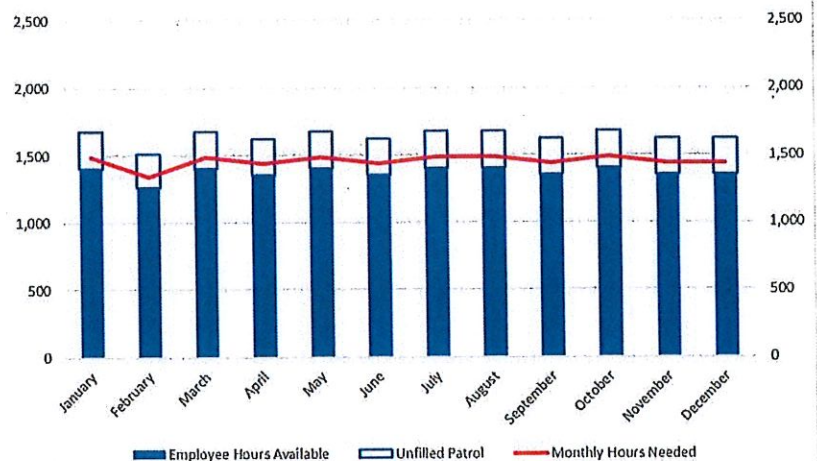
The turnover rate within police departments across the nation and the State of Illinois has increased greatly. The Police Executive Research Forum surveyed its membership to find that resignations have increased over 40% in the two-year period following 2019 along with nearly a 24% increase in retirements over the same time period. This led to an increased hiring at a 20%

increase as departments adjusted to these new trends. Coal City has undergone its own share of turnover since the promotion of Chief Harseim led to a replacement within the department. Along with the need to fill this position, the hiring crisis for public safety has meant large bonuses available in other suburban departments to those officers looking to earn a quick bonus and the departure of two more officers who were replaced in FY24. However, more turnover can be expected; the property tax base and total revenues within Coal City does not meet that available within much larger departments or municipalities which experience higher sales tax revenues on an annual basis.

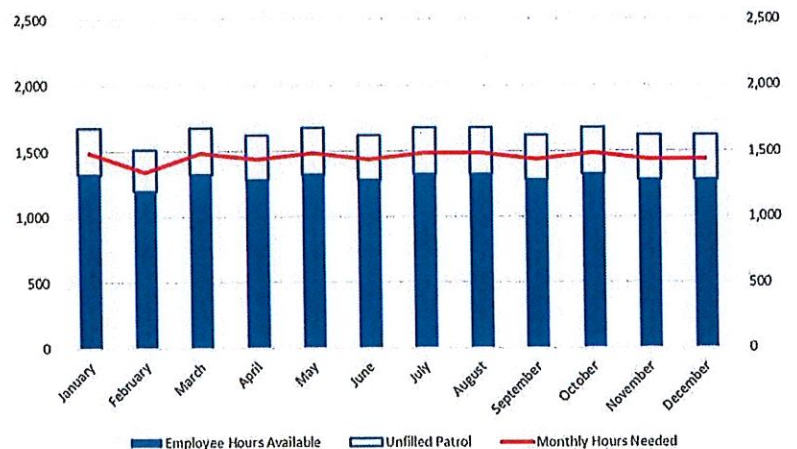
Reviewing the average payroll time provided to the police department and taking into account the benefits time to be provided on an annual basis, the proper staffing to cover the available patrol hours exceeds 8 patrol officers. However, it is rare this total number of officers are available for staffing 100% of the year. Incidents occur and officers have down time due to recovering from injuries that do not allow them to provide all of their planned patrol hours each year.

The red line on each of the charts represents two officers on the street 24 hours of each day, 365 days of the year. The first chart shows what happens when just the allotted vacation is configured within the available patrol time to be provided by the officers. The top of each column represents the total full-time hours of patrol that can be completed within each month. When benefit time, such as vacation time is added, the total amount of hours decreases; instead of the former value at the top of each column a space for that benefit time at the top of each column develops. The second chart shows a larger void when all benefit time is included - this is the total of vacation time from the chart above, plus sick time (because someone is called in to fill such openings), personal time, comp time and sick time (estimates were used for the last two categories based on historical utilization). The last chart takes all of that benefit time and places it within the last quarter of the year to show how much available time that exists with 8 patrol officers available.

CCPD Staffing Capability
with 8 dedicated Patrol Officers & vacation



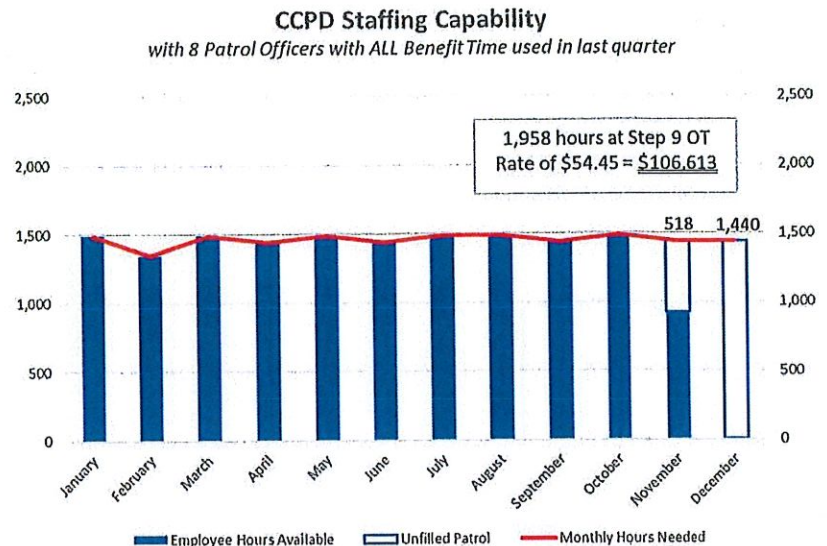
CCPD Staffing Capability
with 8 dedicated Patrol Officers & ALL Benefit time



Although the current staffing includes 9 patrol officers, only 8 may fulfill their duty at this time. This underlines the advantage of being ahead of staffing shortages and adding another full-time person in order to staff a regular swing shift that can provide additional capabilities for Coal City. This shift would allow for special details to take place without creating additional overtime hours and would allow someone to move into a regular patrol position while the next officer is selected and trained. Planning upon departures of current officers should be planned because the difference in compensation is growing while the industry figures out how to retain a good workforce related to public safety.

In conclusion, the proposed budget has increased revenues, but plenty of increased expenditures upon which any increased revenues may be expended. These expenditures maintain the current infrastructure and total number of personnel despite some increased turnover within the past two years. Increased fund

balances will assist in the short-term, but departments will continue to look within their means to schedule large expenditures and accommodate increased costs.



Recommendation:

Adopt Ordinance No. ____: Adopting the Fiscal Year 2024 Budget.

THE VILLAGE OF COAL CITY

GRUNDY & WILL COUNTIES, ILLINOIS

ORDINANCE
NUMBER 23 - _____

**ORDINANCE APPROVING THE ANNUAL MUNICIPAL BUDGET
FOR THE FISCAL YEAR 2023/2024**

TERRY HALLIDAY, Village President
PAMELA M. NOFFSINGER, Village Clerk

SARAH BEACH
ROSS BRADLEY
TIM BRADLEY
DAN GREGGAIN
DAVID SPESIA
DAVID TOGLIATTI
Village Trustees

ORDINANCE NO. 23 - _____

**ORDINANCE APPROVING THE ANNUAL MUNICIPAL BUDGET
FOR THE FISCAL YEAR 2023/2024**

WHEREAS, the Village of Coal City ("Village") is a non-home rule municipality operating under the Illinois Municipal Code; and

WHEREAS, in the Village it is the responsibility of the Budget Officer to complete an annual budget, in lieu of an annual appropriation ordinance, which the Village Board is required to adopt before the Fiscal Year to which it applies begins and which fiscal years of the Village begin May 1st of each calendar year; and

WHEREAS, the purpose of the adoption of a budget is to replace the annual appropriation ordinance with a budget which more truly reflects anticipated receipts and disbursements of the Village; and

WHEREAS, the budget is required to contain an estimate of revenue available to the Village for the forthcoming Fiscal Year to which the budget is drafted, together with recommendations for expenditures of the Village and all of its departments, commissions and boards; and, the budget is required to contain actual or estimated revenues and expenditures for the preceding two (2) Fiscal Years of the Village and shall show the specific fund from which each anticipated expenditure shall be made; and

WHEREAS, pursuant to the terms and provisions of 65 ILCS 5/8-2-9.1, et seq., and the Village Code, the Annual Budget for the Village for Fiscal Year 2022/2023 has been duly presented for approval and adoption; and

WHEREAS, said Budget is hereby found to be in good order and in form for adoption;
and

WHEREAS, said Budget was made publicly available for inspection and copying not less than ten days prior to the date of approval; and

WHEREAS, notice of a public hearing on the proposed Budget was published in the Coal City Courant, a newspaper of general circulation within the Village, on March 29, 2023, which was at least one week prior to the date of said public hearing; and

WHEREAS, a public hearing was held on the Budget pursuant to statute on April 12, 2023, and all of those members of the public desiring to speak were given the opportunity; and

WHEREAS, adoption of said Budget is in the best interests of the Village of Coal City.

NOW THEREFORE, BE IT ORDAINED BY the President and Board of Trustees of the Village of Coal City, Counties of Grundy and Will, Illinois, as follows:

Section 1: The above-stated recitals are incorporated by this reference.

Section 2: The Annual Budget for fiscal year 2023/2024 which is attached hereto as Exhibit "A" is hereby adopted and approved.

Section 3: Within thirty (30) days after the Village enacts its ordinance to adopt its budget, it is required to file a certified copy of the ordinance and the budget with the County Clerks of Grundy and Will Counties, Illinois, same to be accompanied by an estimate of the revenues the Village anticipates receiving during the forthcoming Fiscal Year of the Village, identifying the sources of revenue, with the revenue estimate to be certified by the Village's chief financial office.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval.

Section 5: In the event any portion of this Ordinance is found and determined to be invalid, the invalid portion shall be stricken herefrom and the remainder shall be in full force and effect.

SO ORDAINED this _____ day of April, 2023, at Coal City, Grundy County, Illinois.

AYES:

NAYS:

ABSENT:

ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

Exhibit A
Village of Coal City
FY24 Final Budget

Program No.	Name	FY24 Budgeted Expenditures		FY23 Budgeted Expenditures		FY22 Actual Expenditures	FY21 Actual Expenditures
		Personnel	Operations	Personnel	Operations		
<u>Operational Programs</u>							
01-11	Administration	219,271	1,236,908	212,015	831,563	977,462	975,360
01-21	Police Department	2,310,207	369,175	2,096,422	359,302	2,375,045	2,311,385
01-31	Community Development	109,119	53,023	105,329	51,666	137,776	130,938
01-41	Maintenance	397,696	440,701	415,975	363,278	671,316	647,949
01-71	Emergency Operations		16,961		14,800	17,627	16,299
16-00	IMRF/Social Security		266,384		235,100	243,979	161,116
	General Fund & Levy Funded Subtotal	3,036,292	2,383,152	2,829,740	1,855,709	4,423,206	4,243,047
51-00	Water & Sewer	723,459	1,217,002	713,249	1,273,552	1,683,198	1,777,320
52-00	Garbage Collection	23,356	620,351	22,587	581,269	746,159	613,060
71-00	Parks	35,679	185,533	32,014	121,750	75,742	215,611
		3,818,786	4,406,038	3,597,590	3,832,280	6,928,306	6,849,037
<u>Capital Projects</u>							
15-00	Motor Fuel Tax		230,000		732,705	308,234	95,750
35-00	Bond Projects		362,068		363,500	359,818	435,000
38-00	Capital Improvements		2,901,949		2,237,606	901,610	783,760
39-00	Municipal Facilities		21,525		21,525	60,550	47,810
48-00	Infrastructure Expansion		450,000		30,000	-	-
78-00	Economic Development		110,000		40,000	19,641	10,854
			4,075,542		3,425,336	1,649,853	1,373,174
<u>Discretionary Spending</u>							
18-00	School Sites		20,000		20,000	44,223	-
20-00	TIF Fund	56,223	1,980,084	53,758	1,204,910	479,376	417,290
32-00	Water Impact		-		-	326,728	-
33-00	Sanitary Sewer Impact		0		-	-	9,742
		56,223	2,000,084	53,758	1,224,910	850,327	427,032
<u>Obligations</u>							
02-00	Building Development		50,000		313,000	-	20,000
34-00	Storm Water Re-Fl Bonds Paymt		492,909		491,591	490,159	492,591
36-00	Water Infrastructure Improvement		0		-	-	-
37-00	Sanitary Sewer Infr. Improvement		298,375		-	28,279	6,023
41-00	SSA		667,216		367,404	34,808	9,441
43-00	Sani Sewer Bond Improv		711,125		-	-	-
46-00	Water Depreciation		0		-	-	-
47-00	Sewer Plant Depreciation		0		0	-	-
			2,214,625		1,171,995	553,246	528,055
TOTAL - All Programs		\$ 3,875,009	\$ 12,696,288	\$ 3,651,349	\$ 9,654,521	\$ 9,981,731	\$ 9,177,298

Village of Coal City
FY24 Final Budget

Revenues by Fund Summary

Fund No.	Fund Name	FY24 Budget Revenues	FY23 Budget Revenues	FY23 Actual Revenues	FY22 Actuals Revenues	FY21 Actuals Revenues
01	General	\$4,582,095	\$4,100,913	\$3,984,844	\$4,819,945	\$4,091,395
16	IMRF/Social Security	223,300	235,200	234,101	243,301	307,174
51	Water & Sewer	1,889,208	1,849,856	1,236,835	1,923,285	1,655,276
52	Garbage	599,396	613,182	414,276	634,507	539,027
71	Parks	155,030	106,878	115,995	102,225	184,935
	Operating Funds Subtotal	\$7,449,029	\$6,906,029	\$5,986,050	\$7,723,263	\$6,777,807
15	Motor Fuel Tax	\$253,000	\$362,936	\$222,955	\$354,846	\$396,120
32	Water Impact	10,000	15,000	4,800	107,400	19,647
33	San. Sewer Impact	10,000	24,100	8,200	25,300	32,669
38	Capital Improvement	3,033,939	2,299,325	527,194	1,374,829	1,713,918
39	Municipal Facilities	100	100	19,111	(8,052)	1,365
48	Infrastructure Expansion	234,333	1,000	(806)		1,018
78	Economic Development	132,000	87,100	17,500	21,488	22,665
	Capital Funds Subtotal	\$3,673,372	\$2,789,561	\$798,954	\$1,875,810	\$2,187,403
18	School Sites	\$15,000	\$18,000	\$3,526	\$24,149	\$26,246
44	Water Bond Reserve	0	0	0	0	70,000
45	Sewer Bond Reserve	0	0	0	0	0
46	Water Depreciation	0	0	0	0	0
47	Sewer Plant Depreciation	0	0	0	0	0
	Required Funds	\$15,000	\$18,000	\$3,526	\$24,149	\$96,246
02	Building Development	\$25,000	\$30,000	\$14,402	\$27,529	\$37,392
34	Storm Water Ref. Bond Repayment	435,100	491,691	851,401	484,050	511,558
35	Bond Fund	361,750	363,600	363,501	359,501	285,922
36	Water Infrastructure Improvmt.	696,000	484,404	501,574	44	79
41	SSA	433,883	-	2,330,867	151,474	22,872
43	San Sewer Bond Improv	5,000	-	101,206	259	520
37	Sanitary Sewer Infrastructure Improvmt.	249,200	-	101,206		
	Debt Obligation Funds	\$2,205,933	\$1,369,695	\$4,162,952	\$1,022,857	\$858,342
20	TIF	\$1,100,000	\$995,000	\$1,021,403	\$965,252	\$894,560
	TOTAL - All Funds	\$14,443,334	\$12,078,285	\$11,972,885	\$11,611,330	\$10,814,358

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 12, 2023

RE: BIG TIMBER OUTLOT SURPLUS

The Village possesses a number of lots within the Big Timber subdivision due to the former developer failing to meet all of the requirements for development within the subdivision. Previously, the Village had attempted to remove the cul de sac plan and subdivide additional parcels to allow additional residential units to be constructed. That plan was met with opposition by the neighbors and that plan was deserted. At this time, there has been some interest by potential developers to simply construct two more residential single family homes on the available lots and provide the final cul de sac improvement for the subdivision.

In light of this interest, the village must proceed through statutory steps to make this land available to receive potential development concepts. This evening's ordinance will set of a series of notices to inform the public of the potential of bidding on this available property. Only after bids are received will the final development be known. In order for such development to occur, the Board will need to allow any potential bidders to undergo the Planning & Zoning Board process to gain final approval.

Recommendation:

Adopt Ordinance No. ____: Progressing the Big Timber Outlots to become surplus and Accept Bids for their Redevelopment.

THE VILLAGE OF COAL CITY
GRUNDY & WILL COUNTIES, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS REAL PROPERTY
BELONGING TO THE VILLAGE OF COAL CITY**

**(Big Timber Parcels:
Outlot A - 06-35-301-069; Outlot B - 06-35-301-032; Outlot C – 06-35-301-058)**

TERRY HALLIDAY, Village President
PAMELA M. NOFFSINGER, Village Clerk

SARAH BEACH
ROSS BRADLEY
TIMOTHY BRADLEY
DANIEL GREGGAIN
DAVID SPESIA
DAVID TOGLIATTI
Village Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of
Coal City

on _____, 2023

ORDINANCE NO. 22

**AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS REAL PROPERTY
BELONGING TO THE VILLAGE OF COAL CITY**

(Big Timber Parcels:

Outlot A - 06-35-301-069; Outlot B - 06-35-301-032; Outlot C - 06-35-301-058)

WHEREAS, the Village of Coal City ("Village") is an Illinois non-home rule municipal corporation, organized and operating pursuant to the Constitution and laws of the State of Illinois;

WHEREAS, the Village owns vacant and unimproved real property commonly known as Outlot "C" of the Big Timber Estates subdivision, bearing permanent index number (P.I.N.) 06-35-301-058, and legally described as follows:

OUTLOT C IN BIG TIMBER ESTATES SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST ¼ OF SECTION 35, TOWNSHIP 33 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN IN COAL CITY, IN GRUNDY COUNTY, ILLINOIS.
("Lot C");

WHEREAS, Lot C is zoned RS2;

WHEREAS, the Village owns vacant and unimproved real property commonly known as a public park known as Outlot "A" in Big Timber Estates subdivision, bearing permanent index number (P.I.N.) 06-35-301-069, and legally described as follows:

OUTLOT A IN BIG TIMBER ESTATES SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 33 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAN THEREOF RECORDED DECEMBER 16, 2003, AS DOCUMENT NO. 427943, AND CERTIFICATE OF CORRECTION RECORDED JANUARY 6, 2005, AS DCOUMENT NO. 443516, IN GRUNDY COUNTY, ILLINOIS.
("Lot A");

WHEREAS, Lot A is zoned RS2;

WHEREAS, the Village owns vacant and unimproved real property off of East Big Timber Drive in Big Timber Estates subdivision, bearing permanent index number (P.I.N.) 06-35-301-032, and legally described as follows:

THAT PART OF THE WEST 696.30 FEET OF THE SOUTH 65 FEET OF THE NORTH 610 FEET OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 33 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, WHICH LIES BETWEEN THE EASTERLY AND WESTERLY LINES OF LOT 3 AS EXTENDED NORTHERLY IN MURPHY'S SUBDIVISION, A PART OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 33 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, AS PER PLAT RECORDED SEPTEMBER 15, 1965 IN PLAT BOOK D, PAGE 60, IN GRUNDY COUNTY, ILLINOIS, SITUATED IN THE COUNTY OF GRUNDY AND STATE OF ILLINOIS.
("Lot B");

WHEREAS, Lot B is immediately south of and adjacent to Lot A and is landlocked with no direct access to East Big Timber Drive and the Board desires it to be sold together with Lot B for a single, unified development on the aggregated parcels ; and

WHEREAS, Lot B is zoned RS2;

WHEREAS, none of Lots A, B or C are presently utilized by the Village or contemplated for any future public use, the properties remain vacant, do not generate any tax revenue, and the Village is desirous of returning the properties to productive private use, bolstering the Village's property tax base, generating infill development and providing shelter for new or existing Village residents; and

WHEREAS, Sections 11-76-1 and 11-76-2 of the Illinois Municipal Code, 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2, authorize the Village to sell surplus property in accordance with certain statutory procedures;

WHEREAS, the Corporate Authorities hereby find and determine that it is no longer necessary, appropriate, or in the best interest of the Village to retain title to Lot A, Lot B or Lot C, and that Lot A, Lot B or Lot C are not required for the use of, or profitable to, the Village;

WHEREAS, the Village is considering selling Lot A, Lot B and Lot C in accordance with Section 11-76-2 of the Illinois Municipal Code, 65 ILCS 5/11-76-2; and

WHEREAS, the Corporate Authorities further find and determine that it is in the best interest of the Village to offer Lots A, B and C for sale and seek bids for the purchase of Lot A alone, Lots B and C together, or all of the properties pursuant to a notice in substantially the form attached to this Ordinance as **Exhibit A** (the "Notice") and in accordance with the procedures set forth in Section 11-76-2 of the Illinois Municipal Code.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Coal City, Counties of Will and Grundy, Illinois, as follows:

SECTION 1. Recitals. The foregoing recitals shall be and are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION 2. Authorization for Sale of Properties and Publication of Legal Notice.

- A.** The Corporate Authorities having determined that Lot A, Lot B and Lot C are no longer necessary, appropriate, required for the use of, profitable to, or in the best interest of the Village, hereby direct the sale of the Property to the bidder with the highest bid or whose bid is otherwise found by the Corporate Authorities to be in the best interest of the Village.
- B.** The Village Clerk is hereby authorized and directed to publish notice of the Village's proposal to sell and to advertise for bids for the purchase of all or any of Lot A, Lot B and Lot C in accordance with the requirements set forth in 65 ILCS 5/11-76-2 and in the form substantially similar to the Notice of Bid set forth in **Exhibit A** attached to and, by this reference, made a part of this Ordinance, once each week for three (3) consecutive weeks in the *Coal City Courier*, with the first publication date at least thirty (30) days prior to the opening of the bids.

- C. The Village President, Clerk, Administrator, and Attorney are hereby authorized and directed to draft, execute, deliver and complete any and all instruments or documents deemed necessary or convenient to effectuate the intent of this Ordinance, whether or not such other documents are attached hereto. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the seal of the Village to all such documents as are deemed necessary.
- D. The officers, employees, and agents of the Village shall take all actions reasonably required or necessary to carry out and give effect to the intent of this Ordinance and otherwise to consummate the sale of the Property to the bidder, if any, whose bid is determined to be in the best interest of the Village, and shall take all actions necessary in conformity therewith including, without limitation, the execution and delivery of all documents required to be delivered in connection with the transaction contemplated herein and approving the expenditure of all necessary funds to consummate the sale of the Property.

SECTION 3. Resolution of Conflicts.

All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. Saving Clause.

If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance, which are hereby declared to be separable.

SECTION 5. Effectiveness.

This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SO ORDAINED this ____ day of _____, 2023, at Coal City, Grundy and Will Counties, Illinois.

AYES:

NAYS:

ABSENT:

ABSTAIN:

VILLAGE OF COAL CITY

Terry Halliday, President

Attest:

Pamela M. Noffsinger, Clerk

EXHIBIT A

NOTICE OF BID ON SURPLUS REAL PROPERTY IN THE VILLAGE OF COAL CITY, ILLINOIS

PUBLIC NOTICE IS HEREBY GIVEN, pursuant to Sections 11-76-1 and 11-76-2 of the Illinois Municipal Code, 65 ILCS 5/11-76-1 and -2, that the Village of Coal City duly enacted Ordinance No. 23- 08, entitled *AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS REAL PROPERTY BELONGING TO THE VILLAGE OF COAL CITY* (Big Timber Parcels: Outlot A - 06-35-301-069; Outlot B - 06-35-301-032; Outlot C - 06-35-301-058) [the "Ordinance"] at a regular meeting of the Village Board of Trustees on April 12, 2023. The Ordinance authorized the sale of multiple vacant and unimproved parcels of real property in the Big Timber Estates subdivision, as follows:

- (1) Property commonly known as Outlot "C" of the Big Timber Estates subdivision, bearing permanent index number (P.I.N.) 06-35-301-058, and legally described as follows:
OUTLOT C IN BIG TIMBER ESTATES SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST ¼ OF SECTION 35, TOWNSHIP 33 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN IN COAL CITY, IN GRUNDY COUNTY, ILLINOIS.
("Lot C");
- (2) Property commonly known as a public park known as Outlot "A" in Big Timber Estates subdivision, bearing permanent index number (P.I.N.) 06-35-301-069, and legally described as follows:
OUTLOT A IN BIG TIMBER ESTATES SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 33 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAN THEREOF RECORDED DECEMBER 16, 2003, AS DOCUMENT NO. 427943, AND CERTIFICATE OF CORRECTION RECORDED JANUARY 6, 2005, AS DCOUMENT NO. 443516, IN GRUNDY COUNTY, ILLINOIS.
("Lot A");
- (3) Property situated off of East Big Timber Drive in Big Timber Estates subdivision, bearing permanent index number (P.I.N.) 06-35-301-032, and legally described as follows:
THAT PART OF THE WEST 696.30 FEET OF THE SOUTH 65 FEET OF THE NORTH 610 FEET OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 33 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, WHICH LIES BETWEEN THE EASTERLY AND WESTERLY LINES OF LOT 3 AS EXTENDED NORTHERLY IN MURPHY'S SUBDIVISION, A PART OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 33 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, AS PER PLAT RECORDED SEPTEMBER 15, 1965 IN PLAT BOOK D, PAGE 60, IN GRUNDY COUNTY, ILLINOIS, SITUATED IN THE COUNTY OF GRUNDY AND STATE OF ILLINOIS.
("Lot B");

Lots A, B and C are each located in the Village's RS2 zoning district. The Village favors single-family detached residential development on Lot A and desires to sell Lot B and Lot C together for development of one, single-family house on or across Lots B and C. The single-family home development(s) should complement existing residential uses in the vicinity of the properties. The properties are being sold as-is and the Village makes no representation as to the condition of the properties or suitability for any particular development plan. The successful bidder for Lot A, if any, should propose development of a cul-de-sac servicing Big Timber Drive and dedication thereof to the Village and/or grant of a permanent easement allowing the Village to maintain the cul de sac and the public to access it.

Any person may submit a written sealed bid for Lot A and/or Lot B and Lot C together. Lot B and C must be bid together for a single, unified development. There is no minimum bid(s). The bids should include a purchase price and a development plan for the subject property that details the proposed structure(s) or other improvements, if any, to be constructed and an estimated project schedule. The Village will consider development proposals consistent with the Village's Zoning Ordinance, Comprehensive Plan, and the terms of this Notice. The terms of this Notice shall govern in the event of conflict or inconsistency. The Village has the right to accept or reject all or any portion of a bid in any combination and expressly reserves the right to sell Lot A to one purchaser and Lots B and C to another, or to reject all or any bid and withdraw either or all of the properties from being offered for sale.

The Village will negotiate purchase and sale agreement(s) with the selected bidder(s) which would formalize the terms of sale, establish the method of legal title conveyance, detail any required zoning relief, and provide a timeline for completion of the development. The Corporate Authorities may accept any bid(s) or portions thereof determined to be in the best interest of the Village by a vote of 3/4 of the Corporate Authorities then holding office. The Village reserves the right to reject any or all bids and to waive any technicalities in the bidding if it should be deemed in the public interest. These decisions will be final and not subject to recourse. This request for proposals does not obligate the Village to pay any costs incurred by any bidder in the submittal of a bid or in making necessary studies or designs for the preparation of that bid.

Sealed bids for the all or any of the properties shall be marked "**SEALED PROPERTY BID**" and be sent to Administrator Matt Fritz, Coal City Village Hall, 515 S. Broadway Street, Coal City, IL 60416. Said bids must be received on or before June 8, 2023 at 5:00 p.m. The bids shall be opened and considered in accordance with 65 ILCS 5/11-76-2 at the regular meeting of the Village of Coal City Board of Trustees on June 14, 2023, commencing at 7:00 p.m. at the Village Hall, 515 S. Broadway Street, Coal City, IL 60416. For further information regarding the Property, interested persons may contact Village Administrator Matt Fritz at 815-634-8608 during regular business hours.

Respectfully submitted,

Pam Noffsinger
Village Clerk

(Publish once each week for 3 consecutive weeks. First publication at least 30 days before bid opening.)

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 12, 2023

RE: MFT RESOLUTION APPROVAL

The Village appropriates and prepares an annual road program funded from multiple sources. The current year's total budget includes nearly \$230,000 of MFT (Motor Fuel Tax) spending to support the nearly \$420,000 of total road and alley work planned for the upcoming construction season. The Resolution this evening allows a total of \$250,000 to be expended from MFT to allow the Board options is the final bids end up being a bit higher than estimated.

The attached road and alley rehabilitation plan came through the work of two committee meetings. Due to some additional funding being approved for TIF funding for two portions of street work within the TIF district, to roadway sections were added to the proposed bid in addition to what has been pictured – these include S. Kankakee from Park to Chestnut and Pheasant from Hunters Run to Eagle Court. The Board will have bid costs around the end of May in order to determine the final awarded street plan following receiving costs from potential contractors.

Recommendation:

Adopt Resolution No. ____: Approving \$250,000 of potential expenditures from the Motor Fuel Tax Fund for Roadwork in 2023.



District	County	Resolution Number	Resolution Type	Section Number
3	Grundy		Original	23-00000-00-GM

BE IT RESOLVED, by the Council of the Village of
Governing Body Type Local Public Agency Type
Coal City Illinois that there is hereby appropriated the sum of
Name of Local Public Agency
Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00)
of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/23 to 12/31/23
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Coal City
Local Public Agency Type Name of Local Public Agency
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Pamela Noffsinger Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Coal City in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the
Council of Coal City at a meeting held on _____
Governing Body Type Name of Local Public Agency Date
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____
Day Month, Year

(SEAL, if required by the LPA)

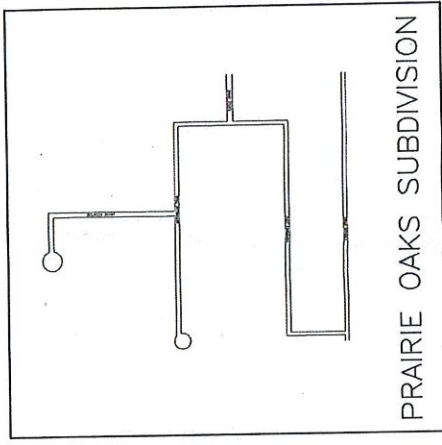
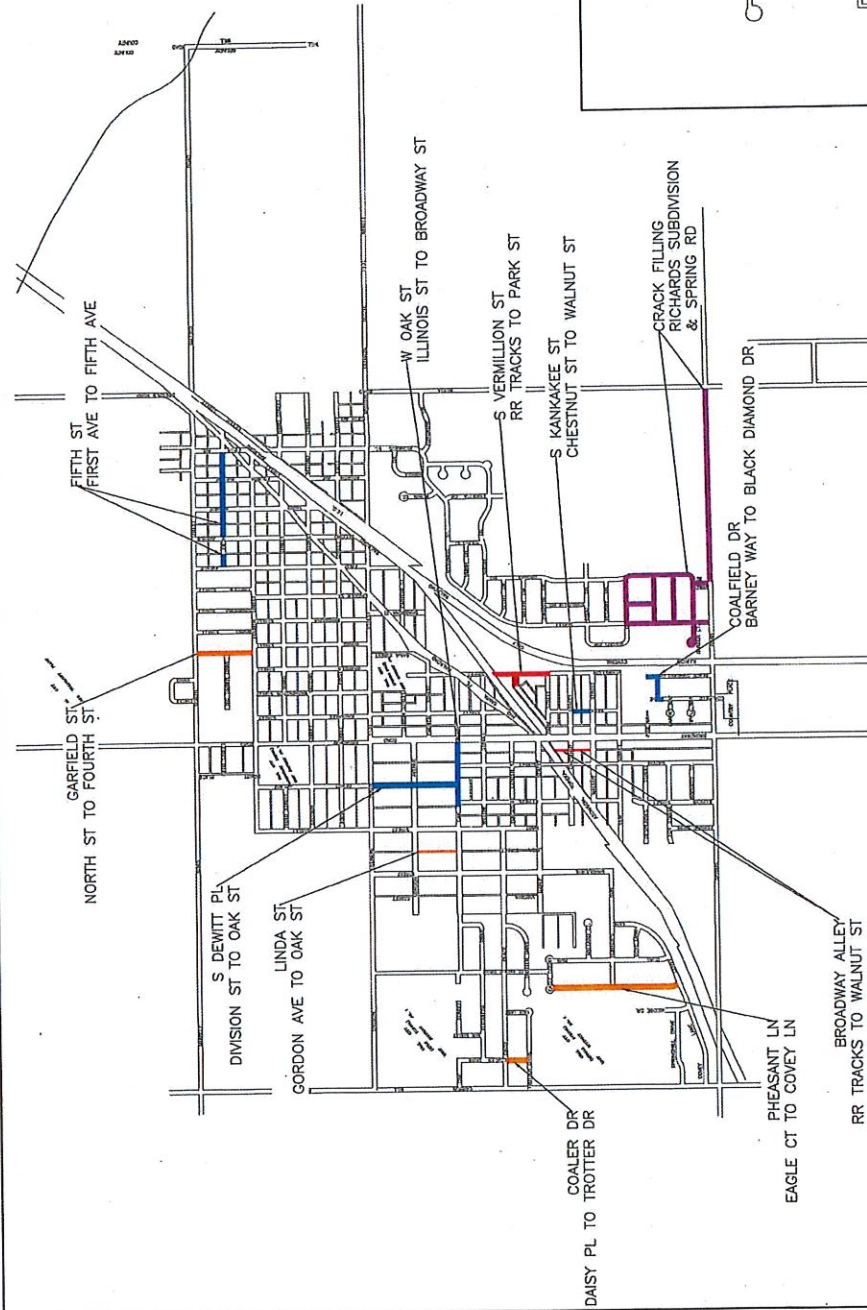
Clerk Signature & Date

--

APPROVED

Regional Engineer Signature & Date
Department of Transportation

--



VILLAGE OF COAL CITY, ILLINOIS

- Street Maintenance
LEGEND
- 2023 GEN FUND REPAIRS
 - 2023 TIF REPAIRS
 - 2023 MFT REPAIRS
 - 2023 CRACK FILLING

CHAMLIN & ASSOCIATES, INC. CONSULTING ENGINEERS & LAND SURVEYORS PERU ILLINOIS	
SCALE: N.T.S.	VILLAGE OF COAL CITY PAVING LOCATION MAP
DATE:	DRAWN BY: MGH FILE NO.:

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 12, 2023

RE: PURCHASE OF MEADOW ESTATES PARK EQUIPMENT

After pausing a preliminary plan for the park space within Meadow Estates, the Park Board has decided upon a new park design for the available space at Richards & FoxGrove. The vendor for the park equipment is NuToys who has donated portions of their park equipment at the past at the Lions Park/Hope Helps Park and annually gets its equipment cleared via a state bid process in order to select this specific vendor's equipment.

The recommended design includes a traditional swingset and playground design that will be adjacent to a concrete surface to be finished with plastic matting to allow residents to play pickle ball with their own equipment. Please note, the subdivision's developer has committed to and shall be the one to complete the concrete surface needed for the court. This playground will utilize playing mulch in order to keep the surface safe.

Orders for specific types of equipment result in months of delay prior to scheduling an installation date. Currently, this may be able just before Christmas resulting in a likely installation in the first or second quarter of 2024.

Recommendation:

Authorize the purchase of the NuToys playground equipment as recommended totaling \$56,022.



Box 7075
Westchester, IL 60154
708-579-9055
708-579-0109 (fax)
1-800-526-6197

February 21, 2023

COAL CITY PARK AREA
COAL CITY, IL
OPTION 1 - REVISED
PLAYBOOSTER COMPONENT SYSTEM

<u>QTY.</u>	<u>NO.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>PRICE</u>
PlayBooster Component System 5-12				
1	152907D	Deck Link w/Barriers Steel end panels 4 Steps		\$ 4,035
1	229832A	Dot-to-Dot Climber		2,765
1	176078A	Lollipop Climber 56"Dk DB		1,775
1	145624A	Vertical Ascent 48"Dk		1,470
1	152911C	Curved Transfer Module Right 48"Dk DB		3,550
1	121948A	Kick Plate 8"Rise		140
1	111228A	Square Tenderdeck		1,250
2	111231A	Triangular Tenderdeck	\$ 965	1,930
1	118089A	Loop Seat		585
1	111404D	124"Alum Post DB		435
2	111404C	132"Alum Post DB	450	900
2	111404B	140"Alum Post DB	455	910
3	111404Z	182"Steel Post DB 44" Bury	565	1,695
1	123336A	Double Wave Slide 56"Dk DB		3,300
1	222708B	WhooshWinder Slide 96"Dk DB1		5,900
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury		-
SUBTOTAL				\$ 30,640
SWINGS:				
2	174018A	Belt Seat Proguard Chains 8' Beam	\$ 150	\$ 300
2	176038A	Full Bucket Seat Proguard Chains 8' Beam	425	850
1	177332A	Single Post Swing Frame 8' Beam		1,550
1	177333A	Single Post Swing Frame Addtl Bay 8' Beam		1,150
SUBTOTAL				\$ 3,850
EQUIPMENT TOTAL				\$ 34,490
SHIPPING				3,202
TOTAL				\$ 37,692
Additional Work				
EQUIPMENT INSTALLATION				\$ 12,072
BASE PREP				6,258



MULCH SURFACE

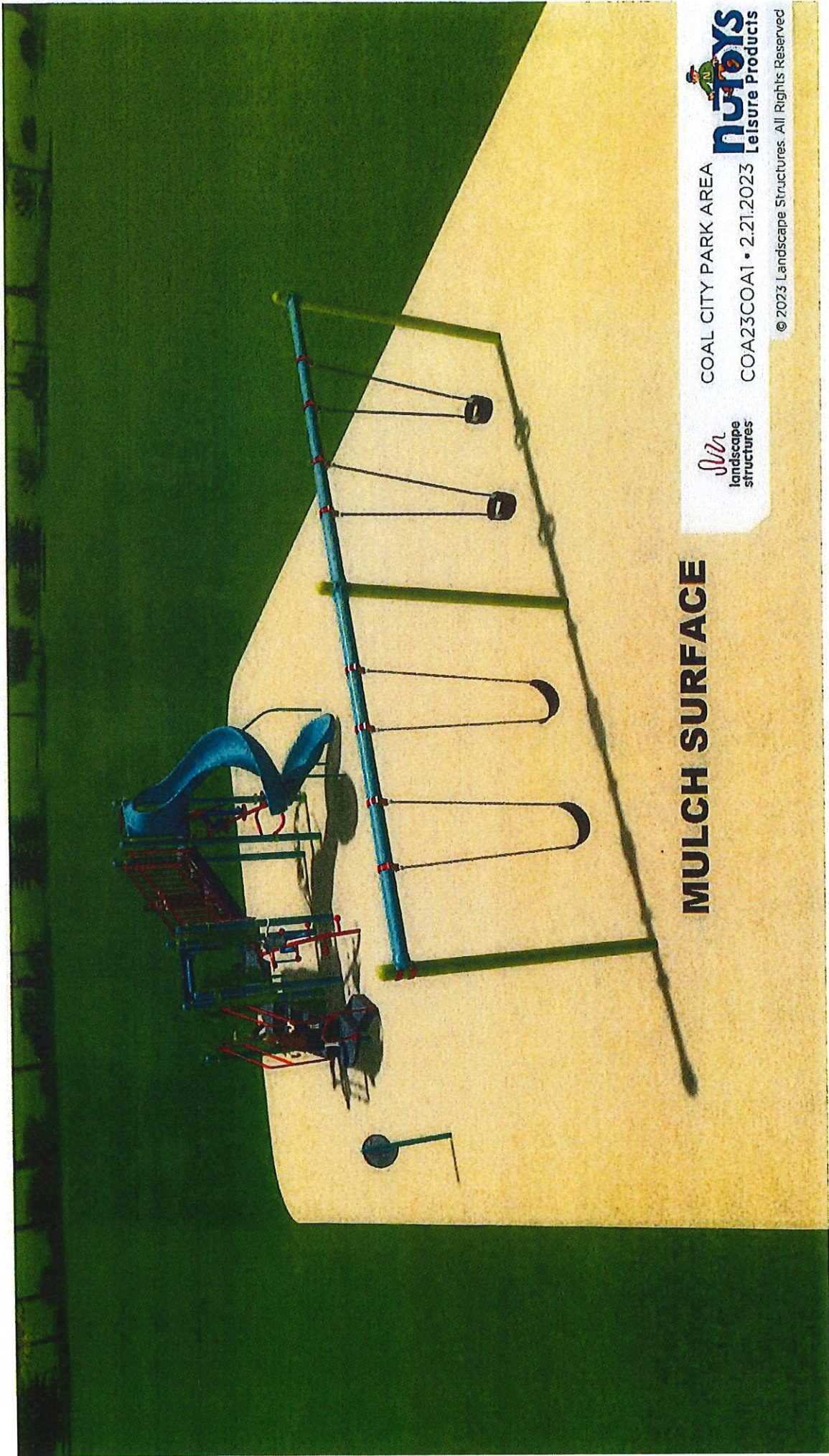
landscape structures

COAL CITY PARK AREA

COA23COA1 • 2.21.2023

nature's
Leisure Products

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MULCH SURFACE

slm
landscape
structures

COAL CITY PARK AREA

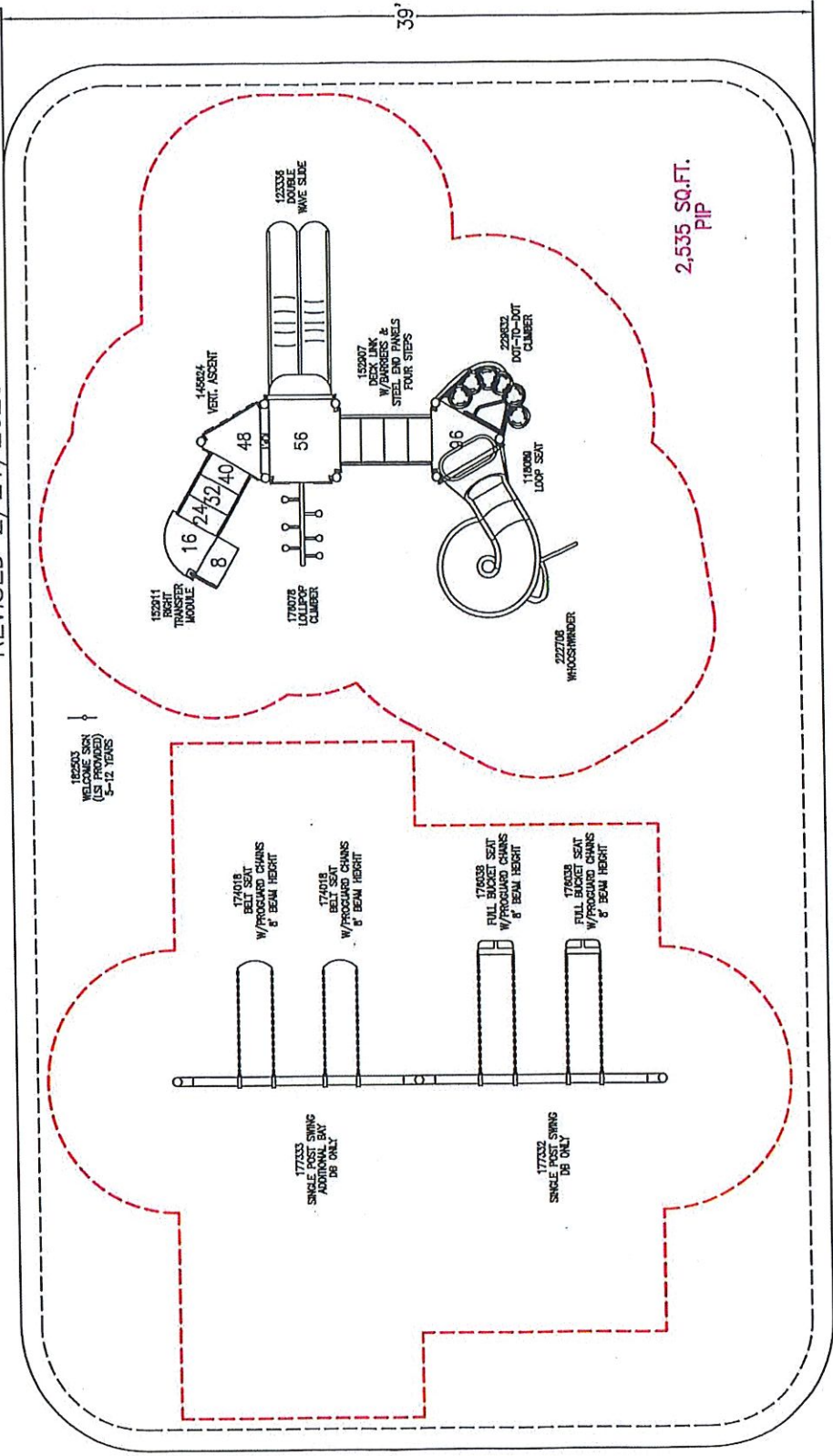
COA23COA1 • 2.21.2023

nutoys
Leisure Products

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REVISED 2/21/2023



39'

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 12, 2023

RE: PURCHASE OF FINANCIAL SOFTWARE UPGRADE

The Village utilizes financial software to track its annual purchases, provide utility billing and produce payroll on a regular basis as well as a host of other tasks. While we have been on an aging legacy LOCIS system for about 30 years, the complexity of tasks required to be completed on an annual basis require a new upgrade to integrate many tasks that are being completed across many different platforms, such as building department permits which are tracked with Excel spreadsheets.

The pricing on the new software systems were:

Tyler Technologies	\$93,380	(this does not include Building Dept. module)
Civic Systems	86,400	
BS&A	78,385	

While BS&A was the lowest of these comparable software vendors, key factors for investing in this upgrade include -

- This Accounting software will create a warrant list from invoices entered into system instead of creating an excel sheet warrant list then having to enter all a/p invoice into system; this will result in needing to complete 50% of the current work
- A/P invoice will be scanned in Accounting Software and electronically submitted to Department Heads for review and approval. This cuts down on paper and lost invoices the system will remind the Department Head which invoice have not be approved or denied.
- This will enable emailing water bills to residents reducing the cost of paper, envelopes and postage and time spent preparing paper bills for the mail.
- Capability to submit payroll returns electronically instead of preparing by hand and mailing them.
- Building Department will be able to track which contractor need to register and who insurance or bond has expired.

- New software has more financial reporting flexibility. This assists greatly with annual audits and meeting reporting requirements.
- With new grant and GATA requires grant cost and revenue tracking will be easier reports within system instead of having to create a separate spreadsheet to track.
- Accounts receivable system will be greatly enhanced; this is currently done individually each time a billing is created. In the updated accounting system it will create the invoice, track and remind us that the invoice is still outstanding. It will also help remember to bill certain agreements annually. For example, the school is billed once a year for Auxiliary Police to help with traffic control. Currently, this requires taking 3 reports to create a spreadsheet then an invoice to bill the school for crossing guards. The new process should result in another 50% time reduction.

The total estimate of \$78,385 does not meet the BS&A quote because there are some facets of the system that are not intended to be utilized. Although this represents the total purchase price, \$34,210 is the first required payment for the system in order to get it moving forward for a scheduled switchover date. This is not expected until the earliest time being this time next year. Dependent upon the process of taking the existing data and importing it into the system, the update can take longer. This purchase was considered and included within the budget.

Recommendation:

Authorize the Mayor to enter into an agreement with BS&A for the upgrade of its Financial Software system.

Proposal for:
Village of Coal City, Grundy & Will County, IL
January 24, 2023
Quoted by: Kevin Schafer

Software and Services for BS&A Cloud



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

Cloud Modules

Financial Management

General Ledger	\$1,935
Accounts Payable	\$1,640
Cash Receipting	\$1,640
Utility Billing (approximately 2,500 utility accounts)	\$2,250

Personnel Management

Payroll	\$2,670
Timesheets	\$1,190

Community Development

Building Department	\$2,540
---------------------	---------

BS&A Online

Community Development Permit Application Feature - Enables contractors and the general public to submit permit applications online (A fee of \$3/application is accumulated and billed to the municipality).	\$1,520
Public Records Search + Online Bill Pay With use of integrated Credit Card Processor	\$1,500

Subtotal \$16,885

Data Conversions/Database Setup

Convert existing LOCIS data to BS&A format:

Utility Billing (Accounts, Services, Deposits, Rates, Meters; Up to 10 Years of Service, Billing & Payment History)	\$4,300
---	---------

Database Setup:

General Ledger (Chart of Accounts/Balances/Budget as of a Specified Date. Each additional year of 'history' balances to be setup will be an additional \$1000)	\$2,100
Accounts Payable (Vendor Master File)	\$1,600
Cash Receipting (Setup of Receipt Items/Tender Types)	\$1,500
Payroll (Manual Entry or Import of Employee Master File/Setup/YTD as of a Specified Date)	\$4,460
Building Department (Per Database)	\$3,000

Subtotal \$16,960

No data conversion to be performed for:
Timesheets



Custom Import

Custom import from third-party software to populate Building Department database with parcels, properties, and current owners.	\$1,500
--	----------------

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$17,250

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	4	\$4,000
Financial Management Modules	Days:	15	\$15,000
Personnel Management Modules	Days:	7	\$7,000
Community Development Modules	Days:	7	\$7,000
Total:		33	\$33,000
		Subtotal	\$33,000



Cost Totals

Not including Annual Service Fees

Modules	\$16,885
Data Conversions/Database Setup	\$16,960
Custom Import	\$1,500
Project Management and Implementation Planning	\$17,250
Implementation and Training	\$33,000
Total Proposed	\$85,595
<i>Travel Expenses</i>	<i>\$14,670</i>
<i>Hosting Fees</i>	<i>\$3,000</i>

Payment Schedule

- 1st Payment: **\$34,210** to be invoiced upon execution of this agreement.
2nd Payment: **\$19,885** to be invoiced at activation of customer's site.
3rd Payment: **\$49,170** to be invoiced upon completion of training.



Cloud Annual Service Fees

Unlimited support is included in your Annual Service Fee. Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

Financial Management	
General Ledger	\$1,935
Accounts Payable	\$1,640
Cash Receipting	\$1,640
Utility Billing	\$2,250
Personnel Management	
Payroll	\$2,670
Timesheet	\$1,190
Community Development	
Building Department	\$2,540
BS&A Online	
Community Development	\$1,520
Public Records Search	\$1,500
Total Annual Service Fees	\$16,885

Hosting Fees

Fees relating to the hosting and storage of data through Microsoft Azure are to be billed annually, for all modules included above.

\$3,000



Additional Information

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

Cash Receipting Hardware

	Quantity	Cost
Epson THM-6000V Series Receipt Printer*	\$925 x ____ = \$_____	
APG Series 100Cash Drawer**	\$250 x ____ = \$_____	
Honeywell Hyperion 1300g Linear-Imaging Scanner	\$250 x ____ = \$_____	
Credit Card Reader (if using Invoice Cloud)	\$75 x ____ = \$_____	

This will add \$_____ to the Total Proposed.

**IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer.*

Please provide the number of cash drawers that will be hooked up to the printer_____

Note: The availability, model numbers, and pricing for all third party hardware listed above is subject to availability from the manufacturers. In the event that the listed hardware is no longer available at the time of purchase, a comparable replacement will be available, at the then current cost.

Additional Training - Building Department Report Designer

Most of our Building Department customers heavily use our Report Designer, which is included free with the program. Report Designer Training is not included in the training quoted on this proposal and is highly recommended. You may attend a class at our office in Bath Township, or we can train at your location. Report Designer Training is typically completed in one day.

Please check the option you are interested in. Report Designer Training will be scheduled after successful implementation and training of your Building Department software.

___ Classroom training, \$205/person/day

___ On-site training (unlimited attendees), \$1,000/day, travel not included



BS&A Online

Connection Requirements

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).

Payment Processing Requirements

Acceptance of online payments requires a contract with one of BS&A's approved Online Credit Card Processing companies. Please visit <https://www.bsasoftware.com/solutions/bsaonline/public-records-search/> for information.

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 12, 2023

RE: PURCHASE OF BUILDING DEPARTMENT REPLACEMENT VEHICLE

The current truck utilized for the Building Department exceeds 10 years of age and is due to be replaced within the capital improvement fund. Darrell Olson, the Public Works Director located trucks that remain available that had been purchased via state bid, but are still available prior to new pricing coming out in the next fiscal year. Purchasing one of these available trucks that have already been made available due to a statewide bid shall allow the purchase of the truck at a reduced amount versus the cost of the vehicle if the Board waited until the fiscal year began to approve the purchase.

The amount \$34,930 required to purchase this Ford F-150 will likely be remitted to the dealer in the upcoming fiscal year by the time all of the paperwork settles. This expenditure comes from the operational transfer of funds that come from the Building Department budget and rests in the capital fund. It does not matter from a funding standpoint whether the purchase occurs prior to or after the current fiscal year, but the total expenditure to replace the Inspector's truck will be less to purchase from the currently available trucks.

Recommendation:

Authorize the purchase of an F-150 Truck from Morrow Brothers Ford in the amount of \$34,930 to replace the Building Inspector's Truck.



WWW.MORROWBROTHERSFORDINC.COM

1242 Main Street • Greenfield, IL • 62044

Phone (217) 368-3037 • Fax (217) 368-3517 • Toll Free 1-877-368-3038

STATE OF ILLINOIS
FORD F150 TRUCK
GOVERNMENT PRICING

ORDERING AGENCY: Village of Coal City
CONTACT PERSON: Darrell Olson CELL: 815-999-9328
FORD FLEET # _____ PURCHASE ORDER # _____
QUANTITY: 1 COST EACH: \$ _____
ADDRESS: 515 S Broadway St.
CITY: Coal City ZIP CODE: 60416 TAX EXEMPT # E999 - _____
PHONE: 815-634-8608 FAX: _____ EMAIL: dolson@coalcity-il.gov
TOTAL ORDER COST: \$ 34,930.00
SIGNATURE Darrell Olson TITLE Dir. of Public Works

Morrow Brothers Ford Inc.
1242 Main Street
Greenfield, IL 62044

Phone # 1-217-368-3037
Fax # 1-217-368-3517
Email: richie@morrowbrothersfordinc.com

PLEASE SUBMIT THIS SIGNED FORM WITH ORDER

PAYMENT DUE UPON DELIVERY

F150 CAB / POWERTRAIN / COLOR OPTIONS

F150 4x2 REGULAR CAB, 8' BED		CHARGE	SELECTION
• 200 HP V6 FFV with 6-Speed Automatic Transmission		\$29,490.00	<input type="checkbox"/>
• 325 HP EcoBoost® V6 with 10-Speed Automatic Transmission		\$30,680.00	<input type="checkbox"/>
• 375 HP EcoBoost® V6 with 10-Speed Automatic Transmission		\$32,270.00	<input checked="" type="checkbox"/>
• 395 HP V8 FFV with 10-Speed Automatic Transmission		\$31,268.00	<input type="checkbox"/>
• 4x4 Option		Add \$4,245.00	<input type="checkbox"/>

F150 4x2 SUPER CAB, 6'-6" BED	CHARGE	SELECTION
• 290 HP V6 FFV with 6-Speed Automatic Transmission	\$31,380.00	<input checked="" type="checkbox"/>
• 326 HP EcoBoost® V6 with 10-Speed Automatic Transmission	\$32,570.00	<input type="checkbox"/>
• 375 HP EcoBoost® V6 with 10-Speed Automatic Transmission	\$33,970.00	<input type="checkbox"/>
• 395 HP V8 FFV with 10-Speed Automatic Transmission	\$33,163.00	<input type="checkbox"/>
• 8' Bed Option (not available with 290 HP V6)	Add \$300.00	<input type="checkbox"/>
• 4x4 Option (4x4 on 8' Bed Super Cab Requires 375 HP V6 or 395 HP V8)	Add \$4,545.00	<input type="checkbox"/>

F150 4x2 CREW CAB, 5'-6" BED		CHARGE	SELECTION
• 290 HP V6 FFV with 6-Speed Automatic Transmission		\$31,690.00	<input type="checkbox"/>
• 325 HP EcoBoost® V6 with 10-Speed Automatic Transmission		\$32,880.00	<input type="checkbox"/>
• 375 HP EcoBoost® V6 with 10-Speed Automatic Transmission		\$34,390.00	<input type="checkbox"/>
• 395 HP V8 FFV with 10-Speed Automatic Transmission		\$33,168.00	<input type="checkbox"/>
• 6'-6" Bed Option (not available with 290 HP V6)		Add \$300.00	<input type="checkbox"/>
• 4x4 Option (4x4 on 6'-6" Bed Super Cab Requires 375 HP V6 or 395 HP V8)		Add \$5,255.00	<input type="checkbox"/>

EXTERIOR COLOR	PAINT CODE	CHARGE	SELECTION
Stone Gray Metallic	D1	\$0.00	<input type="checkbox"/>
Agate Black Metallic	UM	\$0.00	<input type="checkbox"/>
Carbonized Gray Metallic	M7	\$0.00	<input type="checkbox"/>
Antimatter Blue Metallic	HX	\$0.00	<input type="checkbox"/>
Race Red	PQ	\$0.00	<input type="checkbox"/>
Atlas Blue Metallic	B3	\$0.00	<input type="checkbox"/>
Iconic Silver Metallic	JS	\$0.00	<input type="checkbox"/>
Oxford White	YZ	\$0.00	<input checked="" type="checkbox"/>
SPECIAL ORDER PAINT:			
School Bus Yellow	B1	Add \$880.00	<input type="checkbox"/>
Omaha Orange	MB	Add \$880.00	<input type="checkbox"/>
Green Gem	GR	Add \$880.00	<input type="checkbox"/>
Vermillion Red	E4	Add \$880.00	<input type="checkbox"/>
Yellow	AT	Add \$880.00	<input checked="" type="checkbox"/>

INTERIOR SEATING	SEATING	CHARGE	SELECTION
Vinyl 40/20/40 Front-Seat	Standard (AS)	\$0.00	<input checked="" type="checkbox"/>
Cloth 40/20/40 Front-Seat	Optional (CS)	Add \$100.00	<input type="checkbox"/>
Cloth 40/Console/40 Front-Seats with Flow-through Console	Optional (WS)	Add \$310.00	<input type="checkbox"/>

₹ 34,930.00

F150 OPTIONAL EQUIPMENT

OPTIONAL EQUIPMENT	OPTION CODE	CHARGE	SELECTION
<i>Power Windows/Locks, Bluetooth, Back-Up Camera are Standard and Included</i>	NA	\$0	<input checked="" type="checkbox"/>
• E-Locking Rear Axle	XL	Add \$390.00	<input type="checkbox"/>
• Engine Block Heater	41H	Add \$100.00	<input type="checkbox"/>
• 8-Way Power Driver's Seat *Requires 85A Power Equipment Group	91P	Add \$360.00	<input checked="" type="checkbox"/>
• WeatherTech Floor Liners	58C	Add \$240.00	<input checked="" type="checkbox"/>
• SYNC4® with SiriusXM Radio, 8" LCD Screen, 911 Assist, Voice Command	524/582	Add \$350.00	<input checked="" type="checkbox"/>
• Cruise Control	50S	Add \$210.00	<input type="checkbox"/>
• XL Chrome Appearance Package: Chrome Bumpers, 17" Aluminum Wheels, Fog Lamps	86A	Add \$775.00	<input type="checkbox"/>
• Interior Work Surface	50M	Add \$190.00	<input checked="" type="checkbox"/>
• 53A Class IV Tow Package (incl. Trailer Tow Connector, 4-pin/7-pin wiring, Class IV Trailer Hitch Receiver, Upgraded Cooling and Upgraded Stabilizer Bar)	53A	Add \$990.00	<input type="checkbox"/>
• Integrated Trailer Brake Controller	67T	Add \$270.00	<input type="checkbox"/>
• 53C Max Trailer Tow (req. with H.D. Payload Pkg and 375 HP EcoBoost)	53C	Add \$2,315.00	<input type="checkbox"/>
• Heavy-Duty Payload Package (req. Trailer Tow Pkg and 375 HP EcoBoost or 5.0L V8) *Not Available with Short Bed	627	Add \$1,690.00	<input type="checkbox"/>
• LT265/70R17E BSW All-Terrain Tires	T7C	Add \$310.00	<input type="checkbox"/>
• Skid Plates (4x4 only)	413	Add \$150.00	<input type="checkbox"/>
• Grip Strut 7" Powder Coated Aluminum Running Boards	LVR	Add \$590.00	<input type="checkbox"/>
• Black Platform Running Boards	18B	Add \$420.00	<input checked="" type="checkbox"/>
• Box Side Step	MBFDI	Add \$490.00	<input type="checkbox"/>
• Tailgate Step w/Tailgate Lift Assist, BoxLink, Work Surface, Bed Lighting	68T	Add \$870.00	<input type="checkbox"/>
• Manual-folding, Power Glass Sideview Mirrors with Heat, Turn Signal, Auto-Dimming Feature (Driver's Side), High-Intensity LED Security Approach Lamps, LED Sideview mirror Spotlights and Black Skull Caps (incl. interior auto-dimming rearview mirror) (req. Fixed Privacy Glass with Defroster 924/57Q)	54R/59S	Add \$880.00	<input type="checkbox"/>
• Manual-folding, Manually Telescoping, Power Glass Trailer Tow Mirrors with Heat, Turn Signal, High-Intensity LED Security Approach Lamps, LED Sideview mirror Spotlights and Black Skull Caps; req. Trailer Tow Pkg. and Fixed Privacy Glass with Defroster 924/57Q)	54Y/59S	Add \$990.00	<input type="checkbox"/>
• Rear-Window, Fixed Privacy Glass with Defroster	924/57Q	Add \$320.00	<input type="checkbox"/>
• Fog Lamps (incl. in 86A XL Chrome Appearance Pkg)	595	Add \$140.00	<input type="checkbox"/>
• Color-Coordinated Carpeted Floor Covering	168	Add \$150.00	<input type="checkbox"/>
• Extended Range 36 Gallon Fuel Tank	655	Add \$465.00	<input type="checkbox"/>
• Spray-in Bedliner	96W	Add \$610.00	<input checked="" type="checkbox"/>
• Drop-In Bedliner	96P	Add \$395.00	<input type="checkbox"/>
• Backup Alarm System	85H	Add \$125.00	<input type="checkbox"/>
• Daytime Running Lamps (DRL)	942	Add \$45.00	<input type="checkbox"/>
• Driver's Side Whelen LED Spotlight	DSS	Add \$410.00	<input type="checkbox"/>
• 4 Splash Guards, Body Molded	SPG	Add \$290.00	<input checked="" type="checkbox"/>
• Fire Extinguisher with Mount	FEM	Add \$170.00	<input type="checkbox"/>
• Extra Key, no Remote	KNR	Add \$60.00	<input checked="" type="checkbox"/>
• Extra Key with Remote	KWR	Add \$180.00	<input type="checkbox"/>
• Service Manual CD ROM	SCD	Add \$275.00	<input checked="" type="checkbox"/>
• New M, MP, Sheriff License and Title	LIC	Add \$225.00	<input checked="" type="checkbox"/>
• Transfer License and New Title	TLT	Add \$225.00	<input type="checkbox"/>
• Delivery Single Unit	DLI	Add \$275.00	<input type="checkbox"/>
• Delivery Multiple Units	DL+	Add \$225.00 each	<input type="checkbox"/>
• Agency Pick-up in Greenfield, Illinois - Does Not Include Fuel	-	\$0.00	<input checked="" type="checkbox"/>
• Agency Pick-up in Greenfield, Illinois with Full Tank of Fuel	-	Add \$70.00	<input checked="" type="checkbox"/>

F150 OPTIONAL EQUIPMENT

LIFT GATE	CHARGE	SELECTION
• Lift Gate (53" x 26" + 5" Steel Platform; 1500# Lift Capacity; Dual Drive Cylinder <Price Includes Tailgate Delete Credit>	Add \$4,280.00	<input type="checkbox"/>
• Platform Size Upgrade (53" x 42" + 5")	Add \$390.00	<input type="checkbox"/>
• Aluminum Platform Upgrade	Add \$880.00	<input type="checkbox"/>

TOOL BOXES	CHARGE	SELECTION
• Tread Plate Aluminum Cross Box	Add \$980.00	<input type="checkbox"/>

SAFETY LIGHTING (includes all parts, labor, and installation)	CHARGE	SELECTION
• WHELEN 4 Corner LED Vertex Kit	Add \$890.00	<input type="checkbox"/>
• WHELEN Century 16" LP LED Mini Bar includes no holes drilled mount	Add \$890.00	<input checked="" type="checkbox"/>
• WHELEN RST Rear Inner Edge TRIO with warning and traffic direction	Add \$1,280.00	<input type="checkbox"/>
• WHELEN Liberty II Fully Populated 54" Super LED Light Bar (incl. Alley Lights, Work Lights, Traffic Advisor and Switch Control Center)	Add \$2,770.00	<input type="checkbox"/>
• Cab/Back Glass Protector	Add \$770.00	<input type="checkbox"/>

FIBERGLASS CAB-HIGH TOPPER	CHARGE	SELECTION
• Paint to Match, Clear-Coated, Tinted Sliding Side Windows, Picture Front Window, LED Third Brake Light, Dome Light, Key Locking, Clamps and Installation	Add \$2,890.00	<input type="checkbox"/>
• Lift-up Side Windows	Add \$270.00 pair	<input type="checkbox"/>
• Delete Side Windows	\$0.00	<input type="checkbox"/>
• Raised Roof Topper	Add \$480.00	<input type="checkbox"/>

FIBERGLASS BED COVER	CHARGE	SELECTION
• Paint to Match, Clear-Coated, Lift Assist Arms, Key Locking	Add \$2,390.00	<input type="checkbox"/>

F150 STANDARD EQUIPMENT

MECHANICAL

- V6 290 HP (standard 4x2/4x4; NA with 157" or 163" WB)
- Electronic Shift-On-the-Fly (ESOF) with 4x4
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Electronic Ten-Speed Automatic Transmission
- Fall-Safe Cooling
- Jack
- Electric Parking Brake
- Shock Absorbers, Gas – Heavy-Duty, Front and Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion
- 200 Amp Alternator

EXTERIOR

- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – Integrated with 3rd Brake Light
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- Fuel Tank
 - Standard Range 23 Gallon (Regular Cab and SuperCab)
 - Standard Range 26 Gallon (SuperCrew®)
- Fully Boxed Steel Frame
- 4 Hooks – Pickup Box Tie-Down
- 2 Front Tow Hooks (standard on 4x4)
- Mirrors, Sideview – Manual-folding, Manual Glass
- Spare Tire Carrier – Rear Under Frame
- Spare Tire/Wheel Lock
- Stone Guffs, Front & Rear
- Tailgate – removable with key lock
- Tires
 - 245/70R 17 BSW all-season tires (A/S) BSW 4x2
 - 265/70R 17 OWL all-season/all-terrain tires (A/S A/T) 4x4
- Trailer Sway Control
- Wheels – 17" Silver Steel
- Wipers – Intermittent speed

INTERIOR / COMFORT

- Power Windows and Door Locks
- SYNC Bluetooth Hands Free Communications
- Black Vinyl Floor Covering
- Cupholder, deployable – under 20% seat
- Dome Light
- AM/FM Stereo
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer, Tachometer
- Grab Handles
 - Front – A-Pillar, Driver and Passenger Side
 - Rear – B-Pillar (SuperCrew®)
- Horn – Dual-Note
- Manual Air Conditioning, Single Zone
- Outside Temperature Display
- Powerpoint 12V – Front
- Rearview Mirror, Day/Night
- Scuff Plate, Driver and Front-Passenger Doors
- Seat, 40/20/40 Vinyl
- Steering Wheel, Manual Tilt/Telescoping and Manual Locking
- Visor, Driver Side; Visor with Mirror, Passenger Side

SAFETY / SECURITY

- AdvanceTrac® w/ESC® (Roll Stability Control™)
- Airbags
 - Driver and Passenger Front Airbags
 - Driver and Passenger Seat-Mounted Side Airbags
 - Side-Curtain Airbags 1st and 2nd row
- Halogen Headlamps
- Rear View Camera
- Reverse Sensing System
- Seat Belts, Active Restraint System (ARS), Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- Tire Pressure Monitoring System (TPMS)

DRIVER ASSIST TECHNOLOGY

- Autolamp – Auto On/Off Headlamps

MEMO

TO: Mayor Halliday and the Board of Trustees

FROM: Matthew T. Fritz
Village Administrator

MEETING

DATE: April 12, 20223

RE: FINAL ENGINEERING PAYMENT FOR 2022 ROADWORK

With all of the payments having been made to the contractor – D Construction, for last year's roadwork, the final payment for construction oversight can be made to Chamlin Engineering. This payment has been prepared to be made, but due to the total amount exceeding \$20,000, this payment has been placed on the agenda for approval.

Recommendation:

Authorize the payment of \$23,897.35 to Chamlin Engineering due to the completion of the 2022 Street & Alley program.



INVOICE

Please Remit Payment to:
Chamlin & Associates, Inc.
221 W. Washington Street
Morris, IL 60450

BILL TO

Village of Coal City
515 South Broadway
Coal City, IL 60416

INVOICE #	DATE
3022591	7/19/2022
PROJECT #	TERMS
66421.01	Net 30 Days
2022 Street Maintenance Program	

38,005.35

Professional Services For:

Preliminary Engineering for 2022 Street Maintenance program; prepare specifications and proposal packages for bidding; coordinate bid letting and prepare contracts for low bidder, as follows:

Estimated Cost		Fee %	Engineering Fee
Estimated Maintenance Cost	\$477,946.99	5%	23,897.35
Thank you for your business!			Total \$23,897.35
Past due charges are subject to 18% interest per annum.			

Peru • Morris • Ottawa • Mendota

www.chamlin.com

2023 Total Calls

[illegible]

2023 Citation Totals

[illegible]

2023 Criminal Charges

[illegible]

2023 Calls Requiring a Report

[illegible]

2023 Traffic Crashes

[illegible]

[illegible]